

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482  
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### COMMISSIONERS

**Tony Orth, Chair**  
Brooktrails Township CSD

**Scott Ignacio, Vice-Chair**  
Point Arena City Council

**Gerald Ward, Treasurer**  
Public Member

**Matthew Froneberger**  
Special District Member

**Gerardo Gonzalez**  
Willits City Council

**Glenn McGourty**  
County Board of Supervisors

**Maureen "Mo" Mulheren**  
County Board of Supervisors

**Jenifer Bazzani, Alternate**  
Ukiah Valley Fire District

**John Haschak, Alternate**  
County Board of Supervisors

**Mari Rodin, Alternate**  
City Member

**Richard Weinkle, Alternate**  
Public Member

### STAFF

**Executive Officer**  
Uma Hinman

**Analyst**  
Larkyn Feiler

**Commission Clerk**  
Kristen Meadows

**Counsel**  
Scott Browne

### REGULAR MEETINGS

First Monday of each month  
at 9:00 AM in the  
Mendocino County  
Board of Supervisors  
Chambers  
501 Low Gap Road, Ukiah

## A G E N D A

Regular Meeting of **Monday, May 3, 2021** at 9:00 AM  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

*Live web streaming and recordings of Regular Commission meetings are available via the [Mendocino County YouTube Channel](#).  
Links to recordings, approved minutes, and meeting documents are available on the LAFCo website: <https://www.mendolaferco.org/commission-meetings>*

### Important Notice

Pursuant to State Executive Order N-29-20 pertaining to the convening of public meetings in response to the COVID-19 pandemic, effective April 5, 2020, the Mendocino Local Agency Formation Commission (LAFCo) meetings will be conducted remotely and will not be available for in person public participation until further notice.

Submit **written comments** electronically to [eo@mendolaferco.org](mailto:eo@mendolaferco.org) by 8:00 a.m. on May 3. In the subject line, specify the agenda item number for your comments, "To be read aloud" if desired, and in the body of the email include your name. If to be read aloud, please keep your comments to 500 words or less. All written comments will be provided as soon as feasible to the Commission and posted on the [meeting documents](#) page of the website.

Provide **verbal comments** via teleconference with the information provided on the [website](#). Please pre-register by email to [eo@mendolaferco.org](mailto:eo@mendolaferco.org) by 8:00 a.m. on May 3. In the subject line, specify the agenda item number for your comments, "...Live", and your name (Example: Item 4a Public Comment Live, John Doe). Participants will also receive instructions for participation in the meeting. Each participant will have three minutes to provide comments related to the agenda item.

We thank you for your understanding and appreciate your continued interest.

### **1. CALL TO ORDER and ROLL CALL**

### **2. PUBLIC EXPRESSION**

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit and no action will be taken at this meeting. See public participation information above.

### **3. CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

**3a) Approval of the April 5, 2021 Regular Meeting Summary**

**3b) Approval of the April 2021 Claims & Financial Report**

#### **4. PUBLIC HEARING ITEMS**

##### **4a) Proposed Budget and Work Program for Fiscal Year 2021-22**

The Commission will hold a public hearing to consider and take action on the Proposed Fiscal Year (FY) 2021-2022 Budget and Work Plan.

#### **5. CLOSED SESSION**

##### **5a) Conference with Legal Counsel – Anticipated Litigation**

Pursuant to Government Code Section 54956.9(d)(2) - Anticipated Litigation: significant exposure to litigation – one case.

#### **6. MATTERS FOR DISCUSSION AND POSSIBLE ACTION**

##### **6a) City of Ukiah Appeal of Executive Officer Determination for 2014 Amended Ukiah Valley Sanitation District Detachment Application (LAFCo File No. D-2020-01)**

Consider and take action on the City of Ukiah's appeal of the Executive Officer's determination for the City's application for detachment of Ukiah Valley Sanitation District areas.

##### **6b) Proposed Policy Amendments Regarding Indemnification Agreements and Application Options**

Consider and take action on the Policies & Procedures Committee recommendation regarding proposed modifications to Mendocino LAFCo Policies 11.4.3 and 11.4.8, changing the requirement for indemnification to voluntary and approving the Draft Voluntary Indemnification Agreement.

##### **6c) Proposed Policy for Electronic Signatures**

Consider and take action on the Policies & Procedures Committee recommendation regarding the draft Electronic Signature policy.

##### **6d) Update on Proposed Sphere of Influence Policy Amendments**

Receive an update from staff on the status and outreach efforts for the proposed sphere of influence policy amendments.

#### **7. INFORMATION AND REPORT ITEMS**

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

##### **7a) Work Plan, Current and Future Proposals (Written)**

##### **7b) Countywide Planning Activities Report**

##### **7c) Correspondence (Copies provided upon request)**

##### **7d) Executive Officer's Report (Verbal)**

##### **7e) Committee Reports (Executive Committee/Policies & Procedures) (Verbal)**

##### **7f) Commissioner Reports, Comments or Questions (Verbal)**

##### **7g) CALAFCO Business and Legislative Report**

#### **ADJOURNMENT**

The next Regular Commission Meeting is scheduled for Monday, **June 7, 2021** at 9:00 AM  
*Location to be determined based on current State and local mandates related to the COVID-19 pandemic.*

Notice: This agenda has been posted at least five (5) calendar days prior to the meeting and in accordance with the temporary Brown Act Guidelines instated by State Executive Order N-29-20.

Participation on LAFCo Matters: All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: Because the meeting is being held by teleconference, if you are hearing impaired or otherwise would have difficulty participating, please contact the LAFCo office as soon as possible so that special arrangements can be made for participation, if reasonably feasible.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission before the hearing.