

February meeting for purpose of review by the Commission. Additionally, he was directed not to pay the Invoice until the Commission had reviewed the report from the Auditor.

ADJOURNMENT

Having no further business, the meeting adjourned at 12:38 p.m.

**LOCAL AGENCY FORMATION COMMISSION
MENDOCINO COUNTY**

The Local Agency Formation Commission convened a meeting on Monday, December 7, 2009 at 10:00 p.m. at the City of Ukiah Conference Center, 200 School St., Ukiah, CA.

AGENDA ITEM 1 - CALL TO ORDER / ROLL CALL

Chairman Melo called the meeting of the Local Agency Formation Commission of Mendocino County to order at 10:02 a.m. The following Commissioners were present and seated: Commissioners McCowen, Rodin, Smith, Shoemaker, and Chair Melo. Alternate Commissioner Orth, Brown, Madrigal, Ward and Executive Officer McMichael were also present. Commissioner Kisslinger had previously indicated his expected absence. Alternate Commissioners Orth and Ward were immediately seated.

AGENDA ITEM 2 - PUBLIC EXPRESSION

There was no one in attendance from the public who indicated an interest in speaking.

AGENDA ITEM 3 – APPROVAL/CORRECTION/ADOPTION OF MINUTES

Upon a motion by Commissioner Orth, seconded by Commissioner McCowen the minutes of August 3, 2009 were approved as submitted by the following vote: Ayes: Smith, McCowen, Orth, Rodin, Shoemaker and Chair Melo; Nays: None; Abstain: Ward; Absent: Kisslinger

AGENDA ITEM 4 –MUNICIPAL SERVICE REVIEW WORKSHOP

Upon direction of the Chair, E.O. McMichael reviewed the draft SOI/MSR Report for Covelo CSD. This process took approximately 2.5 hours with many questions and comments from various commissioners. During the review suggestions/direction was provided regarding needed changes or updates to the Report. District Manager Tim Dennis was in attendance and was able to address a number of questions from commissioners.

Upon completion of the Covelo review, E.O. McMichael provided an update to SOI/MSR process for Irish Beach Water District, Laytonville CWD, Brooktrails City CSD, Fort Bragg Rural FPD, Ukiah Valley Wastewater, and Ukiah Valley Fire.

AGENDA ITEM 5—REVIEW DIRECTION FOR PROPOSED CALAFCO REGIONS

After discussion, it was the general direction of the Commission that they were not supportive of having LAFCO meetings by regions and E.O. McMichael was directed to send a letter to CALAFCO indicating their viewpoint.

AGENDA ITEM 6—REPORTS

- A. Commissioner McCowen indicated an interest in having a Planning Committee meeting sometime in January to discuss plans for completion of the MSR process. The Chair directed E.O. McMichael to arrange a meeting and to schedule a date via email to the planning committee members.
- B. E.O. McMichael provided a report to the Commission as to the significant increase in A-87 costs as indicated in an Invoice from the County Auditor's office. Direction was given that the Executive Officer should contact the County Auditor's office and ask for a detailed breakout of costs associated with the billing. Once received, E.O. McMichael was to bring that report to the