

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482  
Telephone: (707) 463-4470 | E-mail: [eo@mendolafo.org](mailto:eo@mendolafo.org) | Web: [www.mendolafo.org](http://www.mendolafo.org)

### COMMISSIONERS

**Tony Orth, Chair**  
Brooktrails Township CSD

**Scott Ignacio, Vice-Chair**  
Point Arena City Council

**Gerald Ward, Treasurer**  
Public Member

**Matthew Froneberger**  
Regular Special District

**Gerardo Gonzalez**  
Willits City Council

**Glenn McGourty**  
County Board of Supervisors

**Maureen Mulheren**  
County Board of Supervisors

**Jenifer Bazzani, Alternate**  
Ukiah Valley Fire District

**John Haschak, Alternate**  
County Board of Supervisors

**Mari Rodin, Alternate**  
City Member

**Richard Weinkle, Alternate**  
Public Member

### STAFF

**Executive Officer**  
Uma Hinman

**Analyst**  
Larkyn Feiler

**Commission Clerk**  
Kristen Meadows

**Counsel**  
Scott Browne

### REGULAR MEETINGS

First Monday of each month  
at 9:00 AM in the  
Mendocino County  
Board of Supervisors  
Chambers  
501 Low Gap Road, Ukiah

## Executive Committee Meeting

### A G E N D A

**March 30, 2021, 11:00 a.m.**

Meeting to be held remotely via Zoom and teleconference due to pandemic.

#### Important Notice

Pursuant to State Executive Order N-29-20 pertaining to the convening of public meetings in response to the COVID-19 pandemic, effective March 20, 2020, the Mendocino Local Agency Formation Commission (LAFCo) meetings will be conducted remotely and will not be available for in person public participation until further notice.

The Executive Committee meeting will be accessible to the public via teleconference (see <https://www.mendolafo.org/executive-committee> for access and participation information).

Submit **written comments** electronically to [eo@mendolafo.org](mailto:eo@mendolafo.org) by 8:00 a.m. on March 30. In the subject line, specify the agenda item number for your comments, "To be read aloud" if desired, and in the body of the email include your name. If to be read aloud, please keep your comments to 500 words or less. All written comments will be provided as soon as feasible to the Executive Committee members and posted on the [website](#).

Provide **verbal comments** via teleconference with the information provided on the [website](#). Please pre-register by email to [eo@mendolafo.org](mailto:eo@mendolafo.org) by 8:00 a.m. on March 30. In the subject line, specify the agenda item number for your comments, "...Live", and your name (Example: Item 3a Public Comment Live, John Doe). Participants will also receive instructions for participation in the meeting. Each participant will have three minutes to provide comments related to the agenda item.

#### **1. CALL TO ORDER & ROLL CALL**

Chair Tony Orth, Vice Chair Scott Ignacio and Treasurer Gerald Ward

#### **2. PUBLIC EXPRESSION**

#### **3. MATTERS FOR DISCUSSION & POSSIBLE ACTION**

##### **3a) Approval of the March 10, 2021 Executive Committee Minutes**

#### **4. CLOSED SESSION**

##### **4a) Conference with Legal Counsel – Potential for Exposure to Litigation; 3 cases**

Pursuant to Government Code §54956.9(d)(2), the Commission will hold a closed session for a conference with Legal Counsel regarding potential exposure to litigation.

#### **5. Executive Officer Report**

## **ADJOURNMENT**

The next Regular Commission Meeting is scheduled for  
April 5, 2021  
Meeting to be held remotely via Zoom and teleconference due to pandemic.

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### Agenda Item 3a

## DRAFT Executive Committee Meeting Minutes

March 10, 2021, 11:00 a.m.

Meeting held remotely via Zoom due to pandemic.

### COMMISSIONERS

#### **Tony Orth, Chair**

Brooktrails Township CSD

#### **Scott Ignacio, Vice-Chair**

Point Arena City Council

#### **Gerald Ward, Treasurer**

Public Member

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Regular Special District

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#### **Analyst**

Larkyn Feiler

#### **Commission Clerk**

Kristen Meadows

#### **Counsel**

Scott Browne

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at 9:00 AM in the  
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Board of Supervisors  
Chambers  
501 Low Gap Road, Ukiah

### 1. CALL TO ORDER & ROLL CALL

Chair Orth called the meeting to order at 11:00 a.m.

Members Present: Commissioners Tony Orth, Scott Ignacio, and Jerry Ward

Staff Present: Executive Officer Hinman, Analyst Feiler, Legal Counsel Browne

### 2. PUBLIC EXPRESSION – None

### 3. MATTERS FOR DISCUSSION & POSSIBLE ACTION

#### 3a) Approval of the August 13, 2020 Executive Committee Minutes

Upon motion by Commissioner Ignacio and second by Commissioner Ward, the August 13, 2020 Executive Committee Meeting Minutes were approved with one abstention.

#### 3b) Preliminary Fiscal Year 2021-22 Budget and Work Plan

Legal Counsel Browne updated the Committee on a recent Court of Appeals decision regarding indemnification agreements and potential implications to legal reserves. The Committee directed staff to schedule a Policies and Procedures Committee meeting to address indemnification agreements for application proposals. EO Hinman presented a preliminary Fiscal Year 2021-22 Budget and Work Plan.

The Committee discussed a multi-year process of increasing legal reserves through the annual budget development process, increasing legal reserves to \$50,000 in Fiscal Year 2021-22, limiting the number of options for full Commission consideration, the need to increase staffing services as evidenced by the mid-year budget amendment for the current Fiscal Year, establishing realistic Work Plan goals, expanding basic staff services to allow the EO to attend agency meetings and be more actively involved in following agency activities and needs, and directing any unused budget allocations to reserves.

Commissioner Ignacio identified a discrepancy in Table 2 related to Account No. 5500 for correction, Commissioner Ward requested a break-down of costs by agency for the \$51,500 Work Plan to be added to Table 4, and Chair Ward requested an update on whether Mendocino Coast Health Care District is now eligible to contribute towards apportionment fees.

The Committee directed staff to proceed with budget revenue options of \$225,000 and \$235,000 for full Commission consideration. Upon motion by Commissioner Ignacio and second by Commissioner Ward, scheduling a Workshop at the April Regular Commission Meeting for the Preliminary Fiscal Year 2021-22 Budget and Work Plan was unanimously approved.

### **3c) Items for Future Meetings**

Commissioner Orth requested a closed session item at the next Executive Committee meeting.

### **4. Executive Officer Report**

EO Hinman is seeking input from Commissioners on interest in attending the CALAFCO Annual Conference in Newport Beach, potential topics or speakers for Regular Commission Meeting Agenda Item 8b Countywide Planning Activities Report and potentially including regular Drought Conditions Updates, and potentially creating an Ad Hoc Committee to assist staff in addressing Work Plan priorities and implementation. Commissioner Ward requested that the RFP Ad Hoc Committee either be disbanded or assigned a new member.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:40 P.M.

DRAFT