

LOCAL AGENCY FORMATION COMMISSION MENDOCINO COUNTY

The Local Agency Formation Commission convened a regular meeting on Monday, January 6, 2003 at 10:00 AM, at the City of Ukiah Council Chambers, 300 Seminary, Ukiah.

AGENDA ITEM 1—CALL TO ORDER / ROLL CALL

Chairwoman Ranker called the regular meeting of the Local Agency Formation Commission of Mendocino County to order at 10:06 AM. The following Commissioners were present and seated: Melo, Simon, and Chairwoman Ranker. Also present were alternate Commissioners Oslund and Ward as well as Executive Officer McMichael. Commissioners Delbar, and alternate Commissioners Shoemaker and Orth were absent. (At this date the Commission was lacking a district, city and BOS representatives)

Alternate Commissioner Oslund was seated immediately as the city representative.

AGENDA ITEM 2—PUBLIC EXPRESSION

No one requested the opportunity for public expression.

AGENDA ITEM 3—APPROVAL/CORRECTION/ADOPTION OF MINUTES

Upon a motion by Commissioner Melo and seconded by Commissioner Simon the minutes of October 7, 2002 were unanimously approved as submitted. (Ayes: Melo, Simon, Oslund, and Ranker; Nays: None; Abstains: None)

AGENDA ITEM 4—ELECTION OF OFFICERS

Because of the limited number of Commissioners in attendance, it was decided by the Chair with concurrence of the Commissioners that election of officers would be continued until the February meeting.

AGENDA ITEM 5—AUDIT REPORT

Michael A. Celantano, CPA presented his audit report. Commissioner Simon and other Commissioners questioned the reference on page 6 of the audit report as to A-87 costs for \$8000.00. Mr. Celantano was unable to provide an answer to this question and E.O McMichael also was not familiar with that reference.

The Commission did not accept the audit report but received the report and continued the acceptance of the report to the February 3, 2003 meeting. The Commission provided direction to return with information as to this item for that meeting.

AGENDA ITEM 6—DISCUSSION/DIRECTION AS TO CONSOLIDATION OF SDRMA AND SDWCA

The Commission received the request from SDRMA for consolidation of SDRMA and SDWCA. After a brief presentation by E.O. McMichael and clarification questions by Commissioners, Commissioner Melo entered a motion the following motion: To approve Resolution No. 2003-01 entitled, “A Resolution of the Board of Directors of the Local Agency Formation Commission of Mendocino County Approving the Form and Authorizing the Execution and Delivery of a Fifth Amended and Restated Joint Powers Agreement” between SDRMA and SDWCA and to direct the Chair to sign the execution documents. Commissioner Oslund seconded the motion. The motion was unanimously approved on a voice vote to wit: Ayes: Melo, Simon, Oslund, and Ranker; Nays: None; Abstains: None

AGENDA ITEM 7—SUMMARY OF LAFCO RELATED LEGISLATION CHANGES IN 2002

The Commission received E.O. McMichael’s written and oral report of the changes in legislation affecting LAFCO that would be effective January 1, 2003.

Upon a motion by Commissioner Melo, seconded by Commissioner Oslund, Executive Officer McMichael was directed to purchase new updated copies of Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 for the Commissioners and the office. Maximum expenditure for this purchase was to be \$150.00 taken from the Workshops and Education budget, line item 862187.

The motion was approved unanimously on the following roll call vote: Ayes: Melo, Simon, Oslund, and Ranker; Nays: None; Abstains: None

AGENDA ITEM 8—CORRESPONDENCE

The Commission received the following correspondence:

- A. Letter to Mike Dunn regarding Long Valley Fire Protection District
- B. Letter from Millview County Water District regarding Mandatory Water Restriction
- C. Letter to Jim Fisher regarding formation of a Parks and Recreation District in Covelo
- D. Letter to Donna Pierson-Pugh regarding raising latent powers of a district

AGENDA ITEM 9—REPORTS

E.O. McMichael reported on the following items:

1. That the Policy and Procedures were nearing completion and that he would be sending out revised copies to the review committee within a week or so,
2. That he would be sending out nomination request letters for a district representative to the special districts this coming week.
3. That the CALAFCO conference provided valuable input on the sphere update-service review process and that the final version of the Service Review Guidelines was promised by OPR to be available by mid January this year.
4. The exchange of letters between Brooktrails CSD and his office and provided a copy to the Commissioner of the legal opinion from Peter Klein received this morning regarding this issue.
5. Notice of Petition to State Water Resources Board for Change of Place of use by City of Ukiah, Millview County Water District and Willow Water District and a letter received from Lee Howard that he sent to the State Water Resources Board.

Commissioner Simon reported that his attendance at the CALAFCO conference was valuable and provided a good learning opportunity. Additionally, he stated that based on the items discussed at the conference, it was clear that E.O. McMichael was doing a good job of keeping the Commissioners informed of issues relating to LAFCO.

Commissioner Melo reported that he had called the Clerk of the Board to arrange a City Select Committee meeting for purposes of selecting the new city representative to LAFCO and that by the February LAFCO should have a new city appointed Commissioner. He also reported that Ft. Bragg was near completion of the adoption of their General Plan.

AGENDA ITEM 10—ADJOURNMENT

Being no further business the Commission adjourned at 11:45 am.