

LOCAL AGENCY FORMATION COMMISSION MENDOCINO COUNTY

The Local Agency Formation Commission Executive Committee convened a meeting on Wednesday, February 21, 2007 at 11:30 a.m. at City of Ukiah Conference Center, 200 S. School St., Ukiah, CA.

AGENDA ITEM 1—CALL TO ORDER / ROLL CALL

Chairwoman Melo called the meeting of the Executive Committee of the Local Agency Formation Commission of Mendocino County to order at 11:39 a.m. The following Commissioners were present: Vice-Chairman Smith, Commissioner Delbar and Chairman Melo.

Also present was Executive Officer McMichael

AGENDA ITEM 2—PUBLIC EXPRESSION

There was no one present from the public at the meeting thus no one requested the opportunity for public expression.

AGENDA ITEM 3—APPROVAL/CORRECTION/ADOPTION OF MINUTES

Upon a motion by Commissioner Smith, seconded by Chair Melo the minutes of the Executive Committee for February 12, 2007 were approved by the following vote: Ayes: Smith and Melo; Nays: None; Abstentions: Delbar; Absent: None.

AGENDA ITEM 4—DISCUSSION/DIRECTION FOR FY 2007-2008 BUDGET

The Executive Committee reviewed last year's budget and Executive Officer McMichael's recommendation that an increase in the 2007-2008 was not needed. After additional questions and clarifications, Commissioner Smith, seconded by Commissioner, moved that the FY 2007-2008 budget be as follows:

	Line Item	Detail Description	Amount Budgeted	Totals
1	862150	CALAFCO Membership	700.00	
2	862150	CSDA Membership	500.00	
3	862101	General Liability Insurance--CSDA	3,500.00	
4	862181	Audit Services	2,500.00	
5	862182	Website—DSL	2,500.00	
6	862060	Communications	1,000.00	
7	862184	Engineering and Plan Services--GIS	3,000.00	
8	862194	A-87 Costs (County Services)	2,000.00	

9	862183	Commission Counsel	4,000.00	
10	862189	Contract Services Office & Staff	99,812.32	
11	862239	Special Dept. Expense	1,000.00	
12	862250	In County Commissioner Travel	1,000.00	
13	862280	ADA Compliance	0.00	
14	862253	Out of County Conferences	6,000.00	
15	862190	Publication and Legal Notices	500.00	
16	862189	56425 and 56430 Mandates [Sphere of Influence (SOI) and Municipal Service Reviews (MSR)]	57,040.00	
17	860010	Appropriation for Contingency	7,500.00	
18	869991	Legal Reserve	0.00	
19	860011	General Reserve	3,000.00	
20	Total Apportionment Budget FY 07-08			195,552.32
21	Fund Balance Carryover			0.00
22	Total to be apportioned for revenues			195,552.32
23	Apportionment for County-Cities-Districts			65,184.10
24	Fiscal Year 06-07 Comparison			
25	Total Budgeted FY 06-07			225,552.32
26	Fund Balance Carryover FY 06-07			00.00
27	Total Apportionment Budget FY 06-07			195,552.32
28	Apportionment for County-Cities-Districts FY 06-07			65,184.10
29	Reserve Commitment to Budget			
30	Reserve Commitment to SOI/MSR Mandated Process FY 07-08			30,000.00
31	Total Budgeted FY 07-08 For SOI/MSR Mandates			87,040.00
32	Total Budgeted FY 07-08			225,552.32
33	Balance of Reserves From Prior Fiscal Years			
34	Legal Reserve			20,000.00
35	Service Review Reserve			15,000.00
36	General Reserve			77,000.00
37	Total Reserves			112,000.00

The motion was unanimously approved.

AGENDA ITEM 5—ADJOURNMENT

With no further business, the Commission adjourned at 12:10 PM.