



COMMISSIONERS

Maureen Mulheren
Chair
County Member

Gerald Ward
Vice Chair/Treasurer
Public Member

Madeline Cline
County Member

Gerardo Gonzalez
City Member

Candace Horsley
Special District Member

Susan Mahoney
Special District Member

Mari Rodin
City Member

Barbara Burkey
Alternate City Member

Adam Gaska
Alternate Special District Member

John Haschak
Alternate County Member

Bruce Alfano
Alternate Public Member

STAFF

Executive Officer
Uma Hinman

Senior Analyst
Larkyn Feiler

Clerk/Analyst
Jen Crump

Counsel
Marsha Burch

REGULAR MEETINGS

First Monday of each month
at 9:30 a.m. in the
Mendocino County Board
of Supervisors Chambers
501 Low Gap Road, Ukiah

Approved July 6, 2026

FINAL MEETING MINUTES

Regular Commission Meeting

Regular Meeting of Monday, June 1, 2026

County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

1. CALL TO ORDER and ROLL CALL (Video Time 01:35)

Chair Mulheren called the meeting to order at 9:30 a.m.

Regular Commissioners Present: Maureen Mulheren, Gerald Ward, Madeline Cline, Gerardo Gonzalez, Candace Horsley, Susan Mahoney, Mari Rodin

Regular Commissioners Absent: None

Alternate Commissioners Present: None

Alternate Commissioners Absent: Douglas Crane, Bruce Alfano, John Haschak, Adam Gaska

Staff Present: Uma Hinman, Executive Officer; Jen Crump, Clerk/Analyst; Marsha Burch, Legal Counsel

2. PUBLIC EXPRESSION (Video Time 02:16)

None

3. OTHER BUSINESS

3a) AB 2449 Notifications and Considerations (Video Time 02:59)

None

3b) Announcement of City Selection Committee Appointees and Oaths of Office
(Video Time 03:08)

The City Selection Committee reappointed Mari Rodin (City of Ukiah) as Regular City Member and appointed Barbara Burkey (City of Point Arena) as the Alternate City Member, both for the term 2026-2029. Commissioner Burkey was sworn in as a new commissioner.

4. CONSENT CALENDAR (Video Time 04:24)

4a) May 4, 2026 Regular Meeting Summary

4b) May Claims & Financial Report

May 2026 Claims totaling:	\$ 22,736.78
Hinman & Associates Consulting	\$19,703.02
Marsha Burch Law Office	\$1,582.50
Streamline	\$115.00
City of Ukiah (UVCC) (Office Space, Postage & Copies)	\$632.01
Commissioner Stipends	\$90.60
Mendocino County IS (Televised Meetings)	\$316.56
Newspapers (Publications and Legal Notices)	\$297.09

Commissioner Ward requested a breakdown of the total estimated legal expenses related to litigation at the next regular meeting.

There were no public comments.

Motion: Approve the Consent Calendar (Items 4a – 4b).		
Motion Maker: Cline	Motion Second: Gonzalez	Outcome: Passed unanimously
Roll Call Vote: (7) Ward, Cline, Gonzalez, Horsley, Mahoney, Rodin, Mulheren		

5. PUBLIC HEARING ITEMS (Video Time 06:02)

5a) City of Point Arena Municipal Service Review and Sphere of Influence Update

The Commission held a public hearing to consider adoption of the City of Point Arena (City/Point Arena) Municipal Service Review (MSR) and Sphere of Influence (SOI) Update Study as required by LAFCo law. Analyst Crump presented the item. Paul Andersen, Assistant City Manager/City Clerk, attended the meeting.

The following discussion points and questions were asked by Commissioner Rodin:

- Recommended revising Figure 2-2 to clarify that the City map presents both the service area and SOI (page [pg.] 38 of the agenda packet).
- Recommend revising “within” to “with” (pg. 69 of the agenda packet).

There were no public comments.

Motion: 1) Find the City of Point Arena Municipal Service Review is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations (14 CCR) §15306 (Class 6 Exemption), and find the City of Point Arena Sphere of Influence Update is exempt from CEQA pursuant to 14 CCR §15061(b)(3) (General Rule), and approve the Notice of Exemption for filing; and 2) Adopt LAFCo Resolution 2025-26-09, approving the City of Point Arena Municipal Service Review and Sphere of Influence Update Study with modifications and adopting the proposed sphere of influence.		
Motion Maker: Rodin	Motion Second: Gonzalez	Outcome: Passed unanimously
Roll Call Vote: (7) Ward, Cline, Gonzalez, Horsley, Mahoney, Rodin, Mulheren		

6. WORKSHOP ITEMS (Video Time 13:45)

6a) Mendocino Coast Recreation and Park District Municipal Service Review and Sphere of Influence Update

The Commission held a Public Workshop on the Draft Mendocino Coast Recreation and Park District (MCRPD) Municipal Service Review (MSR) and Sphere of Influence (SOI) Update. EO Hinman presented the item. Kylie Felicich, MCRPD General Manager, and Dave Shpak, MCRPD Board Chair, attended the meeting.

The following discussion points and questions were made by members of the Commission:

Commissioner Mahoney:

- Requested clarification on what percentage of increased program income was attributed to activity in Fort Bragg compared to the South Coast (pg. 313 of the agenda packet). Ms. Felicich responded that the largest increase in program income was generated by the gymnastics program, which represented approximately half of total programming revenues. Program revenues from the South Coast account for 25 percent of overall programming revenues.
- Inquired how MCRPD will manage the potential of overlapping programming services in the Fort Bragg area with the City of Fort Bragg (City). Ms. Felicich noted that a programming need exists within the District’s jurisdiction and that the District’s services are unique, providing gap programming. Ms. Felicich further

explained that strategic planning efforts have identified opportunities for open space recreation in the District's central and south regions, as well as a theater program in Fort Bragg.

Commissioner Ward:

- Requested clarification on whether any of the District's cash balances are restricted. Ms. Felicich responded that MCRPD has maintained a reserve policy since January 2024. Reserves totaling \$350,000 are held in the California Cooperative Liquid Assets Securities System (CLASS), a joint powers authority investment pool. Other funds were deposited into a savings account as collateral to a credit card. Ms. Felicich reported that the District also transferred \$100,000 to the City of Fort Bragg in 2025, earmarked for the C.V. Starr Aquatic Center.
- Upon inquiry, Ms. Felicich clarified that reserve funds decreased from \$700,000 to \$350,000 between fiscal year (FY) 2024 and FY 2025. The financial audit for the period ending June 30, 2025, is available on the District's website.
- Upon inquiry, Ms. Felicich noted that the \$2 million in fixed assets represents the 43 acres of land leased to the Mendocino Coast Botanical Gardens.
- Upon inquiry, Ms. Felicich clarified that the District was not in financial hardship during FYs 2023 and 2024.
- Upon inquiry, EO Hinman explained that the District's request for a detailed geographic breakdown of tax revenue data stemmed from the 2017 Grand Jury Report which included a summary of tax revenues by school district boundaries. Staff discussed the possibility of developing a similar breakdown of tax revenue data with the County Auditor-Controller's Office; however, the analysis is more complex than expected and the County does not have the staffing capacity to complete it at this time.
- Upon inquiry, Ms. Felicich clarified that the 55 percent of the Teeter allocation retained by the District amounts to \$400,000 annually against a total operating budget of \$800,000. For the current fiscal year, the District anticipates a net outcome of approximately plus or minus \$10,000.
- Upon inquiry, Ms. Felicich reported that the District is coordinating with a grant writer to pursue three grant opportunities.
- EO Hinman explained that the study recommends that the District work with the Mendocino County Elections Office to consider establishing election divisions distributed throughout the District's geography to ensure adequate regional representation.

Commissioner Cline:

- Upon inquiry regarding geographic representation of the District's Board of Directors, Ms. Felicich responded that the Board has two directors who reside in Gualala and three directors who reside in the Fort Bragg area.
- Commented that the district-based approach to representation is logical but may present challenges in recruiting candidates to run in individual districts.
- Asked how recent the discussions between the District and the County had been regarding collaboration on the future operations and maintenance of Bower Park. Ms. Felicich shared that MCRPD is in regular communication with County staff, though no formal agreements have been reached at this time. Ms. Felicich also noted that MCRPD transferred \$178,000 in grant funds to Bower Park and that the District is applying for an SP5 grant to support continuing projects. County Board Supervisor Ted Williams has assisted in addressing community questions and concerns regarding the closure of Action Network in Point Arena.

Commissioner Horsley:

- Inquired about a lost grant funding opportunity referenced in the Grand Jury Report. Ms. Felicich responded that it pertained to the Highway 20 property and noted that the District places importance on developing policies, careful decision-making, and learning from past mistakes.
- Recommended that staff add the phrase "gap programming" into the study to better reflect the District's current mission.
- Requested clarification on whether the District had previously directed 45 percent of its property tax apportionment solely towards the C.V. Starr Aquatic Center prior to the City assuming operations.

- Asked what the City of Fort Bragg intends to do with the Highway 20 property. Ms. Felicich responded that the City is working with Mendocino Land Trust toward conservation of Pygmy forestland on the site.
- Inquired as to why the District is pursuing an MSR at this time. Ms. Felicich responded that the last MSR was completed 17 years ago and that the District has undergone significant changes since that time.

Commissioner Rodin:

- Recommended relocating or adding the definition of the County's Teeter Plan earlier in the document (pg. 304 of the agenda packet).
- Recommended updating the paragraph regarding "Trails, Open Space, and Parks" strategic planning initiative to note it has since been disbanded (pg. 306 of the agenda packet).
- Requested clarification on the meaning of "current baseline at \$35,000 per year" under Section 2.3.4.4 (pg. 307 of the agenda packet).
- Recommended adding information regarding grant funding for Bower Park under Section 2.3.4.4 (pg. 307 of the agenda packet).
- Recommended updating the phrase "complete and current information on funding sources and capacity" for clarity under Section 2.3.4.4 (pg. 307 of the agenda packet).
- Upon inquiry, EO Hinman responded that staff will revise the third paragraph to reference the Highway 20 property and to clarify that bankruptcy was filed on the property (pg. 311 of the agenda packet).
- Upon inquiry, Ms. Felicich noted that the Redwood Coast Recreation Center and Barbara Burkey have supported the continuation of the swim program at Sea Ranch through donations.
- Upon inquiry, EO Hinman responded that staff will revise and update the *C.V. Starr Aquatic Center* subsection to clarify that the property tax allocation split is approximately 45 percent (pg. 304 of the agenda packet).

Commissioner Gonzalez:

- Requested clarification on the District's board meeting schedule, particularly the adequate notice of changing locations. Ms. Felicich indicated that the District does not hold meetings in January, July, and December and that the District's next meeting, scheduled for August, will be held in Gualala.
- Recommended that the District publish its board meeting schedule and locations on its website to improve community engagement.

The following public comments were provided by members of the public:

Dennis Miller, Fort Bragg Resident:

- Commented that North Coast residents do not receive notifications during elections and requested that LAFCo find a more efficient method for notifying the community. Mr. Miller also noted that the operating agreement is no longer in effect and would take umbrage to any potential decision by the District to discontinue the 45 percent allocation to Fort Bragg, stating that voters approved Measure A. Mr. Miller further commented that City of Fort Bragg residents are already overburdened with taxes, including by three school bonds.
- EO Hinman clarified that the purpose of the MSR is to provide a clear snapshot of the District's current standing and that there is no recommendation or ability through an MSR to alter tax share agreements or apportionments.
- Commissioner Cline responded that a County representative indicated the County is required to publish notices in one newspaper of general circulation. For the college bond spanning both Mendocino and Lake counties, notices were published in the Ukiah Daily Journal and the Lake County Record Bee.

Monique Wooden, City of Fort Bragg

- Commented that the 2012 agreement between the City of Fort Bragg and MCRPD is no longer applicable given that the City now owns and operates the C.V. Starr Aquatic Center. Ms. Wooden requests that all references to the 45 percent allocation throughout the study be attributed to Measure A rather than the 2012 agreement. Ms. Wooden further noted that the special conditions of Measure A govern the 45 percent funding allocation.

- Shared that C.V. Starr Aquatic Center and MCRPD maintained separate financial records and the 45 percent funding allocation went directly to the C.V. Starr Aquatic Center.

Jamie Jensen, Executive Director at the Mendocino Coast Botanical Gardens

- Expressed appreciation for the MSR and SOI Update, noting it provides extensive information.
- Acknowledged a positive working relationship with MCRPD.
- Commented that the gymnastics program is among one of the most important services offered by MCRPD.

EO Hinman noted that LAFCo received two public comments that were provided to the Commissioners and are posted on the LAFCo website.

No formal action was taken. The Commission directed staff to incorporate the requested information, and a public hearing will be scheduled in July for formal consideration.

7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION (Video Time 1:30:43)

None

8. INFORMATION AND REPORT ITEMS

8a) Work Plan, Current and Future Proposals (Video Time 1:30:48)

EO Hinman reported that all applications are on hold pending tax share agreement, specifically the Russian River Flood Control and Water Conservation Improvement District's (RRFC) proposed annexation of the Redwood Valley County Water District's (RVCWD) Complete Service Area.

The City of Ukiah will host a scoping meeting of its Reorganization Proposal Supplemental Environmental Impact Report (EIR) on June 1st at 5:00 PM PDT in the Ukiah Valley Conference Center.

The public hearing for the MCRPD MSR/SOI Update will be scheduled for the July regular Commission meeting. Staff continue to work on the fire protection districts white paper and the MSR/SOI Update for Piercy Fire Protection District.

8b) Correspondence (Video Time 01:32:42)

None

8c) CALAFCO Business and Legislation Report (Video Time 01:32:43)

EO Hinman reported that the program for the California Association of Local Agency Formation Commissions (CALAFCO) Annual Conference is currently being developed, with the conference scheduled to be held in Sacramento in October.

8d) Executive Officer's Report (Video Time 01:33:01)

EO Hinman reported that the Federal Energy Regulatory Commission (FERC) announced two scoping meetings for the decommissioning of the Potter Valley Project (PVP): June 23rd at 6:30 PM and June 24th at 10:00 AM. Both meetings will be held in the Ukiah Valley Conference Center.

8e) Committee Reports (Executive Committee, Policies & Procedures) (Video Time 01:33:30)

None

8f) Commissioners Reports, Comments or Questions (Video Time 01:33:35)

None

There were no public comments.

ADJOURNMENT (Video Time 01:33:43)

There being no further business, the meeting adjourned at 11:02 a.m.

The next regular meeting of the Commission is scheduled for Monday, **July 6, 2026**, at 9:30 a.m. The meeting will be conducted in a hybrid format to accommodate both in-person and remote participation. The in-person meeting will be held in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah.

Live web streaming and recordings of Commission meetings are available via the County of Mendocino's YouTube Channel [June 1, 2026](#) YouTube meeting recording. Links to recordings and approved minutes are also available on the [LAFCo website](#).