

## **LOCAL AGENCY FORMATION COMMISSION MENDOCINO COUNTY**

The Local Agency Formation Commission Executive Committee convened a meeting on Thursday, February 16, 2006 at 11:00 a.m. at 155A Cypress St., Fort Bragg, CA.

### **AGENDA ITEM 1—CALL TO ORDER / ROLL CALL**

Chairwoman Ranker called the meeting of the Executive Committee of the Local Agency Formation Commission of Mendocino County to order at 11:16 a.m. The following Commissioners were present: Vice-Chairman Melo and Chairwoman Ranker. Commissioner Simon had called to indicate that due to having the flu he would be unable to attend.

Also present was Executive Officer McMichael

### **AGENDA ITEM 2—PUBLIC EXPRESSION**

There was no one present from the public at the meeting thus no one requested the opportunity for public expression.

### **AGENDA ITEM 3—DISCUSSION/DIRECTION FOR FOR FY 06-07 BUDGET**

After review and discussion of last year's budget and estimates of the budget needs for FY 06-07 presented by Executive Officer McMichael, the Executive Committee agreed to recommend the following budget to the Commission for its review at the budget workshop at its regular meeting on March 6, 2006. The Executive Committee agreed that this budget would function as a base starting point for additional discussion as to the possibility of budgeting for additional staff.

	<b>Line Item</b>	<b>Detail Description</b>	<b>Amount Budgeted</b>	<b>Totals</b>
1	862150	CALAFCO Membership	700.00	(?)
2	862150	CSDA Membership	500.00	
3	862101	General Liability Insurance--CSDA	3,500.00	
4	862181	Audit Services	2,500.00	
5	862182	Website—DSL	2,500.00	
6	862060	Communications	1,000.00	
7	862184	Engineering and Plan Services--GIS	3,000.00	
8	862194	A-87 Costs (County Services)	2,000.00	
9	862183	Commission Counsel	4,000.00	

10	862189	Contract Services Office & Staff	99,812.32	
11	862239	Special Dept. Expense	1,000.00	
12	862250	In County Commissioner Travel	1,000.00	
13	862280	ADA Compliance	0.00	
14	862253	Out of County Conferences	6,000.00	
15	862190	Publication and Legal Notices	500.00	
16	862189	56425 and 56430 Mandates (Sphere of Influence and Municipal Service Reviews)	27,040.00	
17	860010	Appropriation for Contingency	7,500.00	
18	869991	Legal Reserve	0.00	
19	860011	General Reserve	3,000.00	
20	Total Budgeted FY 06-07		165,552.32	
21	Estimated/Proposed Fund Balance Carryover		20,000.00	
22	Total to be apportioned for revenues		145,552.32	
23	Apportionment for County-Cities-Districts		48,517.44	
24	Fiscal Year 04-05 Comparison			
25	Total Budgeted FY 05-06		161,173.39	
26	Fund Balance Carryover FY 05-06		20,000.00	
27	Total Apportioned (revenues) FY 05-06		141,173.39	
28	Apportionment for County-Cities-Districts FY 05-06		47,057.79	
29	Increase/Decrease Prior Fiscal Year			
30	Increase/Decrease in Total Budgeted FY 06-07 vs. FY 05-06		4,378.93	
31	Increase/Decrease in Apportionment FY 06-07 vs. FY 05-06		1,459.65	
32	Increase/Decrease in Fund Balance Carryover FY 06-07 vs. FY 05-06		0.00	
33	Reserves From Prior Fiscal Years			
34	Legal Reserve		20,000.00	
35	Service Review Reserve		25,000.00	
36	General Reserve		50,639.00	
37	Total Reserves		95,639.00	

**AGENDA ITEM 4—ADJOURNMENT**

Being no further business the Executive Committee adjourned at 11:50 a.m.