

**LOCAL AGENCY FORMATION COMMISSION
MENDOCINO COUNTY**

The Local Agency Formation Commission convened a meeting on Monday, September 12, 2011 at 10:00 a.m. at the City of Ukiah Council Chambers, 300 Seminary Ave., Ukiah, CA.

AGENDA ITEM 1 - CALL TO ORDER / ROLL CALL

Vice-Chair Rodin called the meeting of the Local Agency Formation Commission of Mendocino County to order at 10:02 a.m. Upon roll call, the following Commissioners were present and seated: Commissioners McCowen, Kisslinger, Hamburg, Shoemaker and Vice-Chair Rodin. Alternate Commissioners Orth, Ward and Executive Officer McMichael were also present. Alternate Commissioner Brown had previously indicated her expected absence. Commissioner McFadden and Alternate Commissioner Madrigal were not available for roll call but did arrive immediately afterward. Commissioner Melo was unable to attend; Commissioner Madrigal was immediately seated.

After roll call and prior to beginning the agenda items Vice-Chair Rodin spoke regarding the loss of Chair Jere Melo. Other commissioners spoke and reflected their thoughts about Chair Melo and his unfortunate death. A moment of silence in remembrance of Jere was conducted.

AGENDA ITEM 2 - PUBLIC EXPRESSION

There was no one from the public who expressed an interest in speaking.

AGENDA ITEM 3 – APPROVAL CORRECTION/ADOPTION OF MINUTES

Upon a motion by Commissioner McCowen seconded by Commissioner Kisslinger the minutes of July 11, 2011 were approved on the following vote: Ayes: McCowen, Shoemaker, Kisslinger, Hamburg and Madrigal, McFadden and Vice-Chair Rodin; Nays: None; Abstain: None; Absent: Melo

AGENDA ITEM 4 - REVIEW AND APPROVAL OF BUDGET REPORTS

Upon direction of the Vice-Chair, E.O. McMichael provided a brief review of the Budget Reports. After this review, upon a motion by Commissioner Kisslinger, seconded by Commissioner McCowen the budget reports were unanimously accepted on the following vote: Ayes: McCowen, Shoemaker, Kisslinger, Hamburg, Madrigal, McFadden and Vice-Chair Rodin; Nays: None; Abstain: None; Absent: Melo.

AGENDA ITEM 5 - NOTICED PUBLIC HEARING FOR FORT BRAGG RURAL FIRE PROTECTION DISTRICT (FBRFPD) REORGANIZATION

The Commission reviewed the Proof of Publication of Notice of Public Hearing and upon a motion by Commissioner Madrigal, seconded by Commissioner Shoemaker the Proof of Publication was accepted by unanimous voice vote.

Upon direction of the Chair, Executive Officer McMichael reviewed his agenda report and upon completion of that review recommended that the SOI/MSR Report be accepted, the proposed reorganization be approved and the SOI be determined as indicated in the SOI/MSR Report.

After some amount of discussion, Vice-Chair Rodin opened the public hearing at 10: 43 a.m. There was no public in the hearing chambers, seeing this Vice-Chair Rodin closed the public hearing at 10:44 a.m. the

Upon closure and additional discussion, Commissioner McCowen moved that the SOI/MSR Report be accepted by adoption of Resolution 2011-01, that the FBRFPD Reorganization be approved by adopting Option 1 in the Executive Officer's Report which includes adoption of Resolution 2011-02 and that the SOI for the District be determined by the Commission as indicated in the SOI/MSR Report by adoption of Resolution 2011-03. Commissioner Kisslinger immediately seconded the motion. The motion was unanimously approved on the following roll call vote: Ayes: Kisslinger, McCowen, Hamburg, McFadden, Madrigal, Shoemaker and Vice-Chair Rodin; Nays: None; Abstain: None; Absent: Melo.

AGENDA ITEM 6 - REPORTS

A. MSR Ad Hoc Committee: Commissioner Shoemaker provided a brief update and then requested that E.O. McMichael provide an update as to current efforts of the consultant. E.O. McMichael indicated that surveys had been developed by the contractor for various City departments and two districts. These surveys had not yet been circulated to the departments/districts but would soon be sent.

B. Vice-Chair Rodin provided an update as to the interviews for potential consultants for providing training that she and other conference attendees conducted. After this report, it was the general direction of the Commission of the Commission to set a date for the training and for the ad hoc committee provide a report and recommendation for the agenda for training. During the time of this report and discussion, Commissioner McCowen departed at 11:12 a.m.

C. The Executive Officer had no additional reports.

AGENDA ITEM 7 - ADJOURNMENT

Having no further business the Commission adjourned at 11:38 a.m.