

LOCAL AGENCY FORMATION COMMISSION MENDOCINO COUNTY

The Local Agency Formation Commission convened a regular meeting on Monday, May 7, 2007 at 10:00 a.m. at the City of Ukiah Council Chambers, 300 Seminary Ave, Ukiah, CA.

AGENDA ITEM 1 - CALL TO ORDER / ROLL CALL

Chairman Melo called the regular meeting of the Local Agency Formation Commission of Mendocino County to order at 10:00 a.m. The following Commissioners were present and seated: Commissioners Delbar, Shoemaker, Oslund, Kisslinger and Chair Melo. Also present were Alternate Commissioners Orth, Ward and Executive Officer McMichael. Alternate Commissioner McCowen arrived a few minutes after the meeting began. Commissioner O'Brien had called to indicate that he would not be attending any future meetings as his term of office had expired. Commissioner Orth was immediately seated. Alternate Commissioner Wattenburger and Commissioner Smith had indicated their expected absence prior to the meeting.

AGENDA ITEM 2 - PUBLIC EXPRESSION

There was no one present from the public at the meeting thus no one requested the opportunity for public expression.

AGENDA ITEM 3 - APPROVAL/CORRECTION/ADOPTION OF MINUTES

Upon a motion by Commissioner Oslund seconded by Commissioner Kisslinger the minutes of April 2, 2007 were approved by the following vote--Ayes: Delbar, Shoemaker, Oslund and Kisslinger; Nays: None; Abstain: Orth and Chair Melo; Absent: Smith

AGENDA ITEM 4 – PUBLIC HEARING FOR FISCAL YEAR 2007 – 2008 BUDGET

A. Upon a motion by Commissioner Oslund, seconded by Commissioner Orth, the Proof of Publication of the Notice of Public Hearing was accepted by the Commission on the following vote: Ayes: Delbar, Oslund, Kisslinger, Orth, Shoemaker and Chair Melo; Nays: None; Abstention: None; Absent: Smith

B. Chairman Melo opened the public hearing at 10:03 a.m. There was no one from the public in attendance at the meeting. Executive Officer McMichael directed the Commission's attention to the Mendocino FPD letter regarding the budget that was in the material that the Commission received at the beginning of the meeting. Chair Melo directed that the Commission take the time to read the Mendocino FPD letter.

Upon completion of the reading of the letter, Commissioner Oslund seconded by Commissioner Orth moved adoption of the FY 2007-2008 Budget as indicated below. The motion was approved on the following roll call vote: Ayes: Shoemaker, Delbar, Oslund, Kisslinger, Orth and Chairman Melo. Nay: None; Abstentions: None; Absent: Smith.

Commission's Final Budget for Year 2007-2008

	Line Item	Detail Description	Amount Budgeted	Totals
1	862150	CALAFCO Membership	700.00	
2	862150	CSDA Membership	500.00	
3	862101	General Liability Insurance--CSDA	3,500.00	
4	862181	Audit Services	2,500.00	
5	862182	Website—DSL	2,500.00	
6	862060	Communications	1,000.00	
7	862184	Engineering and Plan Services--GIS	3,000.00	
8	862194	A-87 Costs (County Services)	2,000.00	
9	862183	Commission Counsel	4,000.00	
10	862189	Contract Services Office & Staff	99,812.32	
11	862239	Special Dept. Expense	1,000.00	
12	862250	In County Commissioner Travel	1,000.00	
13	862280	ADA Compliance	0.00	
14	862253	Out of County Conferences	6,000.00	
15	862190	Publication and Legal Notices	500.00	
16	862189	56425 and 56430 Mandates [Sphere of Influence (SOI) and Municipal Service Reviews (MSR)]	57,040.00	
17	860010	Appropriation for Contingency	7,500.00	
18	869991	Legal Reserve	0.00	
19	860011	General Reserve	3,000.00	
20	Total Apportionment Budget FY 07-08			195,552.32
21	Fund Balance Carryover			0.00
22	Total to be apportioned for revenues			195,552.32
23	Apportionment for County-Cities-Districts			65,184.10
24	Fiscal Year 06-07 Comparison			
25	Total Budgeted FY 06-07			225,552.32
26	Fund Balance Carryover FY 06-07			00.00
27	Total Apportionment Budget FY 06-07			195,552.32
28	Apportionment for County-Cities-Districts FY 06-07			65,184.10
29	Reserve Commitment to Budget			
30	Reserve Commitment to SOI/MSR Mandated Process FY 07-08			30,000.00
31	Total Budgeted FY 07-08 For SOI/MSR Mandates			87,040.00
32	Total Budgeted FY 07-08			225,552.32
33	Balance of Reserves From Prior Fiscal Years			
34	Legal Reserve			20,000.00
35	Service Review Reserve			15,000.00
36	General Reserve			77,000.00
37	Total Reserves			112,000.00

Upon completion of the vote the Commission unanimously directed that the Executive Officer develop a letter of response to Mendocino's FPD's letter for the Chair's signature.

AGENDA ITEM 5 – RESPONSE TO GRAND JURY REPORT—“Fire and Water Don't Mix”

The Commission reviewed the Grand Jury's Report and the draft response prepared by Executive Officer McMichael. After discussion and suggestions for change to the draft response, Commissioner Orth, seconded by Commissioner Shoemaker moved that the draft response, as corrected, be signed by the Minutes Regular Meeting May 7, 2007

Chair and Executive Officer McMichael and forwarded to the Grand Jury. The motion was unanimously approved by the following vote: Ayes: Shoemaker, Delbar, Oslund, Kisslinger, Orth and Chairman Melo. Nay: None; Abstentions: None; Absent: Smith.

AGENDA ITEM 6 - REPORTS

Executive Officer McMichael reported on the scheduled CALAFCO conference in August; various water issues; a letter from Senator Battin; his Eel River Trip with the Farm Bureau; and the upcoming Pomo Bluff annexation to the City of Fort Bragg.

Chairman Melo reported that the City of Fort Bragg would be reviewing the City's MSR at their June 13, 2007 meeting.

Commissioner Oslund reported that she was making progress with the City of Willits MSR and that she was primarily working on the water chapter.

Commissioners Orth, Oslund and Kisslinger indicated that they would be interested in attending the CALAFCO conference.

AGENDA ITEM 7--ADJOURNMENT

Having no further business, the meeting adjourned at 10:52 a.m.