

**LOCAL AGENCY FORMATION COMMISSION
MENDOCINO COUNTY**

The Executive Committee of the Local Agency Formation Commission convened a meeting on Wednesday, February 16, 2011 at 9:30 a.m. at the City of Ukiah Conference Center Suite D, 200 School St., Ukiah, CA.

AGENDA ITEM 1 - CALL TO ORDER / ROLL CALL

Chair Melo called the meeting of the Executive Committee to order at 9:30 a.m. The following Commissioners were present and seated: Commissioners Rodin, Kisslinger, and Chair Melo. Executive Officer McMichael and LAFCO accountant, Larry Restel were also present.

AGENDA ITEM 2 - PUBLIC EXPRESSION

There was no one in attendance from the public who indicated an interest in speaking.

AGENDA ITEM 3 – DEVELOPMENT OF PROPOSED FY 2011-2012 BUDGET FOR RECOMMENDATION TO THE COMMISSION

Mr. Restel provided his recommendations for changes to the Budget format so as to be in line the present accounting/bookkeeping utilizing QuickBooks. Additional discussion occurred as to the proposed numbers for the individual line items.

Regarding Line 20 on the draft FY 2011-2012 budget, Executive Officer McMichael proposed that his contract amount be reduced by \$30,000 to \$69,812.32 in exchange for reduced public access hours to be Tuesday through Thursday, 8:00 to 12:00 p.m. He additionally indicated that upon agreement of the Commission to the reduced contract amount and hours, he was providing notice of his intent to end his contract at the end of the FY 2011-2012 fiscal year.

Upon hearing the proposal and E.O. McMichael reasons for making the offer, Chair Melo indicated that a closed session under personnel be scheduled for the March 7, 2011 meeting. He also indicated that a future conference with Jeanine Nadel would be needed so as to plan for succession of a new Executive Officer at the end of Fiscal Year 2011-2012.

Because of the changes provided in budget format and recommended numbers for the line items, it was decided that another meeting was needed to finalize a recommended budget, thus Tuesday, February 22 at 3:00 p.m. was scheduled for an additional meeting.

AGENDA ITEM 4—ADJOURNMENT

Having no further business, the meeting adjourned at 12:19 p.m.