

LOCAL AGENCY FORMATION COMMISSION MENDOCINO COUNTY

The Local Agency Formation Commission Executive Committee convened a meeting on Monday, February 2, 2004 at 12:15 p.m., at the City of Conference Center, 200 S. School St., Ukiah

AGENDA ITEM 1—CALL TO ORDER / ROLL CALL

Chairwoman Ranker called the meeting of the Executive Committee of the Local Agency Formation Commission of Mendocino County to order at 12:22 p.m. The following Commissioners were present: Chairwoman Ranker, Commissioner Delbar and Commissioner Simon.

Also present was Executive Officer McMichael

AGENDA ITEM 2—PUBLIC EXPRESSION

There was no one present from the public at the meeting thus no one requested the opportunity for public expression.

AGENDA ITEM 3—DISCUSSION/DIRECTION FOR PROPOSED BUDGET FOR fy 04-05

After review and discussion of last year's budget and estimates of the budget needs for FY 04-05 presented by Executive Officer McMichael, the Executive Committee agreed to provide the following budget to the Commission for its review at the budget workshop at its regular meeting on March 1, 2004.

FY 04-05 Executive Committee Proposed Budget

	Line Item	Detail Description	Amount Budgeted FY 03-04	Amount Proposed FY 04-05	Increase (Decrease)
1	862150	CALAFCO Membership	630.00	700.00	70.00
2	862150	CSDA Membership	500.00	500.00	0.00
3	862101	General Liability Insurance—CSDA	3,000.00	3,500.00	500.00
4	862181	Audit Services	2,500.00	2,500.00	0.00
5	862182	Website—DSL	1,500.00	4,500.00	3,000.00
6	862060	Communications	1,000.00	1,000.00	0.00
		Engineering and Plan			

7	862184	Services--GIS	4,000.00	2,000.00	(2,000.00)
8	862194	A-87 Costs	3,000.00	3,000.00	0.00
9	862183	Commission Counsel	7,500.00	5,000.00	(2,500.00)
10	862189	Contract Services Office and Staff	88,732.80	92,282.11	3,549.31
11	862239	Special Dept Expense	2,000.00	2,000.00	0.00
12	862250	In County Travel	2,000.00	1,000.00	(1,000.00)
13	862280	ADA Compliance	1,000.00	1,000.00	0.00
14	862253	Out of County Conferences	6,000.00	6,000.00	0.00
15	862190	Publication-Legal Notices	500.00	500.00	0.00
16	862189	56425 & 56430 Mandates	25,000.00	25,000.00	0.00
17	860010	Appropriation for Contingency	8,000.00	8,000.00	0.00
18	869991	Legal Reserve	6,500.00	0.00	(6,500.00)
19	860011	Operational Reserve	0.00	6,500.00	6,500.00
20					
21	Total Budgeted FY 03-04		163,362.80		
22	Fund Balance Carryover		20,000.00		
23	Total To Be Apportioned for Revenues		143,362.80		
24	Apportionment-Cities-County-Districts		47,787.60		
25					
26	Total Budgeted FY 04-05		164,982.21		
27	Estimated Fund Balance Carryover		24,000.00		
28	Total To Be Apportioned For Revenues		140,982.21		
28	Apportionment For Cities-County-Districts		46,994.07		
29					
30	Difference in Total Budgeted FY 03-04 vs. FY 04-05				1,619.92
31	Difference in Apportionment FY 03-04 vs. FY 04-05				(805.21)
32					
33	Legal Reserve From FY 01-02, 02-03 & 03-04				19,500.00
34	Service Review Reserve From FY 02-03				25,000.00
35	General Reserve From FY 01-02 & FY 02-03				8,096.33
36	Operational Reserve				0.00
37	Total Reserves				52,596.33

AGENDA ITEM 4—ADJOURNMENT

Being no further business the Commission adjourned at 1:11 p.m.