

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482
Telephone: (707) 463-4470 | E-mail: eo@mendolafo.org | Web: www.mendolafo.org

COMMISSIONERS

Carre Brown, Chair
County Board of Supervisors

Tony Orth, Vice Chair
Brooktrails Township CSD

Gerald Ward, Treasurer
Public Member

Gerardo Gonzalez
Willits City Council

Vacant
Special District

Scott Ignacio
Point Arena City Council

John McCowen
County Board of Supervisors

Jenifer Bazzani, Alternate
Ukiah Valley Fire District

Will Lee, Alternate
Fort Bragg City Council

Richard Weinkle, Alternate
Public Member

John Haschak, Alternate
County Board of Supervisors

STAFF

Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Kristen Meadows

Counsel
Scott Browne

REGULAR MEETINGS

First Monday of each month
at 9:00 AM in the
Mendocino County
Board of Supervisors
Chambers
501 Low Gap Road, Ukiah

Policies and Procedures Meeting A G E N D A

December 28, 2020; 11:00 a.m.

Meeting held remotely via Zoom due to pandemic.

Important Notice

Pursuant to State Executive Order N-29-20 pertaining to the convening of public meetings in response to the COVID-19 pandemic, effective March 20, 2020, the Mendocino Local Agency Formation Commission (LAFCo) meetings will be conducted remotely and will not be available for in person public participation until further notice.

Submit **written comments** electronically to eo@mendolafo.org by 9:00 a.m. on December 28. In the subject line, specify the agenda item number for your comments, "To be read aloud" if desired, and in the body of the email include your name. If to be read aloud, please keep your comments to 500 words or less. All written comments will be provided as soon as feasible to the Commission and posted on the [meeting documents](#) page of the website.

Provide **verbal comments** via teleconference with the information provided on the [website](#). Please pre-register by email to eo@mendolafo.org by 9:00 a.m. on December 28. In the subject line, specify the agenda item number for your comments, "...Live", and your name (Example: Item 2b Public Comment Live, John Doe). Participants will also receive instructions for participation in the meeting. Each participant will have three minutes to provide comments related to the agenda item.

We thank you for your understanding and appreciate your continued interest.

1. CALL TO ORDER & ROLL CALL

Commissioners Gonzalez, Ward and McCowen

2. MATTERS FOR DISCUSSION & POSSIBLE ACTION

2a) Approval of the November 24, 2020 Policies & Procedures Committee Minutes

2b) Policy Development for Spheres of Influence

Consider draft policy language regarding spheres of influence for recommendation to the Commission.

2c) Other Policy & Procedure Update Discussions and/or Recommendations

Opportunity for Committee to discuss additional policy and/or procedure topics and topics for future meetings.

3. INFORMATION AND REPORT ITEMS

3a) Executive Officer Report (verbal)

ADJOURNMENT

The next Regular Commission Meeting is scheduled for January 4, 2021
Meetings are being held remotely during the pandemic