



# Mendocino LAFCo

Encouraging Well-Planned Community Growth

200 S School Street | Ukiah, CA 95482

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## COMMISSIONERS

Maureen Mulheren  
Chair  
County Member

Gerald Ward  
Vice-Chair/Treasurer  
Public Member

Madeline Cline  
County Member

Gerardo Gonzalez  
City Member

Candace Horsley  
Special District Member

Susan Mahoney  
Special District Member

Mari Rodin  
City Member

Douglas Crane  
Alternate City Member

John Haschak  
Alternate County Member

Raghda Zacharia  
Alternate Public Member

Vacant  
Alternate Special District Member

## STAFF

Executive Officer  
Uma Hinman

Senior Analyst  
Larkyn Feiler

Clerk/Analyst  
Jen Crump

Counsel  
Marsha Burch

## REGULAR MEETINGS

First Monday of each month  
at 9:30 AM in the  
Mendocino County Board of  
Supervisors Chambers  
501 Low Gap Road, Ukiah

## **AGENDA**

### **Regular Commission Meeting**

**Monday, September 8, 2025 at 9:30 a.m.**

#### Location

**Mendocino County Board of Supervisors Chambers  
501 Low Gap Road, Ukiah, CA 95482**

### **Hybrid Meeting**

The Mendocino LAFCo will conduct this meeting in a hybrid format to accommodate both in-person and remote (video or telephone) participation by the public and staff pursuant to GOV 54953. Unless approved under the provisions of AB 2449, Commissioners will attend in-person at the meeting location identified above. The hybrid meeting can be accessed by the public in person, or remotely as described in the Instructions for Remote Participation Option, below.

### **Instructions for Remote Participation Option**

**Join Meeting Live:** Please click the following Zoom link below to join the meeting or utilize the telephone option for audio only.

1. Zoom meeting link: <https://mendocinocounty.zoom.us/j/84513973855>
2. Telephone option (audio only):  
Dial: **(669) 900-9128** (Please note that this is not a toll-free number)  
Meeting ID: **845 1397 3855**

**Public Participation is encouraged and public comments are accepted:**

1. Live: via the Zoom meeting link or telephone option above
2. Via Email: [eo@mendolafco.org](mailto:eo@mendolafco.org) by 8:30 a.m. the day of the meeting
3. Via Mail: Mendocino LAFCo, 200 S School Street, Ukiah, CA 95482

### **Meeting Participation**

To provide comments, please use the raise hand function in Zoom.

- a) For those accessing from a computer, tablet, or smartphone, the raise hand function may be selected by clicking or tapping it from the reactions options. When joining the Zoom meeting, please enter your name so that you can be identified to speak.
- b) For those utilizing the telephone option (audio only), please use the raise hand feature by pressing **\*9** on your keypad to raise your hand, and **\*6** to unmute yourself. When it is your turn to speak, you will be called on by the last four digits of your phone number, if available, and asked to identify yourself for the record.

All comments received will be conveyed to the Commission for consideration during the meeting. All meetings are live-streamed, recorded and available through the link below.

*Live web streaming and recordings of Regular Commission meetings are available via the [Mendocino County YouTube Channel](#). Links to recordings, approved minutes, and meeting documents are available on the [LAFCo website](#).*

**1. CALL TO ORDER and ROLL CALL**

**2. PUBLIC EXPRESSION**

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit and no action will be taken at this meeting. See public participation information above.

**3. OTHER BUSINESS**

**3a) Oath of Office for Incoming Alternate Special District Member**

Swearing in of elected Alternate Special District Member Adam Gaska.

**4. CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial and will be acted on by the Commission in a single action without discussion, unless a request is made by a commissioner or a member of the public for discussion or separate action.

**4a) July 7, 2025 Regular Meeting Summary**

**4b) Ratify July Claims & Financial Report**

**4c) Approve August Claims & Financial Report**

**4d) Ratify Legislative Support Letter for SB 858**

**4e) Approve Contract with Mendocino County Information Systems Division for GIS and Streaming/Recording Meeting Services**

**5. PUBLIC HEARING ITEMS**

None

**6. WORKSHOP ITEMS**

None

**7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION**

**7a) Hopland Public Utility District Review**

The Commission will consider staff's review and determination that there has been no substantial change in circumstances for the Hopland Public Utility District that warrants an update of the 2013 Municipal Service Review and 2016 Sphere of Influence Study. RECOMMENDATION: Approve Resolution No. 2025-26-01 finding that (1) staff conducted an interview with district staff, including reviewing the previous MSR/SOI determinations, finding that no substantial change in governance, finance, and services has occurred since the last review, and in so doing, satisfies the intent of GOV 56425 that requires SOIs for municipal service providers be reviewed every five years, and (2) affirming no change to the Hopland Public Utility District's 2016 Sphere of Influence and directs staff to schedule the next review for five years, or as needed.

**7b) 2024-25 Fiscal Year End Report**

The Commission will receive the 2024-25 Fiscal Year End Report for information and filing.

**7c) CALAFCO Annual Conference, Board of Directors Vacancies, and Voting Delegates**

The Commission will discuss the annual CALAFCO Conference, call for nominations to fill CALAFCO Board vacancies for the Northern Region, and select a voting delegate and alternate to participate for the CALAFCO Board of Director's meeting to be held on October 23, 2025.

## 8. **INFORMATION AND REPORT ITEMS**

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission. No immediate action will be taken on any of the following items.

**8a) Work Plan, Current and Future Proposals** (Written)

**8b) Correspondence** (Copies provided upon request)

**8c) CALAFCO Business and Legislative Report**

**8d) Executive Officer's Report** (Verbal)

**8e) Committee Reports (Executive Committee, Policies & Procedures)** (Verbal)

**8f) Commissioner Reports, Comments or Questions** (Verbal)

## **ADJOURNMENT**

The next Regular Commission Meeting is scheduled for Monday, **October 6, 2025 at 9:30 AM** in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah.

The QR code below is a direct link to the online agenda and meeting materials:



Notice: This agenda has been posted at least 72 hours prior to the meeting and in accordance with the Brown Act Guidelines and GOV 54953, including rules for teleconferencing.

Participation on LAFCo Matters: All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: Commission meetings are held via a hybrid model – the in-person option held in a wheelchair accessible facility and also by teleconference. Individuals requiring special accommodations to participate in this meeting are requested to contact the LAFCo office at (707) 463-4470 or by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org). Notification 48 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting. If attending by teleconference, if you are hearing impaired or otherwise would have difficulty participating, please contact the LAFCo office as soon as possible so that special arrangements can be made for participation, if reasonably feasible.

Fair Political Practice Commission (FPPC) Notice - Campaign Contribution Disclosure: If you are an applicant or agent of an applicant on a matter to be heard by the Commission and if you have made campaign contributions totaling \$500 or more to any Commissioner in the past 12 months, Government Code Section 84308 requires that you disclose the fact, either orally or in writing, for the official record of the proceedings.