

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482  
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### A G E N D A

#### COMMISSIONERS

**Jerry Ward, Chair & Treasurer**  
Public Member

**Carre Brown, Vice Chair**  
County Board of Supervisors

**Kevin Doble**  
Ukiah City Council

**Gerardo Gonzalez**  
Willits City Council

**John McCowen**  
County Board of Supervisors

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Tony Orth**  
Brooktrails Township CSD

**Scott Ignacio, Alternate**  
Point Arena City Council

**Dan Hamburg, Alternate**  
County Board of Supervisors

**Carol Rosenberg, Alternate**  
Public Member

**Jenifer Bazzani, Alternate**  
Ukiah Valley Fire District

**STAFF**  
**Executive Officer**  
Uma Hinman

**Analyst**  
Larkyn Feiler

**Commission Clerk**  
Elizabeth Salomone

**Counsel**  
Scott Browne

#### Regular Meetings

First Monday  
of each month  
at 9:00 AM  
in the Mendocino  
County Board  
of Supervisors Chambers  
501 Low Gap Road

Regular Meeting of Monday, December 3, 2018 9:00 AM  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

*Live web streaming and recordings of Commission meetings are available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are available on the LAFCo website (<http://mendolafco.org/recorded-meetings/>).*

*Meeting documents are available online: <http://mendolafco.org/meeting-documents-2018>*

#### 1. CALL TO ORDER and ROLL CALL

#### 2. PUBLIC EXPRESSION

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting.

#### 3. OTHER BUSINESS

##### 3a) Public Member Representative Appointment

RECOMMENDED ACTIONS: a) Complete the interview and selection process for the LAFCo Regular Public Member; and/or b) Select and appoint a candidate to the LAFCo Regular Public Member term to commence on January 1, 2019.

##### 3b) 2019 Meeting Schedule

Establish 2019 regular meeting dates. RECOMMENDED ACTIONS: a) Approve the proposed Mendocino LAFCo Regular Meeting Schedule for the 2019 calendar year; or b) Direct staff to make changes and approve.

##### 3c) Executive Committee Interim Member Appointment

Upon Commissioner Doble's end of term on the Ukiah City Council December 5<sup>th</sup>, 2018, his term at LAFCo also ends. RECOMMENDED ACTIONS: a) Appoint a Commissioner to the Executive Committee to serve from December 6, 2018 to February 4, 2018; and/or b) provide direction to staff.

#### 4. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

##### 4a) Approval of the November 5, 2018 Regular Meeting Summary Minutes

##### 4b) Approval of the November 2018 Claims & Financial Reports

(12-3-18 Agenda Continued...)

## 5. PUBLIC HEARING ITEMS

None

## 6. WORKSHOP ITEMS

Workshops are scheduled for Commission review of draft reports prior to the noticing for public hearing. The Commission is invited to discuss the draft report and provide feedback to staff in anticipation of receiving a final SOI Update for formal action as part of a public hearing at a future meeting. No action will be taken by the Commission as part of the following item. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at: <http://mendolafco.org/meeting-documents-2018>

### 6a) City of Willits MSR/SOI Update

The Commission will review and discuss a Draft Municipal Service Review (MSR) and options for the Sphere of Influence (SOI) Update for the City of Willits.

## 7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION

### 7a) Mendocino Coast Healthcare District Report

The Commission will hear the report it requested from the Executive Officer regarding the history of the District boundary and as well as review the possibility of scheduling the Municipal Service Review and Sphere of Influence update in 2019.

### 7b) Anderson Valley Community Services District Out of Area Fire Service Agreements

The Commission will hear a report from the Executive Officer regarding the history and process for considering out of area fire service agreements.

## 8. INFORMATION AND REPORT ITEMS

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

### 8a) Work Plan, Current and Future Proposals (Written)

### 8b) Correspondence (copies provided upon request)

### 8c) Executive Officer's Report (Verbal)

### 8d) Committee Reports (Policies & Procedures and Executive) (Verbal)

### 8e) Commissioner Reports, Comments or Questions (Verbal)

### 8f) CALAFCO Business and Legislative Report

## ADJOURNMENT

The next Regular Commission Meeting is scheduled for Monday, January 7, 2019 at 9:00 AM  
in the County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Notes: Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470 or by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org). Requests must be made as early as possible, and at least two full business days prior to the meeting. Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item.