

16	862189	56425 and 56430 Mandates [Sphere of Influence (SOI) and Municipal Service Reviews (MSR)]	27,040.00	
17	860010	Appropriation for Contingency	7,000.00	
18	860011	General Reserve	3,000.00	
19	Total apportionment Budget FY 10-11			165,902.32
20	One-Third Apportionment for County-Cities-Districts			55,300.78
21	Fiscal Year 08-09 Comparison			
22	Total Budgeted FY 09-10			225,202.32
23	Total Apportionment Budget FY 09-10			195,202.32
24	Apportionment for County-Cities-Districts FY 09-10			65,067.44
25	Reserve Commitment to Budget			
26	Reserve Commitment to SOI/MSR Mandated Process FY 10-11			30,000.00
27	Total Budgeted FY 10-11 For SOI/MSR Mandates			57,040.00
28	Total Budgeted FY 10-11			195,902.32
29	Balance of Reserves From Prior Fiscal Years			
30	Legal Reserves			20,000.00
31	Service Review Reserves			20,000.00*
32	Operational Reserves			85,000
33	Total			125,000

\* This amount be set aside for the use of the SOI/MSR process with the Chair being authorized to authorize initiation of expenditures from these funds, followed by report to commission at next meeting

### **AGENDA ITEM 8—REPORTS**

There were no reports from Commissioners. Executive Officer McMichael reviewed his letter sent to Hopland PUD and letter sent to County Department of Planning regarding the Water Supply Assessment for the Ukiah Valley Area Plan.

### **AGENDA ITEM 9—ADJOURNMENT**

Having no further business, the meeting adjourned at 12:04 p.m.

**AGENDA ITEM 5—REVIEW AND DIRECTION REGARDING A-87 COSTS**

County Auditor, Meredith Ford, explained how A-87 costs are developed and computed and the review process needed to finalize the costs for a given year. After this presentation, upon a motion by Commissioner Kisslinger, seconded by Commissioner Orth, Executive Officer McMichael was directed to pay the billed costs of \$4,037.00 for Fiscal Year 2009-2010. The motion was approved on the following roll call vote: Ayes: Orth, Rodin, Shoemaker, Kisslinger, Colfax and Chair Melo; Nays: None; Abstain: None; Absent: McCowen.

**AGENDA ITEM 6—RECEIPT OF FISCAL YEAR 2008-2009 AUDIT**

The Commission received copies of the Final Audit for Fiscal Year 2008-2009 and upon a motion by Commissioner Orth, seconded by Commissioner Kisslinger, the Audit was received and Executive Officer McMichael was directed to pay the remaining balance of \$2,250.00 the auditor on the following roll call vote: Ayes: Orth, Rodin, Shoemaker, Kisslinger, Colfax and Chair Melo; Nays: None; Abstain: None; Absent: McCowen.

**AGENDA ITEM 7--WORKSHOP ON EXECUTIVE COMMITTEE PROPOSED FY 2010-2011 BUDGET**

Upon direction of the Chair, Executive Officer McMichael reviewed the proposed budget for Fiscal Year 2010-2011. After questions, discussion and comments, upon a motion by Commissioner Orth, seconded by Commissioner Rodin, the FY 2010-2011 Executive Committee Proposed Budget provided below was approved and accepted as the Commission's Budget for publication for a noticed public hearing for the April agenda on the following roll call vote: Ayes: Orth, Rodin, Shoemaker, Kisslinger, Colfax and Chair Melo; Nays: None; Abstain: None; Absent: McCowen.

Commission's Proposed Budget  
Fiscal Year 2010-2011

	<b>Line Item</b>	<b>Detail Description</b>	<b>Amount Budgeted</b>	
1	862150	CALAFCO Membership	775.00	
2	862150	CSDA Membership	775.00	
3	862101	General Liability Insurance--CSDA	3,000.00	
4	862181	Audit Services	3,000.00	
5	862182	Website—DSL	2,000.00	
6	862060	Communications	1,000.00	
7	862184	Engineering and Plan Services--GIS	2,000.00	
8	862194	A-87 Costs (County Services)	3,500.00	
9	862183	Commission Counsel	4,000.00	
10	862189	Contract Services Office & Staff	99,812.32	
11	862239	Special Dept. Expense	1,000.00	
12	862250	In County Commissioner Travel	1,000.00	
13	862280	ADA Compliance	0.00	
14	862253	Out of County Commissioner Travel	6,000.00	
15	862190	Publication and Legal Notices	1,000.00	

**LOCAL AGENCY FORMATION COMMISSION  
MENDOCINO COUNTY**

The Local Agency Formation Commission convened a meeting on Monday, March 01, 2010 at 10:00 p.m. at the City of Ukiah Council Chambers, 300 Seminary Ave., Ukiah, CA.

**AGENDA ITEM 1 - CALL TO ORDER / ROLL CALL**

Chairman Melo called the meeting of the Local Agency Formation Commission of Mendocino County to order at 10:02 a.m. The following Commissioners were present and seated: Commissioners Rodin, Shoemaker, Kisslinger, Colfax and Chair Melo. Alternate Commissioner Orth and Executive Officer McMichael were also present. Alternate Commissioner Orth was immediately seated. Alternate Commissioner Ward had previously indicated his expected absence.

**AGENDA ITEM 2 - PUBLIC EXPRESSION**

There was no one in attendance from the public who indicated an interest in speaking.

**AGENDA ITEM 3 – APPROVAL/CORRECTION/ADOPTION OF MINUTES**

Upon a motion by Commissioner Orth, seconded by Commissioner Kisslinger the minutes of February 1, 2010 regular meeting were approved as submitted by the following vote: Ayes: Orth, Rodin, Shoemaker, Kisslinger and Chair Melo; Nays: None; Abstain: Colfax: Absent: McCowen.

Upon a motion by Commissioner Kisslinger, seconded by Commissioner Rodin the Executive Committee minutes of February 19, 2010 were approved as submitted by the following vote: Ayes: Kisslinger, Rodin, and Chair Melo; Nays: None; Abstain: None; Absent; None

**AGENDA ITEM 4 –REVIEW AND APPROVAL OF BUDGET REPORTS**

Upon direction of the Chair, Executive Officer McMichael reviewed the Budget Reports obtained from the County Auditor to include: (1) An overall balance sheet for the 2009-2010 fiscal year; (2) A year-to-date summary report of revenues and expenses; (3) A detailed year-to-date report for all revenues and expenses for the year and; (4) LAFCO Cost Allocation Report for Cities and Special Districts for the Fiscal Years 2009-10, 2008-09, 2007-08 and 2006-07.

County Auditor, Meredith Ford was in attendance to explain the various reports and to provide responses to questions about the details of the reports. Extensive questions, comments and observations about the provided reports, availability of future reports such as balance sheets for general reserves and project reports for encumbered reserves were provided to her. After completion of this exchange, upon a motion by Commissioner Orth, seconded by Commissioner Rodin, the reports were accepted by the following roll call vote: Ayes: Orth, Rodin, Shoemaker, Kisslinger, Colfax and Chair Melo; Nays: None; Abstain: None; Absent: McCowen.