

**LOCAL AGENCY FORMATION COMMISSION  
MENDOCINO COUNTY  
Minutes**

The Local Agency Formation Commission Executive Committee convened a meeting on Thursday, July 10, 2003 at 12:00 pm, at the City of Ukiah Conference Center, 200 S. School St, Ukiah California.

**AGENDA ITEM 1—CALL TO ORDER / ROLL CALL**

Chairwoman Ranker called the meeting of the Executive Committee to order at 12:05 PM. The following Commissioners were present and seated: Simon and Chairwoman Ranker. Also present was Executive Officer McMichael. Commissioner Delbar had called and indicated that he would be delayed. He arrived at 12:28 PM.

**AGENDA ITEM 2—PUBLIC EXPRESSION**

There was no one from the public in attendance for this meeting and for the entire duration of the meeting.

**AGENDA ITEM 3—SERVICE REVIEWS**

Executive Officer McMichael presented a report whereby he proposed to attempt to complete the requirements of Sphere Updates/Service Reviews as required by Government Code Section 56425 and 56430. In his proposal, he indicated that was willing to attempt to complete these requirements with himself acting as primary staff and with the help of a clerk/secretary, if the Commission would be willing to fund the cost of the clerk/secretary position.

After discussion and questions as to the ability of the Executive Officer to complete this work, Commissioner Simon entered a motion, seconded by Commissioner Delbar to recommend to the Commission to agree to this proposal and to fund the requested position with \$25,000 annually. The motion was approved by the following vote: Ayes: Simon, Delbar, and Commissioner Ranker; Nays: None; Abstain: None; Absent: None

**AGENDA ITEM 4—AJOURNEMENT**

Being no further business the Executive Committee adjourned at 1:12 PM