

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482  
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### COMMISSIONERS

#### **Tony Orth, Chair**

Special District Member

#### **Scott Ignacio, Vice-Chair**

City Member

#### **Gerald Ward, Treasurer**

Public Member

#### **Matthew Froneberger**

Special District Member

#### **Glenn McGourty**

County Member

#### **Maureen Mulheren**

County Member

#### **Mari Rodin**

City Member

#### **Jenifer Bazzani, Alternate**

Special District Member

#### **Gerardo Gonzales, Alternate**

City Alternate Member

#### **John Haschak, Alternate**

County Alternate Member

#### **Richard Weinkle, Alternate**

Public Alternate Member

### STAFF

#### **Executive Officer**

Uma Hinman

#### **Analyst**

Larkyn Feiler

#### **Commission Clerk**

Kristen Meadows

#### **Counsel**

Scott Browne

### REGULAR MEETINGS

First Monday of each month  
at 9:00 AM in the  
Mendocino County  
Board of Supervisors  
Chambers  
501 Low Gap Road, Ukiah

## A G E N D A

Regular Meeting of **Monday, March 7, 2022 at 9:00 AM**

### Special Notice

On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during a proclaimed state of emergency. As urgency legislation, this law took effect immediately. Pursuant to Government Code §54953(e)(1)(B), the Commission will conduct its March 7, 2022 meeting by Zoom. Therefore, Commissioners, staff and members of the public will attend this meeting via teleconference, as provided below.

### Instructions for Meeting Participation

**Join Meeting Live:** Please click the following Zoom link below to join the meeting or utilize the telephone option for audio only.

1. Zoom meeting link: <https://mendocinocounty.zoom.us/j/84256330334>

2. Telephone option (audio only):

Dial: **(669) 900-9128** (Please note that this is not a toll-free number)

Meeting ID: **842 5633 0334**

### Public Participation is encouraged and public comments are accepted:

1. Live: via the Zoom meeting link or telephone option above

2. Via Email: [eo@mendolaafco.org](mailto:eo@mendolaafco.org) by 8:30 a.m. the day of the meeting

3. Via Mail: Mendocino LAFCo, 200 S School Street, Ukiah, CA 95482

### Meeting Participation

To provide comments, please use the raise hand function in Zoom.

a) For those accessing from a computer, tablet, or smartphone, the raise hand function may be selected by clicking or tapping it from the reactions options. When joining the Zoom meeting, please enter your name so that you can be identified to speak.

b) For those utilizing the telephone option (audio only), please use the raise hand feature by pressing \*9 on your keypad to raise your hand, and \*6 to unmute yourself. When it is your turn to speak, you will be called on by the last four digits of your phone number, if available, and asked to identify yourself for the record.

All comments received will be conveyed to the Commission for consideration during the meeting. All meetings are live-streamed, recorded and available through the link below.

The Commission appreciates the public's flexibility and patience during this health crisis.

Live web streaming and recordings of Regular Commission meetings are available via the [Mendocino County YouTube Channel](#).

Links to recordings, approved minutes, and meeting documents are available on the LAFCo website: <https://www.mendolaafco.org/commission-meetings>

**1. CALL TO ORDER and ROLL CALL**

**2. AB 361 REMOTE TELECONFERENCING ACTION**

Pursuant to AB 361, the Commission will consider the status of the ongoing emergency and facts related to health and safety of meeting attendees due to COVID-19 and consider Resolution No. 2021-22-10 making further findings related to holding this Commission meeting by teleconference pursuant to the provisions of Government Code Section 54953(e).

**3. PUBLIC EXPRESSION**

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit and no action will be taken at this meeting. See public participation information above.

**4. CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

**4a) February 7, 2022 Regular Meeting Summary**

**4b) February 2022 Claims & Financial Report**

**4c) Report out of February 7, 2022 Closed Session – Contract Staff Evaluation**

**5. PUBLIC HEARING ITEMS**

None

**7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION**

**7a) Proposed Revised Approach for the City of Ukiah and Ukiah Valley Sanitation District Studies**

The Commission will consider staff's proposal to shift the approach to development of the MSR/SOI Updates for the City of Ukiah and Ukiah Valley Sanitation District to in-house preparation by staff with agency support.

**7b) Ukiah Valley Sanitation District Sphere of Influence Review and Out-of-Agency Services Request**

The Commission will hear an informational report from staff on the Ukiah Valley Sanitation District's request for clarification on Sphere of Influence status and coordination efforts to address an out-of-agency services request.

**7c) Proposed Amendment No. 2 to the Executive Officer Services Agreement**

The Commission will consider Amendment No. 2 to the Executive Officer Services Agreement adjusting Hinman & Associates Consulting, Inc.'s staff hourly rates.

**7d) Proposal to Establish Service Rates**

The Commission will consider the Executive Committee's recommendation to establish weighted service rates to be applied to services subject to the LAFCo Fee Schedule and that will recover a portion of administrative overhead and long-term planning costs.

**7e) Senate Bill 938**

The Commission will consider submitting a support letter for Hertzberg's Senate Bill 938.

**6. WORKSHOP ITEMS**

**6a) Preliminary Fiscal Year 2022-23 Budget and Work Program**

Commission workshop to consider the Preliminary Fiscal Year 2022-23 Budget and Work Program, directing staff to revise as necessary and notice a Proposed FY 2022-23 Budget and Work Program for a public hearing on April 4, 2022 or May 2, 2022.

## 8. INFORMATION AND REPORT ITEMS

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission. No immediate action will be taken on any of the following items.

**8a) Work Plan, Current and Future Proposals** (Written)

**8b) Correspondence** (Copies provided upon request)

- Executive Officer comment letter regarding Mendocino County Board of Supervisor's March 1, 2022 Agenda Item 4e regarding CSA 3 and the Sherwood Road Pilot Project

**8c) CALAFCO Business and Legislative Report**

**8d) Executive Officer's Report** (Verbal)

**8e) Committee Reports (Executive Committee, Policies & Procedures, Work Plan Ad Hoc)** (Verbal)

**8f) Commissioner Reports, Comments or Questions** (Verbal)

## ADJOURNMENT

The next Regular Commission Meeting is tentatively scheduled for Monday, **April 4, 2022** at 9:00 AM. *Meeting will be held remotely only due to current State and local mandates related to the COVID-19 pandemic.*

Notice: This agenda has been posted at least 72 hours prior to the meeting and in accordance with the temporary Brown Act Guidelines instated by State Executive Order N-29-20 and AB 361.

Participation on LAFCo Matters: All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: Because the meeting is being held by teleconference, if you are hearing impaired or otherwise would have difficulty participating, please contact the LAFCo office as soon as possible so that special arrangements can be made for participation, if reasonably feasible.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission before the hearing.