



# Mendocino LAFCo

Encouraging Well-Planned Community Growth

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## COMMISSIONERS

Maureen Mulheren  
Chair  
County Member

Gerald Ward  
Vice-Chair/Treasurer  
Public Member

Madeline Cline  
County Member

Gerardo Gonzalez  
City Member

Candace Horsley  
Special District Member

Susan Mahoney  
Special District Member

Mari Rodin  
City Member

Douglas Crane  
Alternate City Member

John Haschak  
Alternate County Member

Raghda Zacharia  
Alternate Public Member

Vacant  
Alternate Special District Member

## STAFF

Executive Officer  
Uma Hinman

Senior Analyst  
Larkyn Feiler

Clerk/Analyst  
Jen Crump

Counsel  
Marsha Burch

## REGULAR MEETINGS

First Monday of each month  
at 9:30 AM in the  
Mendocino County Board of  
Supervisors Chambers  
501 Low Gap Road, Ukiah

## **AGENDA**

### **Regular Commission Meeting**

**Monday, April 7, 2025 at 9:30 a.m.**

#### Location

**Mendocino County Board of Supervisors Chambers  
501 Low Gap Road, Ukiah, CA 95482**

### **Hybrid Meeting**

The Mendocino LAFCo will conduct this meeting in a hybrid format to accommodate both in-person and remote (video or telephone) participation by the public and staff pursuant to GOV 54953. Unless approved under the provisions of AB 2449, Commissioners will attend in-person at the meeting location identified above. The hybrid meeting can be accessed by the public in person, or remotely as described in the Instructions for Remote Participation Option, below.

### **Instructions for Remote Participation Option**

**Join Meeting Live:** Please click the following Zoom link below to join the meeting or utilize the telephone option for audio only.

1. Zoom meeting link: <https://mendocinocounty.zoom.us/j/84513973855>
2. Telephone option (audio only):  
Dial: **(669) 900-9128** (Please note that this is not a toll-free number)  
Meeting ID: **845 1397 3855**

**Public Participation is encouraged and public comments are accepted:**

1. Live: via the Zoom meeting link or telephone option above
2. Via Email: [eo@mendolafco.org](mailto:eo@mendolafco.org) by 8:30 a.m. the day of the meeting
3. Via Mail: Mendocino LAFCo, 200 S School Street, Ukiah, CA 95482

### **Meeting Participation**

To provide comments, please use the raise hand function in Zoom.

- a) For those accessing from a computer, tablet, or smartphone, the raise hand function may be selected by clicking or tapping it from the reactions options. When joining the Zoom meeting, please enter your name so that you can be identified to speak.
- b) For those utilizing the telephone option (audio only), please use the raise hand feature by pressing **\*9** on your keypad to raise your hand, and **\*6** to unmute yourself. When it is your turn to speak, you will be called on by the last four digits of your phone number, if available, and asked to identify yourself for the record.

All comments received will be conveyed to the Commission for consideration during the meeting. All meetings are live-streamed, recorded and available through the link below.

*Live web streaming and recordings of Regular Commission meetings are available via the [Mendocino County YouTube Channel](#). Links to recordings, approved minutes, and meeting documents are available on the [LAFCo website](#).*

**1. CALL TO ORDER and ROLL CALL**

**2. PUBLIC EXPRESSION**

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three-minute limit and no action will be taken at this meeting. See public participation information above.

**3. OTHER BUSINESS**

None

**4. CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial and will be acted on by the Commission in a single action without discussion, unless a request is made by a commissioner or a member of the public for discussion or separate action.

**4a) March 3, 2025 Regular Meeting Summary**

**4b) March Claims & Financial Report**

**5. PUBLIC HEARING ITEMS**

**5a) Potter Valley Irrigation District Municipal Service Review and Sphere of Influence Update**

The Commission will hold a Public Hearing to consider adoption of the Potter Valley Irrigation District Municipal Service Review (MSR) and Sphere of Influence (SOI) Update Study as required by LAFCo law. The final report includes written determinations on the level and scope of services provided by the PVID. RECOMMENDED ACTIONS: 1) Find the Potter Valley Irrigation District Municipal Service Review is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations (14 CCR) §15306 (Class 6 Exemption), and find the Potter Valley Irrigation District Sphere of Influence Update is exempt from CEQA pursuant to 14 CCR §15061(b)(3) (General Rule), and approve the Notice of Exemption for filing; and 2) Adopt LAFCo Resolution 2024-25-11, approving the Potter Valley Irrigation District Municipal Service Review and Sphere of Influence Update Study and adopting the proposed sphere of influence.

**5b) Proposed Budget and Work Program for FY 2025-26**

The Commission will hold a public hearing to consider the proposed budget and work program for fiscal year 2025-2026 as recommended by the Executive Committee. RECOMMENDED ACTIONS: 1) Adopt Resolution 2024-25-12 approving the Proposed budget and work program for FY 2025-26; (2) direct staff to distribute the adopted Proposed Budget and Work Program to the funding agencies as required by GOV 56381; and (3) schedule a public hearing for May 5, 2025, to consider and adopt a Final Budget and Work Program for FY 2025-26.

**6. WORKSHOP ITEMS**

**6a) Westport County Water District Draft Municipal Service Review and Sphere of Influence Update**

The Commission will hold a Workshop on the Draft Westport County Water District Municipal Service Review (MSR) and Sphere of Influence (SOI) Update. The Commission will review and discuss the draft study and welcomes public comment on the document. No formal action will be taken on the draft MSR/SOI Update at this meeting; a public hearing will be scheduled for formal consideration by the Commission.

**6b) Russian River Flood Control District Draft Municipal Service Review and Sphere of Influence Update**

The Commission will hold a Workshop on the Draft Mendocino County Russian River Flood Control and Water Conservation Improvement District Municipal Service Review (MSR) and Sphere of Influence (SOI) Update. The Commission will review and discuss the draft study and welcomes public comment on the document. No formal action will be taken on the draft MSR/SOI Update at this meeting; a public hearing will be scheduled for formal consideration by the Commission.

**7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION**

**7a) Informational Update on the Potter Valley Project Proceedings**

The Commission will receive an informational update from Janet Pauli, Mendocino County Inland Water and Power Commission, regarding the progress of the Potter Valley Project proceedings and development of alternatives.

**7b) Informational Update on the Ukiah Valley Water Authority**

The Commission will receive an informational update from representatives of the Ukiah Valley Water Authority.

**7c) Proposed Modification of the FY 2024-25 Work Plan**

The Commission will consider the Executive Committee's recommendation to modify the FY 2024-25 Work Plan to reprioritize Municipal Service Reviews and Spheres of Influence (MSR/SOI) for the current fiscal year. RECOMMENDED ACTIONS: Adopt Resolution 2024-25-13 modifying the FY 2024-25 Work Program to 1) remove MSR/SOI updates for the Willow County Water District, Millview County Water District, Calpella County Water District, and the Redwood Valley County Water District from the current schedule, and 2) include MSR/SOI updates for the Mendocino Coast Recreation and Park District and the Cities of Point Arena and Willits to be initiated the current fiscal year.

**7d) Ad Hoc Committee to Implement a Request for Proposals for Financial Audit Services**

The Commission will consider establishing an ad hoc committee and assignments to work with staff to implement a Request for Proposals (RFP) solicitation for financial audit services for FY 2024-25.

**8. INFORMATION AND REPORT ITEMS**

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission. No immediate action will be taken on any of the following items.

**8a) Work Plan, Current and Future Proposals (Written)**

**8b) Correspondence (Copies provided upon request)**

None

**8c) CALAFCO Business and Legislative Report**

**8d) Executive Officer's Report (Verbal)**

**8e) Committee Reports (Executive Committee, Policies & Procedures) (Verbal)**

**8f) Commissioner Reports, Comments or Questions (Verbal)**

**ADJOURNMENT**

The next Regular Commission Meeting is scheduled for Monday, **May 5, 2025 at 9:30 AM** in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah.

Notice: This agenda has been posted at least 72 hours prior to the meeting and in accordance with the Brown Act Guidelines and GOV 54953, including rules for teleconferencing.

Participation on LAFCo Matters: All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: Commission meetings are held via a hybrid model – the in-person option held in a wheelchair accessible facility and also by teleconference. Individuals requiring special accommodations to participate in this meeting are requested to contact the LAFCo office at (707) 463-4470 or by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org). Notification 48 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting. If attending by teleconference, if you are hearing impaired or otherwise would have difficulty participating, please contact the LAFCo office as soon as possible so that special arrangements can be made for participation, if reasonably feasible.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision and who has made a campaign contribution to any Commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission before the hearing.