

Resolution No. 2020-21-07
of the Local Agency Formation Commission of Mendocino County

Approving
Budget Amendment 2 for Fiscal Year 2020-21

WHEREAS, Local Agency Formation Commissions have been created under the provisions of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Sections 56000 et. seq. of the Government Code, as independent agencies, with the power to adopt policies and procedures to carry out their functions, (§56300); and

WHEREAS, the Mendocino Local Agency Formation Commission, hereinafter referred to as the "Commission", annually approves a final budget to fulfill its purposes and functions that are set by State law; and

WHEREAS, the Commission adopted a Fiscal Year 2020-21 budget for \$161,650 at its June 1, 2020 meeting; and

WHEREAS, the Commission, at its January 4, 2021 meeting, considered and adopted a Budget Amendment increasing the Fiscal Year 2020-21 Budget to \$176,193; and

WHEREAS, since January 2021, staff workload associated with Basic Services and Legal Services has been greater than anticipated due to multiple policy development processes and stakeholder outreach, increased Committee meetings, and extended negotiation of legal agreements for implementing the Work Plan, requiring additional funds to complete the Fiscal Year; and

WHEREAS, the Commission considered a proposed Fiscal Year 2020-21 Budget Amendment 2, shifting unutilized budget from several budget accounts to increase Basic Services (Account 5300) to \$107,060 and Legal Services (Account 6300) to \$19,150, with no overall increase to the current operating expenses total of \$176,193; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public meeting held on the proposed fiscal year 2020-21 Budget Amendment 2 on June 7, 2021.

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission approves Fiscal Year 2020-21 Budget Amendment 2, shifting funds between budget accounts to increase Basic Services (Account 5300) to \$107,060 and Legal Services (Account 6300) to \$19,150, and with no change to the total budget of \$176,193, as shown in Exhibit A.

PASSED and ADOPTED by the Local Agency Formation Commission of Mendocino County this 7th day of June 2021 by the following vote:

AYES: Ward, Mulheren, Gonzalez, Froneberger, Ignacio, McGourty, Orth

NOES:

ABSTAIN:

ABSENT:

ATTEST:



UMA HINMAN, Executive Officer



CHARLES A. ORTH, Commission Chair

Exhibit A

Mendocino Local Agency Formation Commission Amendment 2 Final Budget FY 2020-21

7-Jun-21

ACCOUNT #	DESCRIPTION	FY 2020-21 Adopted	FY 2020-21 Amended	FY 2020-21 Amendment 2
REVENUE				
	<i>Anticipated Cash Balance</i>	\$ -		
4000	LAFCO Apportionment Fees	\$ 150,000	\$ 150,000	\$ 150,000
4100	Service Charges			
4800	Miscellaneous			
4910	Interest Income	\$ 450	\$ 450	\$ 450
	Revenue Subtotal	\$ 150,450	\$ 150,450	\$ 150,450
8000	Applications			
8601	Special Project (SALC Grant Project Reimbursement)	\$ 5,100	\$ 5,100	\$ 5,100
	Revenue Total	\$ 155,550	\$ 155,550	\$ 155,550
EXPENSES				
5300	Basic Services	\$ 72,060	\$ 92,060	\$ 107,060
5500	Rent	\$ 5,568	\$ 5,568	\$ 5,568
5600	Office Expenses	\$ 3,450	\$ 3,550	\$ 3,550
5700	Internet & Website Costs	\$ 1,300	\$ 1,550	\$ 1,550
5900	Publication and Legal Notices	\$ 2,000	\$ 2,000	\$ 1,000
6000	Televising Meetings	\$ 2,000	\$ 2,000	\$ 1,500
6100	Audit Services	\$ 3,500	\$ 3,380	\$ 3,380
6200	Bookkeeping	\$ 4,500	\$ 4,500	\$ 4,500
6300	Legal Counsel	\$ 10,200	\$ 14,700	\$ 19,150
6400	A-87 Costs County Services	\$ 2,131	\$ 2,093	\$ 2,093
6500	Insurance-General Liability	\$ 3,000	\$ 2,815	\$ 2,815
6600	Memberships (CALAFCO/CSDA)	\$ 3,691	\$ 3,727	\$ 3,727
6670	GIS Contract with County (Counsel training, IT support)	\$ 2,500	\$ 2,500	\$ 1,000
6740	In-County Travel & Stipends	\$ 3,000	\$ 1,000	\$ 300
6750	Travel & Lodging Expense	\$ 100	\$ 100	\$ -
6800	Conferences (Registrations)	\$ 150	\$ 150	\$ -
7000	Work Plan (MSRs and SOIs)	\$ 42,500	\$ 34,500	\$ 19,000
9000	Miscellaneous (Special District Training Support, bank fees)	\$ -		
	Operating Expenses Subtotal	\$ 161,650	\$ 176,193	\$ 176,193
8000	Application Filing Expenses	\$ -		
8601	Special Project (SALC Grant Project)	\$ 5,100	\$ 5,100	\$ 5,100
	Expenses Total	\$ 166,750	\$ 181,293	\$ 181,293

REVENUE/EXPENSE DIFFERENCE \$ (11,200) \$ (25,743) \$ (25,743)

(Negative balance indicates use of fund balance and/or reserves)