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John Haschak
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STAFF

Executive Officer
Uma Hinman

Senior Analyst
Larkyn Feiler

Clerk/Analyst
Jen Crump

Counsel
Marsha Burch

REGULAR MEETINGS

First Monday of each month
at 9:30 AM in the
Mendocino County Board
of Supervisors Chambers
501 Low Gap Road, Ukiah

Approved July 29, 2026

FINAL

Executive Committee Meeting Minutes

Hybrid Meeting of Monday, April 20, 2026, 11:30 a.m.
Ukiah Valley Conference Center, Chardonnay Room
200 South School Street, Ukiah, California 95482

1. CALL TO ORDER and ROLL CALL

Chair Mulheren called the meeting to order at 11:33 a.m.

Members Present: Chair Mulheren, Vice Chair/Treasurer Ward, Commissioner Rodin

Staff Present: Uma Hinman, Executive Officer; Jen Crump, Clerk/Analyst; Marsha Burch, Legal Counsel

2. PUBLIC EXPRESSION

None

3. MATTERS FOR DISCUSSION & POSSIBLE ACTION

3a) Approval of March 13, 2026 Executive Committee Minutes

Upon motion by Commissioner Ward and second by Commissioner Rodin, the March 13, 2026 Executive Committee Meeting Minutes were approved unanimously.

3b) Mendocino Coast Recreation and Park District

Executive Officer (EO) Hinman reported that in 2025, LAFCo implemented a Memorandum of Understanding (MOU) with Mendocino Coast Recreation and Park District (MCRPD/District) to fund the preparation of a LAFCo Municipal Service Review (MSR). In December of 2025, the Commission received a request from MCRPD for an expanded MSR scope outside of LAFCo's standard MSR analyses. Dave Shpak, the MCRPD Board Chair, provided public comment at the Commission's April 6th regular meeting. The Commission directed the request to the Executive Committee to review and develop a recommendation for the Commission's consideration.

Mr. Shpak gave a brief history of the District and the changes its undergone since its last MSR prepared in 2008. Mr. Shpak further noted that the District is seeking an objective framework to determine the fiscal impact and consequences of the 45 percent tax allocation with the City of Fort Bragg.

The following discussion points and questions were raised by the Executive Committee:

Commissioner Rodin:

- Requested clarification on whether the District maintained records of the Board of Directors meeting materials at the time the 2012 tax sharing agreement was adopted. Mr. Shpak said there is no record of the rationale or fiscal impact analysis of the 45 percent tax allocation agreement.
- Requested clarification on why it would be helpful for the District to know where funding comes from versus understanding what the revenues are.

- Suggested the District solicit input from residents within its service to gauge what facilities and programming the community wants.

Commissioner Ward:

- Upon inquiry, Mr. Shpak responded that the MSR process would end with unresolved questions if the MSR scope cannot be expanded, noting that the District doesn't have the technical capacity or staff support for the requested level of analysis.
- Inquired upon MCRPD's working relationship with the City of Fort Bragg and whether MCRPD seeks to amend the tax sharing agreement. Mr. Shpak responded that the District is not interested in withdrawing from the agreement.
- Requested clarification on what would happen to the 77-miles of service area if the District were no longer able to serve it.

Chair Mulheren:

- Noted that it's unclear if MCRPD can afford to take over Bower Park.
- Requested clarification on how obtaining tax rate area data analysis would change the current knowledge about the District's financial performance and whether it would change how services are being delivered.

The following comments were made by members of the public:

Tess Albin-Smith, Fort Bragg City Council Member:

- Commented that Measure A was a tax measure formally voted on by Fort Bragg residents.
- Noted that the Center was beyond MCRPD's capacity to manage, and the City of Fort Bragg took it over under the agreement that the City would assume all its responsibilities.
- Noted that after the City took over the C.V. Starr Aquatic Center, it formed a Parks and Recreation Department to expand its parks and facilities.
- Commented that MCRPD almost went bankrupt and the City helped them by taking over the C.V. Starr Aquatic Center and the Highway 20 property.
- Commented that the City relies on the 45 percent tax allocation funding to sustain its operations and is working to function effectively and keep programs running, noting that there's no redundancy of services with MCRPD.

Moneque Wooden, Senior Manager of C.V. Starr Aquatic Center:

- Commented that she has worked for MCRPD and managed the C.V. Starr Aquatic Center from 2017-2023, noting a long history with the community and the Center.
- Commented that the C.V. Starr Aquatic Center draws approximately 11,000 attendees, with customers from across the Mendocino coast and inland communities. Both nonresident and resident rates are offered depending on whether visitors live within MCRPD boundaries.
- Commented that the Center employs people outside of Fort Bragg, as far as Westport.
- Provided historical context on the establishment of MCRPD and the legacy of the C.V. Starr Aquatic Center; MCRPD was formed in 1973 to build the Center with the encouragement of the City of the Fort Bragg, who recommended it become a special district to secure funding.
- Questioned why redistricting hasn't been considered.
- Noted that the C.V. Starr Aquatic Center required millions of dollars in capital improvements.
- Recommended that LAFCo coordinate with past MCRPD board members for more information.

Marcia Rafanan, Fort Bragg City Council Member:

- Commented that Measure A was formally voted on by taxpayers for the C.V. Star Aquatic Center.
- Requested clarification on the conversations surrounding Measure A and Bower Park.

Kylie Felicich, MCRPD General Manager:

- Commented that this MSR has caused considerable concern for the City of Fort Bragg, but the MSR will not affect the existing 45 percent tax sharing agreement.
- Noted that it's important to MCRPD that this MSR is completed.
- Commented that the District is performing exceptionally well, noting financial improvements and program growth since 2023.

Isaac Whippy, Fort Bragg City Manager:

- Commented that the Center serves the entire Mendocino coast, not just the City of Fort Bragg.
- Noted that to strengthen this role, the City has formed a dedicated Parks and Recreation Department to better facilitate facilities, programming, and community events. Its intention is not to compete with MCRPD but to complement it.
- Questioned what the property tax information and analysis would change, and that the C.V. Starr Aquatic Center is a regional asset, funded regionally, and is serving the entire District.
- Commented support for MCRPD seeking deeper fiscal analysis, but that it shouldn't require expanding the MSR beyond its intended purpose.

EO Hinman reported that staff has requested data broken out by school district from the County's Auditor's Office, which was incorporated into the MSR's Finance section. Mr. Shpak indicated support for this approach, noting that the school district level property tax revenue would be helpful in supporting the MSR. Mr. Shpak further requested that the MSR include information and findings on what additional studies would be needed for the District to fully understand its funding sources and how to best serve its service area.

Chair Mulheren recommended that the District reach out to entities that EO Hinman listed in her scope of work letter. The Committee directed staff to present the Workshop draft of the MSR at a future Commission meeting.

3c) City of Fort Bragg Letter for the Record

EO Hinman reported that staff received a comment letter from the City of Fort Bragg for the public record; the letter is available on the "Meeting" webpage of the LAFCo website.

4. INFORMATION AND REPORT ITEMS

4a) Executive Officer Report

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:48 p.m.