

**LOCAL AGENCY FORMATION COMMISSION  
MENDOCINO COUNTY**

The Executive Committee of the Local Agency Formation Commission convened a meeting on Monday, February 11, 2008 at 10:00 a.m. at the City of Ukiah Conference Center, Chardonnay Room 200, S. School St., Ukiah, CA.

**AGENDA ITEM 1 - CALL TO ORDER / ROLL CALL**

Chairman Melo called the Executive Committee meeting of the Local Agency Formation Commission of Mendocino County to order at 10:01a.m. The following Commissioners were present and seated: Commissioners Wattenburger. Due to mix up in scheduling, Commissioner Kisslinger had previously indicated that he would be unable to attend.

**AGENDA ITEM 2 - PUBLIC EXPRESSION**

There was no one from the public at the meeting.

**AGENDA ITEM 3 – DISCUSSION/DIRECTION FOR FY 08-09 BUDGET**

After discussion of the overall budget and particular line items in the budget the Committee provided unanimous direction to recommend to the Commission the following budget for FY 2008-2009:

	<b>Line Item</b>	<b>Detail Description</b>	<b>Amount Budgeted</b>	<b>Increase (Decrease)</b>
1	862150	CALAFCO Membership	725.00	25.00
2	862150	CSDA Membership	700.00	200.00
3	862101	General Liability Insurance--CSDA	3,500.00	No change
4	862181	Audit Services	3,000.00	500.00
5	862182	Website—DSL	2,000.00	(500.00)
6	862060	Communications	1,000.00	No change
7	862184	Engineering and Plan Services--GIS	2,000.00	(1000.00)
8	862194	A-87 Costs (County Services)	3,000.00	1,000.00
9	862183	Commission Counsel	4,000.00	No change
10	862189	Contract Services Office & Staff	99,812.32	No change
11	862239	Special Dept. Expense	1,000.00	No change
12	862250	In County Commissioner Travel	1,000.00	No change
13	862280	ADA Compliance	0.00	No change
14	862253	Out of County Conferences	6,000.00	No change
15	862190	Publication and Legal Notices	500.00	No change
16	862189	56425 and 56430 Mandates [Sphere of Influence (SOI) and Municipal Service Reviews (MSR)]	57,040.00	No change
17	860010	Appropriation for Contingency	7,000.00	(500.00)
18	869991	Legal Reserve	0.00	No change
19	860011	General Reserve	3,000.00	No change
20	Total apportionment Budget FY 08-09			195,277.32
21	Fund Balance Carryover			0.00
22	Total to be apportioned for revenues			195,277.32

23	Apportionment for County-Cities-Districts	65,092.44
24	<b>Fiscal Year 06-07 Comparison</b>	
25	Total Budgeted FY 07-08	225,552.32
26	Fund Balance Carryover FY 07-08	00.00
27	Total Apportionment Budget FY 07-08	195,552.32
28	Apportionment for County-Cities-Districts FY 07-08	65,184.10
29	<b>Reserve Commitment to Budget</b>	
30	Reserve Commitment to SOI/MSR Mandated Process FY 07-08	30,000.00
31	Total Budgeted FY 07-08 For SOI/MSR Mandates	87,040.00
32	Total Budgeted FY 07-08	225,277.32
33	<b>Balance of Reserves From Prior Fiscal Years</b>	
34	Legal Reserves	20,000.00
35	Service Review Reserves	15,000.00
36	Operational Reserves	84,415.00
37	Total	119,415.00

**AGENDA ITEM 4 – DISCUSSION/DIRECTION REGARDING ANNUAL AUDIT**

The Committee reviewed E.O. McMichael’s agenda report for this item and after discussion provided direction that E.O. McMichael was to approach Michael Celentano, CPA as to his interest in continuing to function as an auditor to LAFCO and to negotiate a yearly price, if interested.

**AGENDA ITEM 5—ADJOURNMENT**

Having no further business, the meeting adjourned at 11:18 a.m.