

## LOCAL AGENCY FORMATION COMMISSION MENDOCINO COUNTY

The Local Agency Formation Commission Executive Committee convened a meeting on Thursday, March 23, 2006 at 2:00 p.m. at 155A Cypress St., Fort Bragg, CA.

### AGENDA ITEM 1—CALL TO ORDER / ROLL CALL

Chairwoman Ranker called the meeting of the Executive Committee of the Local Agency Formation Commission of Mendocino County to order at 2:06 p.m. The following Commissioners were present: Commissioner Simon, Vice-Chairman Melo and Chairwoman Ranker. Also present was Executive Officer McMichael

### AGENDA ITEM 2—PUBLIC EXPRESSION

There was no one present from the public at the meeting.

### AGENDA ITEM 3—DISCUSSION/DIRECTION FOR FY 06-07 BUDGET

After review and discussion of the budget proposed by the Executive Committee to the Commission at the regular meeting on March 6, 2006, discussion of the unanimous direction of the Commission to provide a budget which would include additional funds for staffing the SOI/MSR process and the budget needs for FY 06-07 to accomplish this, the Executive Committee unanimously agreed to recommend the following budget to the Commission for its approval at its regular meeting on April 3, 2006.

	<b>Line Item</b>	<b>Detail Description</b>	<b>Amount Budgeted</b>	<b>Totals</b>
1	862150	CALAFCO Membership	700.00	
2	862150	CSDA Membership	500.00	
3	862101	General Liability Insurance--CSDA	3,500.00	
4	862181	Audit Services	2,500.00	
5	862182	Website—DSL	2,500.00	
6	862060	Communications	1,000.00	
7	862184	Engineering and Plan Services--GIS	3,000.00	
8	862194	A-87 Costs (County Services)	2,000.00	
9	862183	Commission Counsel	4,000.00	
10	862189	Contract Services Office & Staff	99,812.32	
11	862239	Special Dept. Expense	1,000.00	
12	862250	In County Commissioner Travel	1,000.00	
13	862280	ADA Compliance	0.00	
14	862253	Out of County Conferences	6,000.00	

15	862190	Publication and Legal Notices	500.00	
		56425 and 56430 Mandates [Sphere of Influence (SOI) and Municipal Service Reviews (MSR)]		
16	862189		57,040.00	
17	860010	Appropriation for Contingency	7,500.00	
18	869991	Legal Reserve	0.00	
19	860011	General Reserve	3,000.00	
20	Total Apportionment Budget FY 06-07			195,552.32
21	Fund Balance Carryover			0.00
22	Total to be apportioned for revenues			195,552.32
23	Apportionment for County-Cities-Districts			65,184.10
24	Fiscal Year 05-06 Comparison			
25	Total Budgeted FY 05-06			161,173.39
26	Fund Balance Carryover FY 05-06			20,000.00
27	Total Apportionment Budget FY 05-06			141,173.39
28	Apportionment for County-Cities-Districts FY 05-06			47,057.79
29	Reserve Commitment to Budget			
30	Reserve Commitment to SOI/MSR Mandated Process FY 06-07			30,000.00
31	Total Budgeted FY 06-07 For SOI/MSR Mandates			87,040.00
32	Total Budgeted FY 06-07			225,552.32
32	Balance of Reserves From Prior Fiscal Years			
33	Legal Reserve			20,000.00
34	Service Review Reserve			15,000.00
35	General Reserve			50,639.00
36	Total Reserves			85,639.00

**AGENDA ITEM 4—DISCUSSION/DIRECTION FOR DEVELOPMENT OF  
PROTOCOL FOR SELECTION OF THE PUBLIC COMMISSIONER**

The Executive Committee reviewed the agenda report provided by Executive Officer McMichael. After additional discussion, the Executive Committee unanimously agreed to recommend to the Commission that the Public Member position be noticed for applicants and that the protocol described in the agenda report be followed for selecting the public member.

**ADJOURNMENT**

Having no further business, the Executive Committee adjourned at 3:20 pm.