

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482
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COMMISSIONERS

Tony Orth, Chair

Brooktrails Township CSD

Scott Ignacio, Vice-Chair

Point Arena City Council

Gerald Ward, Treasurer

Public Member

Matthew Froneberger

Regular Special District

Gerardo Gonzalez

Willits City Council

Glenn McGourty

County Board of Supervisors

Maureen Mulheren

County Board of Supervisors

Jenifer Bazzani, Alternate

Ukiah Valley Fire District

John Haschak, Alternate

County Board of Supervisors

Mari Rodin, Alternate

City Member

Richard Weinkle, Alternate

Public Member

STAFF

Executive Officer

Uma Hinman

Analyst

Larkyn Feiler

Commission Clerk

Kristen Meadows

Counsel

Scott Browne

REGULAR MEETINGS

First Monday of each month
at 9:00 AM in the
Mendocino County
Board of Supervisors
Chambers
501 Low Gap Road, Ukiah

Policies and Procedures Meeting A G E N D A

April 13, 2021, 10:00 a.m.

Meeting held remotely via Zoom due to pandemic

To join meeting: <https://mendocinocounty.zoom.us/j/85402574492>

Important Notice

Pursuant to State Executive Order N-29-20 pertaining to the convening of public meetings in response to the COVID-19 pandemic, effective March 20, 2020, the Mendocino Local Agency Formation Commission (LAFCo) meetings will be conducted remotely and will not be available for in person public participation until further notice.

Submit **written comments** electronically to eo@mendolaferco.org by 9:00 a.m. on the day of the meeting. In the subject line, specify the agenda item number for your comments, "To be read aloud" if desired, and in the body of the email include your name. If to be read aloud, please keep your comments to 500 words or less. All written comments will be provided as soon as feasible to the Commission and posted on the [meeting documents](#) page of the website.

Provide **verbal comments** via teleconference with the information provided on the [website](#). Please pre-register by email to eo@mendolaferco.org by 9:00 a.m. the day of the meeting. In the subject line, specify the agenda item number for your comments, "...Live", and your name (Example: Item 2b Public Comment Live, John Doe). Participants will also receive instructions for participation in the meeting. Each participant will have three minutes to provide comments related to the agenda item.

1. CALL TO ORDER & ROLL CALL

Commissioners Froneberger, Gonzalez, and Mulheren

2. MATTERS FOR DISCUSSION & POSSIBLE ACTION

2a) Selection of a Committee Chair

The Committee members will select a Chair.

2b) Approval of the December 28, 2020 Policies & Procedures Committee Minutes

2c) Policy Development to Address Indemnity Limitations

Develop a policy recommendation to the Commission in response to a recent court case limiting LAFCo's authority to require indemnification agreements for applications.

2d) Electronic Signature Policy Development

Consider a draft electronic signature policy, directing staff to revise as needed and recommend to the Commission for consideration.

2e) Policy Development for Spheres of Influence

Discuss next steps in the development of a policy clarifying Commission processes for sphere of influence updates.

2f) Other Policy & Procedure Update Discussions and/or Recommendations

Opportunity for Committee to discuss additional policy and/or procedure topics and topics for future meetings.

3. INFORMATION AND REPORT ITEMS

3a) Executive Officer Report (verbal)

4. CLOSED SESSION

4a) Conference with Legal Counsel – Potential for Exposure to Litigation: 1 case

Pursuant to Government Code §54956.9(d)(2), the Commission will hold a closed session for a conference with Legal Counsel regarding potential exposure to litigation.

ADJOURNMENT

The next Regular Commission Meeting is scheduled for
May 3, 2021
Meeting to be held remotely via Zoom and teleconference due to pandemic.