

**LOCAL AGENCY FORMATION COMMISSION  
MENDOCINO COUNTY**

The Local Agency Formation Commission convened a regular meeting on Monday, February 4, 2002 at 10:00 AM, at the Board of Supervisors Chambers, 501 Low Gap Road, Ukiah.

**AGENDA ITEM 1—CALL TO ORDER / ROLL CALL**

Chairwoman Ranker called the regular meeting of the Mendocino Local Agency Formation Commission to order at 10:10 AM. The following Commissioners were present and seated: Hebrard, Delbar and Chairwoman Ranker. Commissioners Ashiku Lucier, Melo and Simon were not present. Commissioners Simon and Melo called to indicate that they would be unable to make the meeting.

Also present were Alternate Commissioners Shoemaker, Oslund, Orth and Ward as well as Executive Officer McMichael. Alternate Commissioners Shoemaker, Oslund and Ward were seated at 10:11 AM.

Beginning at 10:12 AM Alternate Public Commissioner Ward was administered the oath of office by Chairwoman Ranker.

**AGENDA ITEM 2—PUBLIC EXPRESSION**

No one indicated an interest in speaking during this time.

**AGENDA ITEM 3—APPROVAL/CORRECTION/ADOPTION OF MINUTES**

Alternate Commissioner Shoemaker requested delay in approving/correcting the minutes of February 4, 2002 until the next meeting on April 1st so that he could provide written comments regarding the approval of the Laytonville County Water District Annexation. Chairwoman Ranker so ordered the delay upon agreement of the commissioners.

The minutes of March 4, 2002 were unanimously approved upon a motion and second by Commissioner Shoemaker and Oslund. (Ayes: Hebrard, Delbar, Shoemaker, Oslund, Ward; Nays: None; Abstains: None)

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**Change of Agenda Sequence**—Commissioner Shoemaker asked that Agenda Item 6 be considered before Agenda Item 4, as he may have to leave before the meeting was complete. Upon direction by Chairwoman Ranker, Agenda Item 6, Policies and Procedures Contract was taken as the next item.

## **AGENDA ITEM 6—POLICIES AND PROCEDURES CONTRACT**

Upon advice of counsel the commission combined Agenda Item 6 and Agenda Item 9, Closed Session. The commission went into closed session regarding this issue at 10:21 AM. At 11:16 AM the commission returned from closed session.

Upon return from close session, direction was given to counsel to prepare a letter to Amy K. Beauchane, previously contracting as Amy Jones Consulting, now Beauchane Consulting regarding her interim services contract. The letter was to detail the demands of the commission that she return to the Commission, no later than March 15, 2002 all LAFCO files, documents, maps, electronic data or other property developed or maintained by her as a result of her job as LAFCO executive officer and as an interim contractor, including copies of executed agreements for services between her and LAFCO. Such information was to be sent to Chairwoman Ranker. In addition, the letter was to indicate that the Commission would be willing to meet with Ms. Beauchane as requested in her letter dated February 25, 2002, on April 1, 2002 at their regular scheduled meeting.

## **AGENDA ITEM 4—REVIEW AND DISCUSSION OF LAFCO ROLE IN HOUSING**

The executive officer reviewed the handouts provided to the commission regarding LAFCO role in housing that were obtained at the CALAFCO conference. It was generally agreed that this issue would require continuing review and that policies and procedural criteria would have to be developed for purposes of review of proposal. And that regional housing information and understanding of fair share allotments would come as MCOG completed its housing studies. However, completion of such studies appear to be one to two year into the future.

## **AGENDA ITEM 5— SELECTION OF COMMITTEE MEMBERS**

The following commissioners were selected to be members of the Executive Committee: Commissioners Ranker, Lucier and Melo.

The following commissioners were selected to be members of the Planning Committee: Commissioners Oslund, Simon and alternate commissioner Ward.

## **AGENDA ITEM 7—PROPOSAL FOR POLICY AND PROCEDURES**

Upon direction of Chairwoman Ranker this item was pulled from the Agenda.

## **AGENDA ITEM 8—REPORTS**

Executive Officer McMichael reported that the ballots for the election for the Special District member had been mailed out. Last day for return of ballot was April 8<sup>th</sup> at 1:00

PM. The counting of the ballots would be by the Executive Committee and the districts would be noticed within seven days of April 8<sup>th</sup>.

There were no reports by commissioners.

**AGENDA ITEM 9—CORRESPONDENCE**

The commission received the letters and replies to Howard Jarvis Taxpayers Association and the Calpella Water District without additional comment or direction.

**AGENDA ITEM 10—ADJOURNMENT**

Being no other business the Commission adjourned at 11:52 a.m.