

**Resolution No. 2020-21-03**  
**of the Local Agency Formation Commission of Mendocino County**

**Approving the**  
**Budget Amendment for Fiscal Year 2020-21**

WHEREAS, Local Agency Formation Commissions have been created under the provisions of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Sections 56000 et. seq. of the Government Code, as independent agencies, with the power to adopt policies and procedures to carry out their functions, (§56300); and

WHEREAS, the Mendocino Local Agency Formation Commission, hereinafter referred to as the “Commission”, annually approves a final budget to fulfill its purposes and functions that are set by State law; and

WHEREAS, the Commission adopted a Fiscal Year 2020-21 budget for \$161,650 at its June 1, 2020 meeting; and

WHEREAS, the Executive Officer has analyzed the Fiscal Year 2020-21 budget and estimates a projected savings of \$2,543 across the Budget Accounts through the end of the Fiscal Year; and

WHEREAS, the Commission considered a proposed Fiscal Year 2020-21 budget amendment increasing the Basic Services (Account 5300) by \$20,000 and the Legal Services (Account 6300) by \$4,500 for total budget of \$184,193. The increased budget lines will be funded by delaying the Covelo Community Services District Municipal Service Review and Sphere of Influence Update and shifting those funds from Account 7000 to 5300, and authorizing the remaining increase in Basic Services be withdrawn from the Commission’s operational reserves fund balance and the increase in Legal Services be withdrawn from the legal reserves; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the proposed fiscal year 2020-21 budget amendment on January 4, 2021.

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission approves a Fiscal Year 2020-21 Budget Amendment to \$184,193 as shown in Exhibit A.

PASSED and ADOPTED by the Local Agency Formation Commission of Mendocino County this 4<sup>th</sup> day of January 2021 by the following vote:

AYES: McCowen, Ward, Gonzalez, Bazzani, Orth, Ignacio, Brown

NOES:

ABSTAIN:

ABSENT:

ATTEST:

  
\_\_\_\_\_  
UMA HINMAN, Executive Officer

  
\_\_\_\_\_  
CARRE BROWN, Commission Chair

## Exhibit A

### Mendocino Local Agency Formation Commission Amended Final Budget FY 2020-21

4-Jan-21

ACCOUNT #	DESCRIPTION	FY 2020-21 Adopted	FY 2020-21 Amended
<b>REVENUE</b>			
	<i>Anticipated Cash Balance</i>	\$ -	
4000	LAFCO Apportionment Fees	\$ 150,000	\$ 150,000
4100	Service Charges		
4800	Miscellaneous		
4910	Interest Income	\$ 450	\$ 450
	<b>Revenue Subtotal</b>	<b>\$ 150,450</b>	<b>\$ 150,450</b>
8000	Applications		
8601	Special Project (SALC Grant Project Reimbursement)	\$ 5,100	\$ 5,100
	<b>Revenue Total</b>	<b>\$ 155,550</b>	<b>\$ 155,550</b>

<b>EXPENSES</b>			
5300	Basic Services	\$ 72,060	\$ 92,060
5500	Rent	\$ 5,568	\$ 5,568
5600	Office Expenses	\$ 3,450	\$ 3,550
5700	Internet & Website Costs	\$ 1,300	\$ 1,550
5900	Publication and Legal Notices	\$ 2,000	\$ 2,000
6000	Televising Meetings	\$ 2,000	\$ 2,000
6100	Audit Services	\$ 3,500	\$ 3,380
6200	Bookkeeping	\$ 4,500	\$ 4,500
6300	Legal Counsel	\$ 10,200	\$ 14,700
6400	A-87 Costs County Services	\$ 2,131	\$ 2,093
6500	Insurance-General Liability	\$ 3,000	\$ 2,815
6600	Memberships (CALAFCO/CSDA)	\$ 3,691	\$ 3,727
6670	GIS Contract with County (Counsel training, IT support)	\$ 2,500	\$ 2,500
6740	In-County Travel & Stipends	\$ 3,000	\$ 1,000
6750	Travel & Lodging Expense	\$ 100	\$ 100
6800	Conferences (Registrations)	\$ 150	\$ 150
7000	Work Plan (MSRs and SOIs)	\$ 42,500	\$ 34,500
9000	Miscellaneous (Special District Training Support, bank fees)	\$ -	
	<b>Operating Expenses Subtotal</b>	<b>\$ 161,650</b>	<b>\$ 176,193</b>
8000	Application Filing Expenses	\$ -	
8601	Special Project (SALC Grant Project)	\$ 5,100	\$ 5,100
	<b>Expenses Total</b>	<b>\$ 166,750</b>	<b>\$ 181,293</b>

**REVENUE/EXPENSE DIFFERENCE**    \$            (11,200)    \$            (25,743)

*(Negative balance indicates use of fund balance and/or reserves)*