

LOCAL AGENCY FORMATION COMMISSION
MENDOCINO COUNTY

The Local Agency Formation Commission Executive Committee convened a meeting on Monday, February 23, 2005 at 10:00 a.m., at the Willits Library, 390 E. Commercial St. Willits, CA.

AGENDA ITEM 1—CALL TO ORDER / ROLL CALL

Vice-Chairman Melo called the meeting of the Executive Committee of the Local Agency Formation Commission of Mendocino County to order at 10:07 p.m. The following Commissioners were present: Vice-Chairman Melo and Commissioner Delbar. Chairwoman Ranker had called and indicated that due to having the flu she would be unable to attend.

Also present was Executive Officer McMichael

AGENDA ITEM 2—PUBLIC EXPRESSION

There was no one present from the public at the meeting thus no one requested the opportunity for public expression.

AGENDA ITEM 3—DISCUSSION/DIRECTION FOR PROPOSED BUDGET FOR FY 04-05

After review and discussion of last year's budget and estimates of the budget needs for FY 05-06 presented by Executive Officer McMichael, the Executive Committee agreed to provide the following budget to the Commission for its review at the budget workshop at its regular meeting on March 7, 2004.

**Executive Proposed Budget
FY 2005-2006**

	Line Item	Detail Description	Amount Budgeted	Totals
1	862150	CALAFCO Membership	700.00	
2	862150	CSDA Membership	500.00	
3	862101	General Liability Insurance--CSDA	3,500.00	
4	862181	Audit Services	2,500.00	
5	862182	Website—DSL	2,500.00	
6	862060	Communications	1,000.00	
7	862184	Engineering and Plan Services--GIS	3,000.00	
8	862194	A-87 Costs	2,000.00	
9	862183	Commission Counsel	4,000.00	
10	862189	Contract Services Office & Staff	95,973.39	
11	862239	Special Dept. Expense	1,000.00	
12	862250	In County Commissioner Travel	1,000.00	
13	862280	ADA Compliance	0.00	
14	862253	Out of County Conferences	6,000.00	
15	862190	Publication and Legal Notices	500.00	
16	862189	56425 and 56430 Mandates	26,000.00	
17	860010	Appropriation for Contingency	7,500.00	
18	869991	Legal Reserve	500.00	
19	860011	General Reserve	3,000.00	

20	Total Budgeted FY 05-06	161,173.39
21	Estimated/Proposed Fund Balance Carryover	20,000.00
22	Total to be apportioned for revenues	141,173.39
23	Apportionment for County-Cities-Districts	47,057.79
24		
25	Total Budgeted FY 04-05	164,982.21
26	Fund Balance Carryover FY 04-05	24,000.00
27	Total Apportioned (revenues) FY 04-05	140,982.21
28	Apportionment for County-Cities-Districts FY 04-05	46,994.07
29		
30	Increase/Decrease in Total Budgeted FY 04-05 vs. FY 05-06	(3,808.82)
31	Increase/Decrease in Apportionment FY 04-05 vs. FY 05-06	63.72
	Increase/Decrease in Fund Balance Carryover FY 04-05 vs. FY 05-06	(4,000.00)
32		
33	Legal Reserve	19,500.00
34	Service Review Reserve	25,000.00
35	General Reserve	28,705.00
36	Total Reserves	73,205.00

AGENDA ITEM 4—ADJOURNMENT

Being no further business the Commission adjourned at 12:11 p.m.