

MENDOCINO LOCAL AGENCY FORMATION COMMISSION

RESOLUTION NO. 2026-27-03

APPROVING AMENDMENTS TO

POLICY 6 CONFLICT OF INTEREST AND FINANCIAL DISCLOSURE

WHEREAS, the Mendocino Local Agency Formation Commission (LAFCo), hereinafter referred to as the “Commission”, was established pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Government Code Sections 56000 *et. seq.*, as an independent agency with the authority to adopt policies and procedures necessary to carry out its functions, (Government Code §56300); and

WHEREAS, Government Code §56381 establishes requirements for the preparation, adoption, and administration of LAFCo budgets and requires the Commission to maintain sound fiscal management practices; and

WHEREAS, the Commission has adopted a Policies and Procedures Manual that establishes administrative and financial management policies, including Policy 5.2.2 addressing financial audits; and

WHEREAS, Policy 6 includes of the Commission’s Conflict of Interest Code and Financial Disclosure requirements; and

WHEREAS, recent updates to the Political Reform Act and Fair Political Practices Commission regulations have been enacted that necessitate updates to Policy 6 Conflict of Interest and Financial Disclosure; and

WHEREAS, the Commission considered the report of the Executive Officer and all oral and written comments regarding the proposed policy amendment at a duly noticed public meeting; and

WHEREAS, the Commission finds that adoption of the policy amendments is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment and therefore is not a “project” for purposes of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §15378(b)(5).

NOW, THEREFORE, BE IT RESOLVED that the Mendocino Local Agency Formation Commission DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. Incorporation of Recitals

The foregoing recitals are true and correct and are hereby incorporated into this Resolution as findings of the Commission.

Section 2. Policy Amendment

Policy 6 of the Mendocino LAFCo Policies and Procedures Manual is hereby amended to read as follows:

6.1 CONFLICT OF INTEREST

The California Political Reform Act, Government Code §81000 *et seq.*, requires each state and local government agency to adopt and promulgate a Conflict of Interest Code. The Fair Political

Practices Commission (FPPC) has adopted a regulation, Title 2, §18730 of California Code of Regulations, which contains the terms of a standard Conflict of Interest Code. This standard Code is hereby incorporated by reference.

Persons serving in Designated Positions shall file Statements of Economic Interest (Form 700) with the FPPC, or other filing officer, as required by applicable law and regulations. Annual Statements of Economic Interest shall be filed by April 1 of each year. Statements are also required upon assuming office and upon leaving office, as applicable.

The following Designated Positions must file Statements of Economic Interest:

- a) Commissioners and Alternate Commissioners
- b) Executive Officer
- c) LAFCo Counsel

6.2 FINANCIAL DISCLOSURES

Pursuant to Government Code §56700.1, expenditures for political purposes related to an application must be disclosed. All applicants, including individual property owners and other representatives who are a party to a proceeding, are required to submit a financial disclosure statement as part of any application package [§84308]. Disclosures must be made in the same manner as disclosures for local initiative measures presented to the electorate.

Any applicant or an agent of an applicant who has made business or campaign contributions totaling \$500 or more to any Commissioner (regular or alternate) in the past twelve months, must disclose that fact for the official record of the Commission [§84308(d)]. The disclosure of any such contribution (including amount of contribution and name of recipient Commissioner(s) must be made: (1) in writing and delivered to the Executive Officer prior to the hearing on the matter; or (2) by oral declaration made at the time the hearing on the matter is opened.

Commissioners shall be disqualified and not able to participate in any proceedings within a 12 month period preceding the LAFCo decision if the Commissioner received \$500 or more in campaign contributions from the applicant, an agent of the applicant, or any financially interested person who actively supports or opposes the LAFCo decision on the matter.

Section 3. Policy Update

The Executive Officer is directed to update the Mendocino LAFCo Policies and Procedures Manual to reflect the amendment adopted by this resolution.

PASSED AND ADOPTED by the Mendocino Local Agency Formation Commission this 14th day of September, 2026, by the following vote:

AYES: Cline, Mahoney, Mulheren, Ward, Horsley, Gonzalez

NOES: ~~0~~

ABSTAIN: ~~0~~

ABSENT: Rodin



MAUREEN MULHEREN, Commission Chair

ATTEST:



UMA HINMAN, Executive Officer