

AGENDA ITEM 6 - REVIEW OF DRAFT FISCAL YEAR 2009-2010 AUDIT

Upon direction of the Chair, E.O. McMichael reviewed the draft audit, the client representation letter and the proposed Management Discussion and Analysis (MD&A). After discussion, Commissioner Kisslinger, seconded by Commissioner Orth, enter a motion to approve of the MD&A as submitted, directed the Chair and E.O. to sign the Client Representation Letter and directed E.O. McMichael and Mr. Restel to draft a letter to the auditor making the points provided in the agenda summary report. The motion was unanimously approved on the following vote: Ayes: Kisslinger, McCowen, Rodin, Shoemaker, Orth, Hamburg and Chair Melo: Nays: None; Abstain: None: Absent: McFadden.

AGENDA ITEM 7 - REVIEW AND APPROVAL OF PROPOSED TWO PART RFP FOR MSR FOR CITY OF UKIAH AND UKIAH VALLEY

Upon direction of the Chair, E.O. McMichael reviewed the process of the development of the proposed RFP. Additionally, Commissioners Shoemaker and Orth provided commentary as to the content of the RFP. After discussion, several changes were suggested for amendment to the RFP. The primary change being the requirement that affected agencies be included in Task One and Task Two of Part 1. Upon a motion by Commissioner Kisslinger, seconded by Commissioner Hamburg the RFP was approved by the following vote: Ayes: Kisslinger, McCowen, Rodin, Shoemaker, Orth, Hamburg and Chair Melo: Nays: None; Abstain: None: Absent: McFadden.

AGENDA ITEM 8 - REPORTS

- A. Commissioner Brown indicated that Commissioner Madrigal had provided her a note prior to her leaving indicating that an agenda item for discussion of providing broadcast of LAFCO meetings.
- B. Executive Officer McMichael disbursed copies of Form 700 - Annual Statement of Economic Interests to each Commissioner, indicating that filing for Commissioners was to LAFCO, not the County.

AGENDA ITEM 6—ADJOURNMENT

Having no further business, the meeting adjourned at 1:16 p.m.

**LOCAL AGENCY FORMATION COMMISSION
MENDOCINO COUNTY**

The Local Agency Formation Commission convened a meeting on Monday, February 7, 2011 at 10:00 a.m. at the City of Ukiah Council Chambers, 300 Seminary Ave., Ukiah, CA.

AGENDA ITEM 1 - CALL TO ORDER / ROLL CALL

Chairman Melo called the meeting of the Local Agency Formation Commission of Mendocino County to order at 10:00 a.m. The following Commissioners were present and seated: Commissioners McCowen, Rodin, Shoemaker, Kisslinger, McFadden, Hamburg, Brown and Chair Melo. Alternate Commissioners Orth, Brown, Madrigal and Executive Officer McMichael were also present. Commissioner McFadden and alternate commissioner Ward had indicated their expected absence. Commissioner Orth was immediately seated.

AGENDA ITEM 2 - PUBLIC EXPRESSION

There was no one in attendance from the public who indicated an interest in speaking on non-agenda items.

AGENDA ITEM 3 – APPROVALCORRECTION/ADOPTION OF MINUTES

Upon a motion by Commissioner Orth , seconded by Commissioner Hamburg, the minutes of January 10, 2011 were approved as submitted: Ayes: Kisslinger, McCowen, Rodin, Shoemaker, Orth, Hamburg and Chair Melo: Nays: None; Abstain: None; Absent: McFadden.

Upon a motion by Commissioner Orth, seconded McCowen, the minutes of January 18, 2010 were approved as amended: Ayes: Kisslinger, McCowen, Rodin, Shoemaker, Orth, Hamburg and Chair Melo: Nays: None; Abstain: None; Absent: McFadden

AGENDA ITEM 4 - REVIEW AND APPROVAL OF BUDGET REPORTS

Because of an expected delay in Mr. Restel's attendance, Chair Melo moved to Agenda Item 5. Upon completion of that item Mr. Restel was available for presentation of the budget reports. After review and various questions from the Commissioners and upon a motion by Commissioner Shoemaker, seconded by Commissioner Kisslinger the budget reports were unanimously accepted on the following vote: Ayes: Kisslinger, McCowen, Rodin, Shoemaker, Orth, Hamburg and Chair Melo: Nays: None; Abstain: None: Absent: McFadden.

AGENDA ITEM 5 - EXPLANATION OF LINE 16 IN THE BUDGET

Upon direction of the Chair, E.O. McMichael reviewed the agenda report. He additionally reviewed his letter of termination for conducting service reviews effective February 1, 2011. After discussion, it was indicated that additional information regarding more particulars as to money spent for consultants as well as time spent on various reports was desired.