

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482  
Telephone: (707) 463-4470 | E-mail: [eo@mendolafo.org](mailto:eo@mendolafo.org) | Web: [www.mendolafo.org](http://www.mendolafo.org)

### COMMISSIONERS

#### **Tony Orth, Chair**

Special District Member

#### **Scott Ignacio, Vice-Chair**

City Member

#### **Gerald Ward, Treasurer**

Public Member

#### **Matthew Froneberger**

Special District Member

#### **Glenn McGourty**

County Member

#### **Maureen Mulheren**

County Member

#### **Mari Rodin**

City Member

#### **Gerardo Gonzales, Alternate**

City Alternate Member

#### **John Haschak, Alternate**

County Alternate Member

#### **Richard Weinkle, Alternate**

Public Alternate Member

#### **Vacant, Alternate**

Special District Member

### STAFF

#### **Executive Officer**

Uma Hinman

#### **Analyst**

Larkyn Feiler

#### **Commission Clerk**

Kristen Meadows

#### **Counsel**

Scott Browne

### REGULAR MEETINGS

First Monday of each month  
at 9:00 AM in the  
Mendocino County  
Board of Supervisors  
Chambers  
501 Low Gap Road, Ukiah

## A G E N D A

Regular Meeting of **Monday, September 12, 2022 at 9:00 AM**  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

### Special Notice – Hybrid Meeting

On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during the proclaimed state of emergency. As urgency legislation, this law took effect immediately. Pursuant to Government Code §54953(e)(1)(B), the Commission will conduct its September 12, 2022 meeting in a **hybrid** format to accommodate both in-person and remote participation by the Commission and its staff members. The public is similarly welcome to participate in person or remotely (video or telephone). The Commission's **hybrid** meeting can be accessed by the public in person, or remotely as described in the Instructions for Remote Participation Option, below.

The in-person meeting will be held in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah. Social distancing practices are recommended whenever possible and seating is arranged to accommodate the six feet recommended by the Health Officer.

### Instructions for Remote Participation Option

**Join Meeting Live:** Please click the following Zoom link below to join the meeting or utilize the telephone option for audio only.

1. Zoom meeting link: <https://mendocinocounty.zoom.us/j/88291514796>

2. Telephone option (audio only):

Dial: **(669) 900-9128** (Please note that this is not a toll-free number)

Meeting ID: **882 9151 4796**

### Public Participation is encouraged and public comments are accepted:

1. Live: via the Zoom meeting link or telephone option above
2. Via Email: [eo@mendolafo.org](mailto:eo@mendolafo.org) by 8:30 a.m. the day of the meeting
3. Via Mail: Mendocino LAFCo, 200 S School Street, Ukiah, CA 95482

### Meeting Participation

To provide comments, please use the raise hand function in Zoom.

- a) For those accessing from a computer, tablet, or smartphone, the raise hand function may be selected by clicking or tapping it from the reactions options. When joining the Zoom meeting, please enter your name so that you can be identified to speak.
- b) For those utilizing the telephone option (audio only), please use the raise hand feature by pressing **\*9** on your keypad to raise your hand, and **\*6** to unmute yourself. When it is your turn to speak, you will be called on by the last four digits of your phone number, if available, and asked to identify yourself for the record.

All comments received will be conveyed to the Commission for consideration during the meeting. All meetings are live-streamed, recorded and available through the link below.

*Live web streaming and recordings of Regular Commission meetings are available via the [Mendocino County YouTube Channel](#). Links to recordings, approved minutes, and meeting documents are available on the [LAFCo website](#).*

## **1. CALL TO ORDER and ROLL CALL**

## **2. AB 361 REMOTE TELECONFERENCING ACTION**

Pursuant to AB 361, the Commission will consider the status of the ongoing emergency and facts related to health and safety of meeting attendees due to COVID-19 and consider Resolution No. 2022-23-03 making further findings related to holding this Commission meeting via a hybrid model, including by teleconference, pursuant to the provisions of Government Code Section 54953(e). No written report.

## **3. PUBLIC EXPRESSION**

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit and no action will be taken at this meeting. See public participation information above.

## **4. CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

**4a) July 11, 2022 Regular Meeting Summary**

**4b) Ratify the July 2022 Claims & Financial Report**

**4c) August 2022 Claims & Financial Report**

**4d) Ratify the FY 2022-23 Contract with Mendocino County Information Technology for GIS and Meeting Support Services**

**4e) WestAmerica Bank Signatures**

## **5. PUBLIC HEARING ITEMS**

None

## **6. WORKSHOP ITEMS**

**6a) Joint Public Workshop for the City of Ukiah and Ukiah Valley Sanitation District Municipal Service Reviews**

The Commission will hold a joint public workshop on the Draft Municipal Service Review (MSR) for the City of Ukiah and the Ukiah Valley Sanitation District. The Commission will review and discuss the Draft MSRs and welcomes public comment on the documents. No formal action will be taken on the Draft MSRs at this meeting; a second workshop will be scheduled at a later date to review the proposed Sphere of Influence (SOI) for these agencies. A public hearing will then be scheduled for formal consideration by the Commission of the Final MSR/SOI Updates for these agencies.

## **7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION**

**7a) Commissioner Terms, Recruitments and Elections**

The Commission will receive an informational report regarding status of Commissioner terms, recruitment for the Public Member term 2023-2026, and an update on the Independent Special District election.

**7b) Selection of the Voting Delegate for the CALAFCO Board of Directors Election Proceedings**

The Commission will assign a voting delegate to attend and participate in the regional caucus and CALAFCO Annual Business Meeting on October 20, 2022 during the annual CALAFCO conference.

## **8. INFORMATION AND REPORT ITEMS**

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission. No immediate action will be taken on any of the following items.

**8a) Work Plan, Current and Future Proposals** (Written)

**8b) Correspondence** (Copies provided upon request)

**8c) CALAFCO Business and Legislative Report**

**8d) Executive Officer's Report** (Verbal)

**8e) Committee Reports (Executive Committee, Policies & Procedures, Work Plan Ad Hoc)** (Verbal)

**8f) Commissioner Reports, Comments or Questions** (Verbal)

## ADJOURNMENT

The next Regular Commission Meeting is tentatively scheduled for Monday, **October 3, 2022** at 9:00 AM.  
*Meeting may be held via a hybrid model due to current State and local mandates related to the COVID-19 pandemic.*

Notice: This agenda has been posted at least 72 hours prior to the meeting and in accordance with the temporary Brown Act Guidelines instated by State Executive Order N-29-20 and AB 361.

Participation on LAFCo Matters: All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: Commission meetings are held via a hybrid model – the in-person option held in a wheelchair accessible facility and also by teleconference. Individuals requiring special accommodations to participate in this meeting are requested to contact the LAFCo office at (707) 463-4470 or by e-mail to eo@mendolafco.org. Notification 48 prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting. If attending by teleconference, if you are hearing impaired or otherwise would have difficulty participating, please contact the LAFCo office as soon as possible so that special arrangements can be made for participation, if reasonably feasible.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission before the hearing.