

MENDOCINO LOCAL AGENCY FORMATION COMMISSION

LAFCo Resolution No. 15-16-25

A RESOLUTION OF
THE LOCAL AGENCY FORMATION COMMISSION OF MENDOCINO COUNTY
ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2016-17

WHEREAS, the Mendocino Local Agency Formation Commission, hereinafter referred to as the "Commission", annually approves a proposed budget by May 1st and a final budget by June 15th to fulfill its purposes and functions that are set by State law; and

WHEREAS, the Executive Officer gave sufficient notice of a public hearing to be conducted by the Commission in the form and manner prescribed by law; and

WHEREAS, the Executive Officer's report and recommendations on the final budget were presented to the Commission in the manner provided by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the final budget for fiscal year 2016-17 on June 6, 2016.

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission hereby approves a final budget for fiscal year 2016-17 in the amount of \$189,295, as shown in Exhibit A.
2. The final budget reflects the use of unrestricted fund balance and/or reserves in the amount of \$39,175 for purposes of: 1) reducing apportionment fees of member agencies in the amount of \$5,000 as compared to the prior fiscal year amount; and 2) increasing necessary operating expenses *without increasing apportionment fees of member agencies.*
3. The final budget allows the Commission to fulfill its prescribed regulatory and planning duties.

BE IT FURTHER RESOLVED that the Commission directs staff to distribute the final budget to member agencies.

The foregoing Resolution was passed and duly adopted at a regular meeting of the Mendocino Local Agency Formation Commission held on this 6th day of June, 2016, by the following vote:

AYES: Commissioners Hamburg, Hammerstrom, Madrigal, McCowen, McNerlin, Orth, and Ward

NOES: None

ABSTAIN: None

ABSENT: Commissioner Brown

ATTEST:


GEORGE WILLIAMSON, Executive Officer


JERRY WARD, Chair

**Mendocino Local Agency Formation Commission
Operating Budget**

ACCOUNT #	DESCRIPTION	FY 2015-16 Amended	FY 2016-17 Final
REVENUE			
4000	LAFCO Apportionment Fees	\$125,000.00	\$120,000.00
4030	Application Filing Fees	\$33,900.00	\$30,000.00
4100	Service Charges	\$0.00	\$0.00
4800	Miscellaneous	\$0.00	\$0.00
4910	Interest Income	\$128.00	\$120.00
	Revenue Total	\$159,028.00	\$150,120.00
EXPENSES			
5300	Basic Services (split between sub-accounts)	\$59,000.00	\$0.00
5301	Executive Officer Contract	\$0.00	\$43,000.00
5302	Clerk Contract	\$0.00	\$19,000.00
5500	Rent (split between sub-accounts)	\$0.00	\$0.00
5502	Office Space	\$4,675.00	\$4,800.00
5503	Work Room	\$360.00	\$360.00
5600	Office Expenses (split between sub-accounts)	\$0.00	\$0.00
5601	Office Supplies (petty cash)	\$700.00	\$700.00
5603	Photocopy	\$1,000.00	\$1,000.00
5605	Postage	\$300.00	\$300.00
5607	Office Equipment	\$1,500.00	\$0.00
5700	Internet & Website Costs	\$1,200.00	\$1,200.00
5900	Publication and Legal Notices	\$2,000.00	\$2,000.00
6000	Televising Meetings	\$1,700.00	\$1,700.00
6100	Audit Services	\$3,025.00	\$3,025.00
6200	Bookkeeping	\$4,800.00	\$4,800.00
6300	Legal Counsel	\$6,000.00	\$6,000.00
6400	A-87 Costs County Services	\$2,010.00	\$2,010.00
6500	Insurance-General Liability	\$1,000.00	\$1,000.00
6600	Memberships (CALAFCO/CSDA)	\$2,000.00	\$2,100.00
6740	In-County Travel & Stipends	\$2,000.00	\$4,300.00
6750	Travel & Lodging Expense	\$2,500.00	\$5,000.00
6800	Conferences (Registrations)	\$3,000.00	\$3,000.00
7000	Barraco & Associates MSR Contract	\$6,300.00	\$0.00
7001	MSR Reviews - Admin	\$5,000.00	\$15,000.00
7501	SOI Updates	\$42,000.00	\$39,000.00
9000	Special District Training Support	\$12,000.00	\$0.00
	Operating Expense Total	\$164,070.00	\$159,295.00
8000	Application Filing Expenses	\$33,900.00	\$30,000.00
	Expense Total	\$197,970.00	\$189,295.00
	REVENUE/EXPENSE DIFFERENCE	-\$38,942.00	-\$39,175.00
	<i>(Negative balance indicates use of fund balance)</i>		
	Fund Balance		73,968.00
	<i>(As of April 2016)</i>		
	Reserves Total		\$100,105.41
	<i>(As of December 2015)</i>		