

## **LOCAL AGENCY FORMATION COMMISSION MENDOCINO COUNTY**

The Local Agency Formation Commission convened a regular meeting on Monday, August 3, 2002 at 10:00 AM, at the City of Ukiah Conference Room 3, 300 Seminary, Ukiah.

Note: The Council Chambers had been reserved for this meeting but because of painting that was in progress at the appointed meeting time, the location was moved to Conference Room 3. A sign was posted on the agenda board in the front lobby directing the public to the new location.

### **AGENDA ITEM 1—CALL TO ORDER / ROLL CALL**

Chairwoman Ranker called the regular meeting of the Mendocino Local Agency Formation Commission to order at 10:03 AM. The following Commissioners were present and seated: Delbar, Simon, and Chairwoman Ranker. Also present were alternate Commissioners Oslund and Ward as well as Executive Officer McMichael. Commissioner Ashiku, Lucier, and Melo were not present at role call; Commissioner Melo had previously phoned to indicate that he would be delayed. Alternate Commissioner Oslund was seated immediately as city representative. Commissioner Lucier arrived at 10:05 am. Alternate Commissioner Orth arrived at 10:06 am and was seated as district representative. Alternate Commissioner Shoemaker arrived at 10:08 am. Commissioner Melo arrived at 10:35 am.

### **AGENDA ITEM 2—PUBLIC EXPRESSION**

No one requested the opportunity for public expression.

### **AGENDA ITEM 3—APPROVAL/CORRECTION/ADOPTION OF MINUTES**

Upon a motion by Commissioner Oslund and seconded by Commissioner Simon the minutes of May 6, 2002 were unanimously approved. (Ayes: Simon, Oslund, Orth, Delbar, Lucier and Ranker; Nays: None; Abstains: None)

### **AGENDA ITEM 4—RESOLUTION OF APPRECIATION –RAY HEBRARD**

After review of the resolution, upon a motion by Commissioner Delbar seconded by Commissioner Oslund the resolution was unanimously approved upon roll call. (Ayes: Simon, Oslund, Orth, Delbar, Lucier and Ranker; Nays: None; Abstains: None)

#### **AGENDA ITEM 5—AUDIT RFP**

After review and discussion of the two audit proposals; one from Michael Celantano and one from Debra K. Simon Commissioner Orth entered the following motion: To accept the proposal from Michael Celantano, CPA for \$2400 per year for three years and to authorize Executive Officer McMichael to develop a contract for the audit process according to the RFP and the proposal received. The motion was seconded by Commissioner Oslund and was unanimously approved. ((Ayes: Simon, Oslund, Orth, Delbar, Lucier and Ranker; Nays: None; Abstains: None)

#### **AGENDA ITEM 6—OUT OF AREA SERVICE AGREEMENT—PATRICK ARNERICH**

After review and discussion of the application by Mr. Arnerich, Commissioner Orth entered a motion of approval and directed Executive Officer McMichael to file with the County Clerk a Notice of Exemption for such approval. The motion was seconded by Commissioner Lucier and was unanimously approved. (Ayes: Simon, Oslund, Orth, Delbar, Lucier and Ranker; Nays: None; Abstains: None)

#### **AGENDA ITEM 7— DISCUSSION AND DIRECTION PROPOSED CEQA POLICY AND PROCEDURES**

After some discussion and review of the proposed policy and procedures it was decided that all those Commissioners who had submitted their comments would do so by August 16<sup>th</sup> and that an ad hoc committee consisting of Ranker, Melo, Oslund and Ward would meet with E.O McMichael to finalize the document. It was anticipated that the CEQA Policies and Procedures would be on the Sept. 9<sup>th</sup> agenda for final review by the Commission and would receive a public hearing at the Oct. 7<sup>th</sup> meeting for adoption.

#### **AGENDA ITEM 8—CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.9 INITIATION OF LITIGATION**

The Commission went into closed session at 10:25 am and returned from closed session at 10:45 am. Commissioner Melo arrived at 10:35 for closed session. Upon a motion by Commissioner Simon and seconded by Commissioner Lucier, Executive Officer McMichael was authorized to file a Small Claims action against Amy Beauchane for her failure to return the moneys owed the Commission for her failure to complete the Policy and Procedures as contracted. The motion was unanimously approved. (Ayes: Simon, Oslund, Orth, Delbar, Lucier, Melo and Ranker; Nays: None; Abstains: None)

#### **AGENDA ITEM 9—REPORTS**

Executive Officer McMichael reported on his attendance at a water conference in Redding, the CSDA annual conference and the request of the Hopland Pomo Indians and Hopland PUD for an agreement to provide water to the Hopland reservation.

Commissioners Ranker and Melo reported on the Executive Committee meeting and the general direction for Service Reviews and Sphere of Influence studies.

**AGENDA ITEM 10—CORRESPONDENCE**

The Commission received the correspondence indicated on the agenda. Mr. Don Butow from the Redwood Valley County Water District was in attendance and he spoke to the letter received by the district from the State Water Resources Control Board and the issues confronting the Redwood Valley County Water District.

**AGENDA ITEM 11—ADJOURNMENT**

Having no other business the Commission adjourned at 11:35 AM.