

LOCAL AGENCY FORMATION COMMISSION MENDOCINO COUNTY

The Local Agency Formation Commission convened a regular meeting on Monday, May 5, 2003 at 10:00 AM, at the City of Ukiah Council Chambers, 300 Seminary, Ukiah.

AGENDA ITEM 1—CALL TO ORDER / ROLL CALL

Chairwoman Ranker called the regular meeting of the Local Agency Formation Commission of Mendocino County to order at 10:04 AM. The following Commissioners were present and seated: Melo, Delbar, Oslund, Simon, and Chairwoman Ranker. Also present were Alternate Commissioners Orth, Larson and Wagonet as well as Executive Officer McMichael. Commissioner Colfax was absent. Alternate Commissioners Orth and Wagonet were seated as commissioners.

AGENDA ITEM 2—PUBLIC EXPRESSION

There was no one from the public in attendance for this meeting and for the entire duration of the meeting.

AGENDA ITEM 3—APPROVAL/CORRECTION/ADOPTION OF MINUTES

Upon a motion by Commissioner Oslund and seconded by Commissioner Melo the minutes of April 7, 2003 were approved as submitted. (Ayes: Melo, Simon, Oslund, Wagonet and Delbar; Nays: None; Abstains: Ranker and Orth)

AGENDA ITEM 4—SWEARING IN OF NEW COMMISSIONERS

Chairwoman Ranker swore in City Select Committee appointee Alternate Commissioner Larson at 10:06 a.m. and signed his Certificate of Appointment. A copy was provided to Commissioner Larson and a copy was kept for the records of LAfCO.

AGENDA ITEM 5—FEE DEPOSIT SCHEDULE PUBLIC HEARING

- A. Upon a motion by Commissioner Melo and seconded by Commissioner Oslund Proof of Publication of Public Notice was approved by the following vote: Ayes: Melo, Simon, Oslund, Wagonet, Delbar; Orth and Chairwoman Ranker; Nays: None; Abstains: None
- B. Chairwoman Ranker opened the public hearing at 10:08 a.m. As there was no one in the audience, Chairwoman Ranker closed the public hearing at 10:09 a.m.

- C. After closure of the public hearing, upon a motion by Commissioner Melo seconded by Commissioner Orth the Resolution No. 2003-02, as cited below, was approved by the following roll call vote: Ayes: Melo, Simon, Oslund, Wagonet, Delbar; Orth and Chairwoman Ranker; Nays: None; Abstains: None

Local Agency Formation Commission
Of Mendocino County
Resolution No. 2003-02

A Resolution of the Local Agency Formation Commission of Mendocino County Approving the Fee Deposit Schedule for 2003 and Authorizing the Executive Officer to use this Schedule for All Future Applications

Whereas, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Government Code Section 56383(b) allows each LAFCO to establish a schedule of fees for the costs of proceedings taken by the Commission and;

Whereas the Local Agency Formation Commission of Mendocino County has developed a Fee Deposit Schedule that meets the requirements of Government Code Section 56383(b) and Government Code Section 66016 and;

Whereas, the purpose of this Fee Deposit Schedule is to provide guidelines and a reasonable estimate of the minimum potential costs for an application and to provide information to the applicant that will assist them in planning for the costs of an application process and;

Whereas, the Fee Deposit Schedule has been reviewed by the Commission and public input has been sought and accepted at a public hearing; such hearing being duly noticed to the public and all affected agencies per the requirements of Government Code Section 66016.

Therefore, pursuant to Government Code Section 56383(b) and Government Code Section 66016, the Local Agency Formation Commission of Mendocino County hereby adopts the Fee Deposit Schedule and authorizes the Executive Officer to use this schedule for purposes of assessing estimated fees for any future proposal before the Commission.

Passed and adopted on May 5, 2003 by the following vote, to wit:

Ayes:

Nays:

Abstain:

Dated _____ Signed _____

F. Camille Ranker,
Chairwoman, Local Agency Formation Commission

AGENDA ITEM 6—FIRST PUBLIC HEARING ON FY 03-04 BUDGET

- A. Upon a motion by Commissioner Orth and seconded by Commissioner Simon Proof of Publication of Public Notice was approved by the following vote: Ayes: Melo, Simon, Oslund, Wagonet, Delbar; Orth and Chairwoman Ranker; Nays: None; Abstains: None
- B. Chairwoman Ranker opened the public hearing at 10:12 a.m. As there was no one in the audience, Chairwoman Ranker closed the public hearing at 10:13 a.m.
- C. After closure of the public hearing, upon a motion by Commissioner Orth seconded by Commissioner Simon, the proposed budget as published and noticed was approved for purposes of placing it on the June agenda as the final budget for adoption by the following roll call vote: Ayes: Melo, Simon, Oslund, Wagonet, Delbar; Orth and Chairwoman Ranker; Nays: None; Abstains: None

Upon approval Executive Officer McMichael was directed to notice the Commission’s intention to adopt the final budget at the June meeting.

AGENDA ITEM 7—POLICY AND PROCEDURES PUBLIC HEARING

- A. Upon a motion by Commissioner Oslund and seconded by Commissioner Melo Proof of Publication of Public Notice was approved by the following vote: Ayes: Melo, Simon, Oslund, Wagonet, Delbar; Orth and Chairwoman Ranker; Nays: None; Abstains: None
- B. Chairwoman Ranker opened the public hearing at 10:17 a.m. As there was no one in the audience, Chairwoman Ranker closed the public hearing at 10:20 a.m.
- D. After closure of the public hearing, upon a motion by Commissioner Oslund seconded by Commissioner Melo the Resolution No. 2003-03 approving Chapters One through Six of the Policy and Procedures as cited below, was approved by the following roll call vote: Ayes: Melo, Simon, Oslund, Wagonet, Delbar; Orth and Chairwoman Ranker; Nays: None; Abstains: None

Local Agency Formation Commission
Of Mendocino County
Resolution No. 2003-03

A Resolution of the Local Agency Formation Commission of Mendocino County Approving Chapters 1 through Six of the Policy and Procedures and Authorizing the Executive Officer to use these Chapters for All Future Applications

Whereas, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Government Code Section 56300(a) requires each LAFCO to establish written policies and procedures and to exercise its powers pursuant to the authority given by Cortese-Knox-Hertzberg consistent with those policies and procedures and;

Whereas the Local Agency Formation Commission of Mendocino County has developed Policy and Procedures that meet the requirements of Government Code Section 56300(a) and;

Whereas, the purpose of the Policy and Procedures is to implement the requirements of the Local Government Reorganization Act of 2000 and;

Whereas, Government Code Section 56375(a) requires LAFCO's action on changes of organization or reorganization to be consistent with its written policies and procedures and guidelines established by the Commission and;

Whereas, the first six chapters of these Policy and Procedures have been reviewed by the Commission and public input has been sought and accepted at a public hearing; such hearing being duly noticed to the public and all affected agencies.

Therefore, pursuant to Government Code Section 56300(a), the Local Agency Formation Commission of Mendocino County hereby adopts Chapters One through Six of the aforementioned Policy and Procedures and authorizes the Executive Officer to use these Chapters for review of any proposal before the Commission and for purposes of conducting the business of the Commission.

Passed and adopted on May 5, 2003 by the following vote, to wit:

Ayes:

Nays:

Abstain:

Dated _____ Signed _____

F. Camille Ranker,
Chairwoman, Local Agency Formation Commission

AGENDA ITEM 8—REPORTS

Executive Officer McMichael updated the Commission on the progress of the election for district representative; reviewed his attendance at the CALAFCO staff workshop and mentioned his intended future attendance at the second of a four part series at the CSDA Governance Academy on May 20th.

Commissioner Melo indicated that he would be unable to attend the June 2, 2003 meeting and confirmed that Alternate Commissioner Larson would be able to attend in his place.

Commissioner Orth reported that Brooktrails Township CSD was under a water moratorium because of loss of capacity of their reservoir due to siltification from upslope

problems created by timber harvesting. He indicated that the District was pursuing other water opportunities.

Commissioner Wagonet reported that the Laytonville CWD would be holding a protest hearing for water rate changes and that the Laytonville community was interested in pursuing formation of a CSD in the near future.

He also indicated that Round Valley was interested in forming some type of water purveying district.

AGENDA ITEM 9—ADJOURNMENT

Being no further business the Commission adjourned at 10:29 a.m.