

**Executive Committee Proposed Budget
Fiscal Year 2010-2011**

	Line Item	Detail Description	Amount Budgeted	Increase (Decrease) over 09-10 Budget
1	862150	CALAFCO Membership	775.00	
2	862150	CSDA Membership	775.00	
3	862101	General Liability Insurance--CSDA	3,000.00	
4	862181	Audit Services	3,000.00	
5	862182	Website—DSL	2,000.00	
6	862060	Communications	1,000.00	
7	862184	Engineering and Plan Services--GIS	2,000.00	
8	862194	A-87 Costs (County Services)	3,500.00	700.00
9	862183	Commission Counsel	4,000.00	
10	862189	Contract Services Office & Staff	99,812.32	
11	862239	Special Dept. Expense	1,000.00	
12	862250	In County Commissioner Travel	1,000.00	
13	862280	ADA Compliance	0.00	
14	862253	Out of County Commissioner Travel	6,000.00	
15	862190	Publication and Legal Notices	1,000.00	
16	862189	56425 and 56430 Mandates [Sphere of Influence (SOI) and Municipal Service Reviews (MSR)]	27,040.00	(30,000.00)
17	860010	Appropriation for Contingency	7,000.00	
18	860011	General Reserve	3,000.00	
19	Total apportionment Budget FY 10-11			165,902.32
20	One-Third Apportionment for County-Cities-Districts			55,300.78
21	Fiscal Year 08-09 Comparison			
22	Total Budgeted FY 09-10			225,202.32
23	Total Apportionment Budget FY 09-10			195,202.32
24	Apportionment for County-Cities-Districts FY 09-10			65,067.44
25	Reserve Commitment to Budget			
26	Reserve Commitment to SOI/MSR Mandated Process FY 10-11			30,000.00
27	Total Budgeted FY 10-11 For SOI/MSR Mandates			57,040.00
28	Total Budgeted FY 10-11			195,902.32
29	Balance of Reserves From Prior Fiscal Years			
30	Legal Reserves			20,000.00
31	Service Review Reserves			20,000.00*
32	Operational Reserves			85,000
33	Total			125,000

* This amount be set aside for the use of the SOI/MSR process with the Chair being authorized to authorize initiation of expenditures from these funds, followed by report to commission at next meeting

AGENDA ITEM 5—ADJOURNMENT

Having no further business, the meeting adjourned at 3:00 p.m.

**LOCAL AGENCY FORMATION COMMISSION
MENDOCINO COUNTY**

The Executive Committee of the Local Agency Formation Commission convened a meeting on Friday, February 19, 2010 at 1:00 p.m. at the City of Ukiah Conference Center Riesling Room, 200 School St., Ukiah, CA.

AGENDA ITEM 1 - CALL TO ORDER / ROLL CALL

Chair Melo called the meeting of the Executive Committee to order at 1:02 p.m. The following Commissioners were present and seated: Commissioners Rodin, Kisslinger, and Chair Melo. Executive Officer McMichael and County Auditor Meredith Ford were also present.

AGENDA ITEM 2 - PUBLIC EXPRESSION

There was no one in attendance from the public who indicated an interest in speaking.

AGENDA ITEM 4 – DISCUSSION/DIRECTION REGARDING AUDIT ISSUES AND BUDGET REPORTING

Because County Auditor Meredith Ford was in attendance to provide information about A-87 issues and availability of reports from the Munis system, Chair Melo indicated that the Committee would review this item first.

Upon direction of the Chair, Auditor Ford provided an explanation to the Committee as to how the A-87 cost structure is determined and the time frame for her office to determine costs associated with the determination process. After an extensive give and take of questions and answers, the Committee requested that Ms. Ford attend the March LAFCO meeting for purpose of providing this information to the full Commission.

Additionally, Executive Officer McMichael provided copies of financial statements received from the County Auditor's office to include revenue to date and expenditures to date the 09-10 fiscal year. Auditor Ford provided an overview explanation of the accounting system and the reports. After extensive questions and comments, Executive Officer was directed to provide the most currently available reports from the Auditor's office for review and acceptance by the Commission. These reports were to include a year-to-date report of revenues and expenses and monthly-to-date report, such that in any one month the Commission could track the most recent monthly expenditures and could see accumulated year-to-date expenditures and revenues. In addition, the Committee requested that a copy of the cost allocation formula for cities and special districts for Fiscal Year 2009-2010 be provided to the Commission.

AGENDA ITEM 3 –DISCUSSION/DIRECTION FOR FISCAL YEAR 2010-2011 BUDGET

The Committee reviewed last year's budget and proposed changes for Fiscal Year 2010-2011. Upon a motion by Commissioner Kisslinger, seconded by Chair Melo the below budget was proposed for purposes of the Commission's March 1, 2010 Workshop on the following vote: Ayes: Kisslinger, Rodin, Melo; Nays: None; Abstain: None; Absent: None.