

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482

Telephone: (707) 463-4470 | Fax: (707) 462-2088 | E-mail: eo@mendolafco.org | Web: www.mendolafco.org

COMMISSIONERS

Jerry Ward, Chair & Treasurer
Public Member

Carre Brown, Vice Chair
County Board of Supervisors

Kevin Doble
Ukiah City Council

Gerardo Gonzalez
Willits City Council

John McCowen
County Board of Supervisors

Theresa McNerlin
Ukiah Valley Sanitation District

Tony Orth
Brooktrails Township CSD

Scott Ignacio, Alternate
Point Arena City Council

Dan Hamburg, Alternate
County Board of Supervisors

Carol Rosenberg, Alternate
Public Member

Vacant
Special District Seat, Alternate

STAFF
Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Elizabeth Salomone

Counsel
Scott Browne

Regular Meetings
First Monday
of each month
at 9:00 AM
in the Mendocino
County Board
of Supervisors Chambers
501 Low Gap Road

A G E N D A

Regular Meeting of Monday, April 2, 2018 9:00 AM

County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Live web streaming and recordings of Commission meetings are available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are available on the LAFCo website (<http://mendolafco.org/recorded-meetings/>).

Meeting documents are available online: <http://mendolafco.org/meeting-documents-2018>

1. CALL TO ORDER and ROLL CALL

2. PUBLIC EXPRESSION

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting.

3. OTHER BUSINESS

None

4. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

4a) Approval of the March 5, 2018 Regular Meeting Summary Minutes

4b) Approval of the March 2018 Claims and Financial Report

5. PUBLIC HEARING ITEMS

Public Hearings are scheduled for Commission consideration and possible adoption of items. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at:

<http://mendolafco.org/meeting-documents-2018>

5a) Public Hearing for the Proposed Budget for Fiscal Year 2018-19

The Commission will consider adopting Resolution No. 17-18-06 approving the Proposed LAFCo Budget and Work Plan for FY 2018-19.

(4-2-18 Agenda Continued...)

5b) Public Hearing to Consider Adoption of a Resolution Approving the Multi-District Fire Protection Services Sphere of Influence Update

The Commission will consider a Sphere of Influence (SOI) Update as required by LAFCo law. The final report includes written determinations regarding the level and range of services provided by 13 fire protection service providers: Little Lake Fire Protection District, Comptche Community Services District, Elk Community Services District, Albion-Little River Fire Protection District, South Coast Fire Protection District, Leggett Valley Fire Protection District, Long Valley Fire Protection District, Piercy Fire Protection District, Covelo Fire Protection District, Hopland Fire Protection District, Mendocino Fire Protection District, Potter Valley Community Services District, and Redwood Valley-Calpella Fire District. RECOMMENDED ACTIONS: 1) determine the Multi-District Fire Protection Services Sphere of Influence Update is exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 California Code of Regulations §15061(b)(3) and approve the Notice of Exemption for filing; and 2) Adopt LAFCo Resolution 17-18-07, approving the Multi-District Fire Protection Services Sphere of Influence Update and affirming the existing sphere of influence for eleven special districts providing fire protection services and amending the existing sphere of influence for Leggett Valley Fire Protection District (FPD) and Elk Community Services District (CSD).

6. WORKSHOP ITEMS

None

7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION

7a) CALAFCO Calls for Legislative Action

Consider CALAFCO's request for support letters for 1) AB 2491 (Cooley) regarding reinstating Vehicle License Fee funding for future city incorporations; and 2) AB 2600 (Flora) to allow local governments to adopt a resolution of application in lieu of a petition to initiate formation of a Regional Park & Open Space District; 3) AB 2258 (Cabarello) to provide one-time funding for LAFCos to conduct detailed studies and implement greater efficiencies; and 4) AB 3254, the annual Omnibus bill to make technical, non-substantive changes to the Cortese-Knox-Hertzberg Local Government Organization Act of 2000.

8. INFORMATION AND REPORT ITEMS

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

8a) Work Plan, Current and Future Proposals (Written)

8b) Correspondence (copies provided upon request)

8c) Executive Officer's Report (Verbal)

8d) Committee Reports (Verbal)

8e) Commissioner Reports, Comments or Questions (Verbal)

8f) CALAFCO Business and Legislative Report

ADJOURNMENT

The next Regular Commission Meeting is scheduled for Monday, May 7, 2018 at 9:00 AM in the County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Notes: Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470, by e-mail to eo@mendolafco.org, or by FAX to 707-462-2088. Requests must be made as early as possible, and at least two full business days prior to the meeting. Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item.

MENDOCINO

Local Agency Formation Commission

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Agenda Item No. 4a

COMMISSIONERS

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First Monday
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County Board
of Supervisors Chambers
501 Low Gap Road

MINUTES

Local Agency Formation Commission of Mendocino County

Regular Meeting of Monday, March 5, 2018

County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California

1. CALL TO ORDER and ROLL CALL (Video Time :53)

Chair Ward called the meeting to order at 9:01am.

Members Present: Commissioners Carre Brown, Kevin Doble, Gerardo Gonzalez, John McCowen, Theresa McNerlin (arrived 9:03am), Tony Orth, and Jerry Ward

Members Absent: None

Alternate Members Present: Commissioners Dan Hamburg and Carol Rosenberg

Alternate Members Absent: Commissioner Scott Ignacio

Staff Present: Uma Hinman, Executive Officer

Elizabeth Salomone, Clerk

LAFCo Counsel, Scott Browne participated via telephone for Item 7a only.

2. PUBLIC EXPRESSION (Video Time 1:15)

No one from the public addressed the Commission.

3. OTHER BUSINESS (Video Time 2:14)

3a) City and County Representative Appointments

The City Select Committee met on February 20, 2018 and reappointed Commissioner Kevin Doble to the Regular City Seat and Commissioner Scott Ignacio to the Alternate City Seat. Commissioner Gerardo Gonzalez's Regular Seat expires December 2018.

4. CONSENT CALENDAR (Video Time 2:00)

4a) Approval of the February 5, 2018 Regular Meeting Summary Minutes

4b) Approval of the February 2018 Claims and Financial Report

4c) Ratification of the signed 2018 Lease Agreement between the City of Ukiah and Mendocino LAFCo for office space at the Ukiah Valley Conference Center.

An addition to the minutes that Carre Brown was also appointed to the Executive Committee was requested.

<u>February 2018 Claims totaling:</u>	\$ 13,563.98
Uma Hinman Consulting:	\$ 11,858.50
Ukiah Valley Conference Center:	\$ 510.73
P. Scott Browne:	\$ 600.00
Commissioner Reimbursement	\$ 178.07
County of Mendocino (audio/video, GIS, etc):	\$ 416.68

Upon motion by Commissioner Orth and second by Commissioner Gonzalez, Item 4a) Approval of the February 5, 2017 Regular Meeting Minutes, Item 4b) Approval of the February 2018 Claims and Financial Report, and Item 4c) Ratification of the signed 2018 Lease Agreement between the City of Ukiah and Mendocino LAFCo were approved as corrected by roll call vote:

Ayes: (7) Brown, Doble, Gonzalez, McCowen, McNerlin, Orth, and Ward

5. PUBLIC HEARING ITEMS – (Video Time 3:15) No public hearings in March 2018.

6. WORKSHOP ITEMS (note: Items were taken out of order, check Video Time for clarification)

6a) Covelo Fire Protection District Draft Sphere of Influence (SOI) Update (Video Time 3:25)

EO Hinman presented. Comments and questions were offered by Commissioners McCowen, Orth, Rosenberg, and Gonzalez. Two Commissioners complimented staff on the high quality of the presented documentation. The Commission directed staff to address Commissioner comments and edit suggestions to the workshop draft and bring to Public Hearing with the full Fire District SOI Update document at the April 2, 2018 Regular Meeting.

Items for staff to address:

It was noted that some suggestions refer to the previously adopted MSR rather than the current SOI Update and staff will evaluate those items for appropriate updating and notation for the next MSR update.

- Pg 1-3 1st para: edit “~~adjacent~~ in proximity” in several locations throughout all fire SOI documents
- Verification of enhanced funding from County to Fire Districts; when and to what entity the funds were issued. Commissioner McCowen offered to liaise with the County staff to clarify.
- Pg 1-6 #11: Is the phrase “lack of funding” accurate? Commissioner McCowen offered to liaise with the County staff to clarify.
- All references to membership in Mendocino County Special District Association updated to membership in Mendocino County Association of Fire Districts.
- Evaluate the recommendation of consideration in a Joint Powers of Authority.
- Pg 1-8: Evaluate the reference to the limited water access, storage, etc. and provide an update to Commission regarding the Legal Counsel comment on the relationships between Special Districts and Tribes.
- Evaluation of use of reserves in longevity of financial viability of District.
- It was offered that any consideration by the District for future SOI expansion would provide an opportunity to the District to conduct a local special tax election to potentially assist in their financial status.

6b) Potter Valley Community Services District Draft Sphere of Influence (SOI) Update (Video Time 42:45)

EO Hinman presented. Comments and questions were offered by Commissioners Brown and McCowen. The Commission directed staff to address Commissioner comments and edit suggestions to the workshop draft and bring to Public Hearing with the full Fire District SOI Update document at the April 2, 2018 Regular Meeting.

Items for staff to address:

It was noted that some suggestions refer to the previously adopted MSR rather than the current SOI Update and staff will evaluate those items for appropriate updating and notation for the next MSR update.

- Pg 1-4: FY 14-15 column, add \$0 where appropriate.

6c) Mendocino Fire Protection District Draft Sphere of Influence (SOI) Update (Video Time 15:44)

EO Hinman presented, thanking Captain Piasis for his assistance. Comments and questions were offered by Commissioners McCowen, Orth, Hamburg, and Ward. Two Commissioners complimented staff on the high quality of the presented documentation, specifically the presentation of financial information. The Commission directed staff to address Commissioner comments and edit suggestions to the workshop draft and bring to Public Hearing with the full Fire District SOI Update document at the April 2, 2018 Regular Meeting.

Items for staff to address:

It was noted that some suggestions refer to the previously adopted MSR rather than the current SOI Update and staff will evaluate those items for appropriate updating and notation for the next MSR update.

- Pg 1-4 Financial Summary: Streamline categories across the various Fire District SOI's reporting, where possible.
- It was noted the District will provide the FY 15-16 Audit as soon as possible.
- Pg 1-5: Indicate Special Assessment Measure T funds on financial reporting information and further differentiation on tax revenue, as possible.
- Major Wastewater Treatment Plant update that is underway may impact the Fire District's capacity issues.

6d) Redwood Valley-Calpella Fire Protection District Draft Sphere of Influence (SOI) Update (Video Time 30:44)

EO Hinman presented, thanking Captain Dale for his assistance. Comments and questions were offered by Commissioners Ward, McCowen, Brown, Rosenberg, Orth, and Gonzalez. The Commission directed staff to address Commissioner comments and edit suggestions to the workshop draft and bring to Public Hearing with the full Fire District SOI Update document at the April 2, 2018 Regular Meeting.

Items for staff to address:

It was noted that some suggestions refer to the previously adopted MSR rather than the current SOI Update and staff will evaluate those items for appropriate updating and notation for the next MSR update.

- Pg 1-7 1.2.4.2: Verify the census data for the next MSR update.
- It was noted there are new legal requirements for fire prevention upgrade requirements that will impact the Fire and Water District. It was suggested the impact of and changes initiated by the recent Valley Complex Fire be noted in future MSR updates, including notification systems, the need for more volunteers, and the interface between wildland and residential areas in the County.

6e) Hopland Fire Protection District Draft Sphere of Influence (SOI) Update (Video Time 24:05)

EO Hinman presented, thanking Captain Franklin for his assistance. Comments and questions were offered by Commissioners Ward, Orth, Rosenberg, and Brown. The Commission directed staff to address Commissioner comments and edit suggestions to the workshop draft and bring to Public Hearing with the full Fire District SOI Update document at the April 2, 2018 Regular Meeting.

Items for staff to address:

It was noted that some suggestions refer to the previously adopted MSR rather than the current SOI Update and staff will evaluate those items for appropriate updating and notation for the next MSR update.

- Pg 1-2: Verify the history of the District, including year of formation, name changes, etc.
- Pg 1-3 1.2.1.3: Evaluate possible mutual aid agreements with Lake County Fire Districts, verify Federal areas of responsibility. It was noted that the Mendocino County Association of Fire Districts is considering coordination with for Emergency Medical Services cooperation with Lake County.

A complete Public Hearing Draft is scheduled to be available two weeks prior to the April 2, 2018 Public Hearing and a map of all Fire Districts will be included.

6f) Preliminary Draft Budget and Work Plan for Fiscal Year 2018-19 (Video Time 49:30)

EO Hinman presented the draft budget, noting the Executive Committee has reviewed and recommends the proposed preliminary budget for discussion.

EO Hinman reviewed the process for adoption of the budget as follows:

1. A Public Hearing Notice for the Proposed Budget will be published, notice distributed to the Special Districts, Cities, and County, and held on April 2, 2018.
2. A Public Hearing Notice for the Final Budget will be published, notice distributed to the Special Districts, Cities, and County, and held in May or June 2018.

EO Hinman noted changes from the previous fiscal year budget total is \$11,455 less and reviewed the specific changes as described in the staff report. Additionally, the following points were highlighted:

- CEQA costs are not included in the budgeted work plan amount. It was recommended funds be identified to cover anticipated CEQA costs.
- Proposed Tasks for Consideration as outlined in staff report: items that would benefit LAFCo operations and require additional funding.
- Budgets over the last few years have been balanced by spending down reserves. Proposed operating revenue options were presented.
- The presented work plan is an estimate only of time and costs. It will be reviewed annually.

Comments and questions were offered by Commissioners Ward, McCowen, McNerlin, Brown, Orth, and Doble. Discussion was held on the following topics:

- Records retention, electronic recording of historical documents
- Proposed Potential State Funding Opportunity for consolidations.
- Training opportunities in cooperation with County Counsel.
- Enhance outreach to Special Districts.
- Transparency Action Plan election costs.
- Apportionment fee adjustments.

The Commission directed staff to add \$1,500 drawn from operational reserves to fund the potential state funding opportunities task and any other adjustments consistent with that direction to the proposed budget and notice it for Public Hearing at the April 2, 2018 Regular Commission Meeting.

Chair Ward called a break at 10:24 am and reconvened the meeting at 10:38 am.

(Video Time: 1:23:00- 1:35:25)

7. MATTERS FOR DISCUSSION & POSSIBLE ACTION

7a) Proposed Executive Officer Services Contract Amendment and Agreement (Video Time: 1:35:28)

EO presented, noting the two points to this item:

1. Modification of the current Executive Officer Services contract: Section 17 on Subcontracting.
2. Authorization of the contract for Executive Officer Services Agreement

Modification of Current Contract RE: Subcontracting

Comments and questions were offered by Commissioners Doble, McCowen, and Brown. It was suggested that the intent is for any subcontracting to be funded from the Executive Officer contracted and budgeted amount should be stated clearly in contract. It was also suggested to include the proposed stricken section regarding contracting on behalf or in the name of the other party. Legal Counsel suggested wording for an additional item.

Termination Clause to New Executive Officer Services Agreement

The proposal of six month written notice of termination to Executive Officer from Commission was discussed, with the suggestion of shortening the length. Commission consensus was to retain the proposed six month notice and Legal counsel noted the inclusion of a provision for short term release for cause. The Commission requested wordsmithing to clarify the clause.

Upon motion by Commissioner Doble and second by Commissioner Gonzalez, the authorization of the LAFCo Chair to sign the proposed Executive Officer Contract Amendment No. 1 to the agreement with Hinman & Associates dated July 1, 2016 with the edits as shown below and the authorization of the LAFCo Chair to sign the proposed Executive Officer Contract Agreement with Hinman & Associates which expires June 30, 2018 with the edit as shown below was approved by roll call vote:

Contract Amendment No. 1 changes:

- 17e. Any subcontracting should be paid out of contractor funds and not out of LAFCo funds unless otherwise agreed.
- 17f. Neither part shall, on the basis of this Agreement, contract ~~on behalf of or~~ in the name of the other party. Any agreement that violates this Section shall confer no rights on any party and shall be null and void.

Contract Agreement starting July 1, 2018 changes:

- 18b. COMMISSION may terminate the contract with CONTRACTOR without cause at any time upon giving to CONTRACTOR six (6) months prior written notice. CONTRACTOR may terminate the contract with COMMISSION without cause at any time upon giving to COMMISSION six (6) months prior written notice.

Ayes: (7) Brown, Doble, Gonzalez, McCowen, McNerlin, Orth, and Ward

7b) Recommendation of New Financial Institution for Reserve Fund (Video Time: 1:49:27)

EO presented. Comments and questions were offered by Commissioners McNerlin. It was suggested to include three Commissioners on the signature card.

Upon motion by Commissioner Gonzalez and second by Commissioner Orth, the authorization of the LAFCo Chair and Executive Officer to move reserves account from Community First Credit Union to Westamerica Bank, Ukiah Branch with the three members of the Executive Committee on the authorized signature card was approved by roll call vote:

Ayes: (7) Brown, Doble, Gonzalez, McCowen, McNerlin, Orth, and Ward

7c) LAFCo's Evolving Mission; New Laws, Requirements, and Transparency (Video Time: 1:53:08)
EO presented a summary of the highlights from the CALAFCO course, specifically the action items for Mendocino LAFCo. Comments and questions were offered by Commissioners Ward, Orth, McNerlin, Brown, and McCowen. An update on the progress of implementation of the action items was provided and discussed.

8. INFORMATION/ REPORT ITEMS (Video Time 3:11:53)

8a) Work Plan, Current, and Future Proposals

Public Hearing for the 13 Fire District SOIs is scheduled for the April 2, 2018 Regular Meeting. Progress is being made on the other reports, with some rolling in to the 2018-19 Fiscal Year. It was noted the Anderson Valley CSD is continuing to pursue the feasibility of providing water/wastewater services and is currently in the process of preparing a CEQA document; application to LAFCo for activation of latent powers will follow the CEQA process and feasibility report.

8b) Correspondence

Special District Risk Management insurance rates are increasing and will be reflected in proposed budget.

8c) Executive Officer's Report

EO Hinman reported on the following:

- CALAFCO White Paper on Agriculture Preservation was published.
- No nominations were received for the Alternate Special District Seat and staff will conduct an extension process as advised by Legal Counsel.
- State Controller request for list of special districts was completed.
- EO met with Piercy FPD and Covelo FPD regarding their SOI updates.
- EO participated in webinar by CALAFCO and CSDA on the RDA Oversight Board special district seat election process.
- EO and Analyst will be attending the CALAFCO Staff Workshop in April.

8d) Committee Reports

The Executive Committee held two meetings and it was noted all items were addressed on the agenda. No further comments or questions were offered.

8e) Commissioners Reports, Comments or Questions

Commissioner Orth provided a handout titled Boulevard District Fact Sheet; attached for the record.

8f) CALAFCO Business and Legislation Report

CALAFCO issued their 2018 Legislative Platform. The Policies & Procedures Committee will meet to discuss the annual review of the Commission's 2018 Legislative Platform.

ADJOURNMENT

There being no further business, at 11:12 am the meeting was adjourned. The next regular meeting is scheduled for Monday, April 2, 2018 at 9:00am in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah, California.

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<https://www.youtube.com/watch?v=vHozBiKFkbb&list=PLraKTU7AyZLTmV-2PpmufbzkyvN3QCnog&index=3>

MENDOCINO Local Agency Formation Commission

Staff Report

DATE: April 2, 2018
 TO: Mendocino Local Agency Formation Commission
 FROM: Uma Hinman, Executive Officer
 SUBJECT: Financial Report and Claims for March 2018

Claims The following claims are recommended for payment authorization:

Hinman & Associates	5300 Basics Services	\$ 6,437.25	\$ 12,377.25
	6200 Bookkeeping	\$ 42.00	
	7000 MSR SOI Workplan	\$ 5,848.00	
	5601 Office Supplies	\$ 50.00	
Ukiah Valley Conf. Center	5502 Office space	\$ 415.00	\$ 445.00
	5503 Work room	\$ 30.00	
	5603 Photocopy (March 2018)	TBA	
	5605 Postage (March 2018)	TBA	
P. Scott Browne	<u>6300 Legal Counsel</u>		\$ 600.00
	Monthly flat fee	\$ 600.00	
Commissioner Reimbursements	<u>6740 In-County Travel & Stipends:</u>		\$ 178.07
	Rosenberg (February 2018)	\$ 51.07	
	McNerlin (February 2018)	\$ 50.00	
	Orth (February 2018)	\$ 77.00	
County of Mendocino	6000 Video Recording of Meetings	\$ 272.65	\$ 771.90
	7501 GIS Mapping	\$ 499.25	
Petty Cash	<u>5605 Postage (certified mailing)</u>	\$ 67.15	\$ 125.40
	5601 Office Supplies	\$ 58.25	
Public Hearing Notice Publication	<u>Ukiah Daily Journal and Fort Bragg Advocate-News</u>	\$ 218.81	\$ 218.81
Total:			\$ 14,716.43

Deposits:

None

Attachments:

Budget Track Spreadsheet
 Hinman & Associates Consulting Invoice & Scott Browne Invoice

Please note that copies of all invoices, bank statements, and petty cash register were forwarded to Commission Treasurer.

Mendocino Local Agency Formation Commission
 FY 2017-18 Budget and Application Tract

Acct #	Task	FY 17-18 Budget	1st Qtr Subtotals	2nd Qtr Subtotal	January	February	March	3rd Qtr Subtotal	Year to Date	Remaining Budget
EXPENSES										
5300	Basic Services - EO/Analyst/Clerk	\$66,815	\$15,543.00	\$16,769.75	\$5,449.25	\$6,895.25	\$6,437.25	\$18,781.75	\$51,094.50	\$15,720.50
5500	Rent	\$5,360	\$1,302.00	\$1,292.00	\$436.00	\$445.00	\$445.00	\$1,326.00	\$3,920.00	\$1,440.00
5600	Office Expenses	\$3,350	\$231.56	\$602.09	\$108.60	\$214.73	\$175.40	\$498.73	\$1,332.38	\$2,017.62
5700	Internet & Website Costs	\$1,300	\$0.00	\$0.00				\$0.00	\$0.00	\$1,300.00
5900	Publication & Legal Notices	\$2,000	\$0.00	\$114.22			\$218.81	\$218.81	\$333.03	\$1,666.97
6000	Televising Meetings	\$3,000	\$259.02	\$408.98	\$163.59	\$122.69	\$272.65	\$558.93	\$1,226.93	\$1,773.07
6100	Audit Services	\$3,100	\$1,550.00	\$0.00				\$0.00	\$1,550.00	\$1,550.00
6200	Bookkeeping	\$4,800	\$1,614.00	\$696.00	\$694.50	\$591.00	\$42.00	\$1,327.50	\$3,637.50	\$1,162.50
6300	Legal Counsel (S Browne)	\$7,200	\$1,800.00	\$1,800.00	\$600.00	\$600.00	\$600.00	\$1,800.00	\$5,400.00	\$1,800.00
6400	A-87 Costs County Services	\$1,100	\$0.00	\$0.00	\$123.00			\$123.00	\$123.00	\$977.00
6500	Insurance - General Liability	\$1,000	\$0.00	\$0.00				\$0.00	\$0.00	\$1,000.00
6600	Memberships (CALAFCO/CSDA)	\$2,200	\$0.00	\$1,299.00				\$0.00	\$1,299.00	\$901.00
6670	GIS Contract with County	\$5,000	\$571.90	\$254.98	\$65.33	\$293.99	\$499.25	\$858.57	\$1,685.45	\$3,314.55
6740	In-County Travel & Stipends	\$2,000	\$128.08	\$484.21	\$178.07	\$178.07	\$178.07	\$534.21	\$1,146.50	\$853.50
6750	Travel & Lodging Expenses	\$4,000	\$533.80	\$1,361.26				\$0.00	\$1,895.06	\$2,104.94
6800	Conferences (Registrations)	\$3,000	\$2,125.50	\$0.00				\$0.00	\$2,125.50	\$874.50
7000	Work Plan (MSRs and SOIs)	\$45,000	\$8,616.75	\$12,757.50	\$3,396.00	\$4,223.25	\$5,848.00	\$13,467.25	\$34,841.50	\$10,158.50
Monthly/ Year to Date Totals		\$160,225.00	\$34,275.61	\$37,839.99	\$11,214.34	\$13,563.98	\$14,716.43	\$39,494.75	\$111,610.35	\$48,614.65
APPLICATIONS										
		DEPOSIT	1st Qtr Subtotals	2nd Qtr Subtotal	January	February	March	3rd Qtr Subtotal	Year to Date	Remaining Budget
A-2009-8001	Irish Beach WD Moores Annexation	\$-610.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-610.56
P-2014-8010	City of Ukiah Detachment of UVCS D lands	\$1,532.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,532.75
P-2017-8017	Millview CWD Annexation	\$1,500.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$10.00	\$1,500.00	\$0.00
Applications to Date Totals		\$922.19	\$1,490.00	\$0.00	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	
EXPENSES AND APPLICATION TOTALS			\$35,765.61	\$37,839.99	\$11,224.34	\$13,563.98	\$14,716.43	\$39,504.75	\$111,610.35	

Operations (Checking) Account Balance	\$	60,681.21							from statement as of	2/28/2018
Legal Reserve Balance	\$	50,000.00							from statement as of	2/28/2018
Operations Reserve Balance	\$	40,294.52							from statement as of	2/28/2018
County of Mendocino Account Balance	\$	4,471.00							from statement as of	2/28/2018



Hinman & Associates Consulting

PO Box 1251 | Cedar Ridge, CA 95924

(916) 813-0818

uhinman@comcast.net

Date March 25, 2018
To Mendocino LAFCo
Project Executive Officer Services
Work Period February 26, 2018 - March 25, 2018

Invoice No. 360
Invoice Total \$ 12,377.25

Account	Description	Staff/Hours			Other (At Cost)	Totals
		Hinman EO (\$90)	Feiler Analyst (\$65)	Salomone Clerk (\$42)		
5300	Basic Services	50.50	3.75	39.25		\$ 6,437.25
5601	Office Supplies Quickbooks Online Fee				\$ 50.00	\$ 50.00 \$ -
6200	Bookkeeping			1.00		\$ 42.00
7001	Municipal Service Reviews	1.25		3.25		\$ 249.00
7501	Sphere of Influence Updates	9.50	72.50	0.75		\$ 5,599.00
Totals		\$ 5,512.50	\$ 4,956.25	\$ 1,858.50	\$ 50.00	\$ 12,377.25

5300 Basic Services

Prepared April Commission and next Policies and Procedures Committee meeting agendas, staff reports and public notices. Draft meeting minutes for review at next meeting. File maintenance. Staffed office during the time period. Website updates. Responded to attorney requests for public records relating to the UVSD/City of Ukiah MSR.

6200 Bookkeeping (Other Services)

Compiled claims for Commissioner review and approval at April meeting. Entered claims into Quickbooks and prepared checks for claims to be authorized at April 2nd meeting. Reviewed claims, bank records, etc. Quickbooks reconciliation.

7501 Sphere of Influence Updates

Prepared Draft Multi-District Fire Protection Agencies SOI Updates and outreach to districts. Updated all workshop fire district SOI documents to be consistent with Commission direction. Coordinated with County GIS regarding mapping. Coordinated with districts regarding public hearing documents.

7001 Municipal Service Reviews

Research and outreach to Mutual Water Companies in Mendocino County to comply with AB 54. Reviewed files and previous outreach efforts to City of Willits in preparation for MSR/SOI update. Set up meeting with new Willits City Manager.

Law Offices of P. Scott Browne

131 South Auburn Street
Grass Valley, CA 95945

(530) 272-4250
(530) 272-1684 Fax

Marsha A. Burch
Of Counsel

Mendocino Lafco
200 South School Street, Suite F
Ukiah, CA 95482

Period Ending:

3/15/2018

Payment due by the 15th of next month

In Reference To: CLIENT CODE: MENDO-01

Professional Services

	<u>Hours</u>
2/16/2018 WJC Work with attorney in preparation fro legislative meeting; Review and respond to emails; Research and email to attorney re: 56886 proposed revisions. (Time split evenly between all LAFCo clients)	0.15
PSB Attend CALAFCo Legislative Committee in Sacramento. (Time split evenly between all LAFCo clients)	1.00
2/20/2018 PSB Review email from Uma; Telephone call to Uma.	1.00
2/21/2018 PSB Review email from Uma and draft subcontracting language.	1.50
2/27/2018 PSB Revise EO contract email to Uma.	1.00
3/5/2018 PSB Attend LAFCo meeting by phone.	0.50
3/7/2018 PSB Telephone call from Uma re: miscellaneous issues.	0.35
	<hr/>
SUBTOTAL:	[5.50]

	<u>Amount</u>
Total Professional Hours	5.50
Per Representation Agreement, flat fee of \$600/month.	\$600.00

Previous balance \$600.00

MENDOCINO Local Agency Formation Commission

Staff Report

DATE: April 2, 2018
 TO: Mendocino Local Agency Formation Commission
 FROM: Uma Hinman, Executive Officer
 SUBJECT: **Proposed** Budget and Work Plan for FY 2018-19

Recommendation

Adopt Resolution 17-18-06, approving the Proposed Budget and Work Plan for Fiscal Year 2018-2019, and direct the Executive Officer to notice a public hearing for the Final Budget and Work Plan for FY 2018-19 for May 7, 2018.

Discussion

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 mandates operating costs for Local Agency Formation Commissions (LAFCos) shall be annually funded by the affected counties, cities, and independent special districts on a one-third apportionment basis. Apportionments for cities and independent special districts are further divided and proportional to each agency’s total revenues as a percentage of the overall revenue amount collected in the county. LAFCos are also authorized to establish and collect fees to offset agency contributions.

At the March 5, 2018 regular meeting of the Commission, a workshop on the Preliminary Budget and Work Plan for FY 2018-19 was held. The Commission provided direction to staff to distribute the approved Draft Proposed Budget to member agencies for review and to notice the Proposed Budget for hearing on April 2, 2018. The Commission reviewed changes to operating expenses that will be funded through the use of the unused funds from FY 2017-18, Operating Reserves, as needed. The Proposed Budget is included as Attachment 1.

Proposed Operating Expenses

The proposed operating expenses for FY 2018-19 are \$150,270 and reflect the anticipated staffing services for day-to-day operations and for conducting MSR/SOIs scheduled for FY 2018-19 (Attachment 1). The proposed expenses are approximately \$10,000 less than the FY 2017-18 budget. The projected changes from the adopted FY 2017-18 budget are summarized below:

Account	FY 2017-18	FY 2018-19	Difference	Notes
5300 Basic Services	\$66,815	\$70,560	\$3,745	Proposed increase in staff rates; reformatting and updating Policies and Procedures Manual, adding definitions, prepare and implement Transparency Action Plan, preparation for potential State funding opportunity

Account	FY 2017-18	FY 2018-19	Difference	Notes
5600 Office Expenses	3,350	3,450	100	New office computer, increase in postage for elections
6200 Bookkeeping	4,800	4,000	(800)	Decrease in Bookkeeping expenses due to streamlining recording and reporting through Quickbooks
6400 A-87 Costs County Services	1,100	0	(1,100)	Decrease in A-87 Costs County Services per estimate from County Auditor
6600 Memberships (CALAFCO/CSDA)	2,200	2,300	100	CALAFCO (\$925) CSDA (\$1,299 in FY2017-18)
6670 County GIS Services	5,000	3,500	(1,500)	Work Plan for FY 2018-19 will require fewer mapping efforts
6750 Travel & Lodging Expenses	4,000	3,000	(1,000)	2018 CALAFCO Conference in Yosemite (Tenaya Lodge); assumes expenses for four Commissioners
7000 Work Plan (MSR/SOI)	45,000	35,000	(10,000)	Any "roll-over" of Work Plan tasks and budget from FY 2017-18 would be applied during the FY 2018-19
9000 Special District Training Support	0	500	500	Executive Committee recommends including two LAFCo-hosted Ethics/Brown Act trainings
Total			(\$9,955)	

Proposed Operating Revenues

The proposed expenses require increasing apportionment fees to \$135,000, utilizing operational fund balance rollover, and approximately \$7,120 of reserves to balance the budget.

As of February 28, 2018, the available operational fund balance was \$63,970. It is anticipated that expenses for the remainder of FY 2017-18 will be approximately \$55,820, leaving an anticipated cash balance of approximately \$8,150 to roll into next FY. The estimated cash balance consists primarily of unexpended funds allocated for Conferences (Account 6800), Travel & Lodging (Account 6750), A-87 Costs County Services (Account 6400), and Office Expenses (Account 5600).

Reserves

During the past three years, apportionment fees were lowered in order to utilize excess reserves that had accumulated, primarily from work plan delays in previous years. The excess reserves have been expended and the Proposed Budget for FY 2018-19 will result in a year-end operational reserve balance approximately \$4,400 below the target established in Mendocino LAFCo policy, which is a legal reserve of \$50,000 and operational reserves of 25% of operating costs. The Proposed Budget will require use of approximately \$7,120 from operational reserves, which will lower the operational reserves to approximately \$33,174.

	Proposed Budget
Proposed Budget	\$150,270
2018-19 Apportionment Fees	\$135,000
Anticipated cash balance end of FY 2017-18	8,150
Subtotal	143,150
Deficit	(7,120)
Reserves	
Current Balance	40,294
Proposed Use of Operational Reserves	(7,120)
Estimated Operational Reserve Balance End of FY 2018-19	33,174
Target Operational Reserve (25% of operational budget)	37,568
Difference	(4,394)

Financial Summary

The following table summarizes LAFCo's current financial status and end of FY 2017-18 projection. The estimated net funds available are primarily dependent on work plan progress through the end of this FY.

Cash in Savings Bank, February 28, 2018	\$ 60,681
Cash in Treasury (County) February 28, 2018	4,471
Total Funds in Accounts	\$ 65,152
Accounts Receivable - Apportionment still due	\$ 350
Total Funds Available	\$ 65,502
Accounts Payable - Remaining Claims Due by June 30, 2018	(55,820)
Application Deposit Held - City of Ukiah Detachment/UVSD	(1,532)
2017/2018 Operating Budget Deficit	-
2017/2018 Proposed Additions to Operating Budget	-
Estimated Net Funds Available at 6-30-18	\$ 8,150
Reserve Balances (as of	
Operational	\$ 40,294
Legal	\$ 50,000

Attachments: 1) Proposed Budget and Work Plan for FY 2018-19
2) Resolution No. 17-18-06

Exhibit "A"

Mendocino Local Agency Formation Commission				
Proposed Budget FY 2018-2019				
LINE	ACCOUNT		FY 2017-18	FY 2018-19
#	#	DESCRIPTION	Adopted	Draft Proposed
1		REVENUE		
2	4000	LAFCO Apportionment Fees	\$ 120,000	\$ 135,000
3	4100	Service Charges	\$ -	\$ -
4	4800	Miscellaneous	\$ -	\$ -
5	4910	Interest Income	\$ 120	\$ 120
6		Revenue Total	\$ 120,120	\$ 135,120
7		EXPENSES		
8	5300	Basic Services	\$ 66,815	\$ 70,560
9	5500	Rent	\$ 5,360	\$ 5,360
10	5600	Office Expenses	\$ -	\$ -
11	5601	Office Supplies (petty cash)	\$ 800	\$ 800
12	5603	Photocopy	\$ 1,000	\$ 1,000
13	5605	Postage	\$ 300	\$ 400
14	5607	Office Equipment (includes phone)	\$ 1,250	\$ 1,250
15	5700	Internet & Website Costs	\$ 1,300	\$ 1,300
16	5900	Publication and Legal Notices	\$ 2,000	\$ 2,000
17	6000	Televising Meetings	\$ 3,000	\$ 3,000
18	6100	Audit Services	\$ 3,100	\$ 3,100
19	6200	Bookkeeping	\$ 4,800	\$ 4,000
20	6300	Legal Counsel	\$ 7,200	\$ 7,200
21	6400	A-87 Costs County Services	\$ 1,100	\$ -
22	6500	Insurance-General Liability	\$ 1,000	\$ 1,000
23	6600	Memberships (CALAFCO/CSDA)	\$ 2,200	\$ 2,300
24	6670	Contract with County (GIS, IT support)	\$ 5,000	\$ 3,500
25	6740	In-County Travel & Stipends	\$ 2,000	\$ 2,000
26	6750	Travel & Lodging Expense	\$ 4,000	\$ 3,000
27	6800	Conferences (Registrations)	\$ 3,000	\$ 3,000
28	7000	Work Plan (MSRs and SOIs)	\$ 45,000	\$ 35,000
29	9000	Special District Training Support	\$ -	\$ 500
30		Operating Expense Total	\$ 160,225	\$ 150,270
31				
32		REVENUE/EXPENSE DIFFERENCE	\$ (40,105)	\$ (15,150)
33		<i>(Negative balance indicates use of fund balance)</i>		

Proposed Mendocino LAFCO MSR/SOI 5-Year Rolling Work Plan (FY 2018/19 - 2022/23)		
<p>Project Scope: The schedule and budget for each project identified in this Work Plan is an <u>estimate</u> based on receiving complete information from applicable agencies within a reasonable time frame and minimal controversy through the public review process. Each study is assumed to consist of a combined MSR and SOI Update. Budget estimates reflect the anticipated staff time to: coordinate a response to the Request for Information (RFI), draft the study for agency review and make revisions, prepare the study for the Public Workshop and Public Hearing process and make revisions, and file a Notice of Exemption for CEQA compliance. A separate budget will be prepared for studies subject to Negative Declaration or EIR analysis.</p>		
<p>Rolling Plan: The estimated annual Work Plan tasks and budget may <u>roll over</u> into the following fiscal year depending on overall staff workload and the level of agency responsiveness. It is advised that this Work Plan be viewed as a guideline that is subject to change. This Work Plan will be reviewed mid-year and revised to account for a more refined level of detail related to the anticipated scope of work for individual projects.</p>		
Year Adopted	Service Provider	Estimated Budget
Fiscal Year 2018/19		
2011	Fort Bragg Rural FPD	\$ 5,000
2013	Ukiah Valley FPD	\$ 5,000
2010	Covelo CSD	\$ 5,000
2008	Mendocino City CSD	\$ 8,000
2008	Mendocino Coast Rec & Park District	\$ 8,000
n/a	Mutual Water Companies (9) - profiles and maps only	\$ 2,000
n/a	Lighting Districts (11? Discovery Only)	\$ 1,000
n/a	CSAs (10? Discovery Only)	\$ 1,000
<i>Estimated Subtotal</i>		\$ 35,000
Fiscal Year 2019/20		
2012	City of Ukiah	\$ 20,000
??	Ukiah Valley Sanitation District	\$ 20,000
n/a	Lighting Districts (needs research)	TBD
n/a	CSAs (needs research)	TBD
<i>Estimated Subtotal</i>		\$ 40,000
Fiscal Year 2020/21		
2015	City of Point Arena	\$ 8,000
2015	Anderson Valley CSD	\$ 7,500
2015, 2016	Water/Wastewater Districts (14)	\$ 20,000
<i>Estimated Subtotal</i>		\$ 35,500
Fiscal Year 2021/22		
2016	Hopland PUD	\$ 7,500
2016	Mendocino Health Care District	\$ 7,500
2016	Mendocino County RCD	\$ 5,000
2016	Noyo Harbor District	\$ 7,500
2017	Cemetery Districts (8)	\$ 8,000
<i>Estimated Subtotal</i>		\$ 35,500
Fiscal Year 2022/23		
2018	City of Fort Bragg	\$ 8,000
2018	Brooktrails Township CSD	\$ 7,500
2018	Fire Districts (16)	\$ 20,000
<i>Estimated Subtotal</i>		\$ 35,500

Fire Districts

- Albion-Little River FPD
- Comptche CSD
- Covelo FPD
- Elk CSD
- Fort Bragg Rural FPD
- Hopland FPD
- Leggett Valley FPD
- Little Lake FPD
- Long Valley FPD
- Mendocino FPD
- Piercy FPD
- Potter Valley CSD
- Redwood Valley-Calpella FPD

- Redwood Coast FPD
- South Coast FPD
- Ukiah Valley FPD

Cemetery Districts

- Anderson Valley CD
- Cemetery District of the Redwoods
- Covelo Public CD
- Hopland CD
- Mendocino-little River CD
- Potter Valley CD
- Russian River CD
- Westport-Ten Mile CD

Water Districts

- Calpella CWD
- Caspar South WD
- EIK CWD
- Gualala CSD
- Irish Beach WD
- Laytonville CWD
- Millview CWD
- Pacific Reefs WD
- Redwood Valley CWD
- Round Valley CWD
- Russian River FCD
- Westport CWD
- Willow CWD
- Potter Valley ID

**Resolution No. 17-18-06
of the Local Agency Formation Commission of Mendocino County**

**Adopting the
Proposed Budget and Work Plan for Fiscal Year 2018-19**

WHEREAS, the Mendocino Local Agency Formation Commission, hereinafter referred to as the “Commission”, annually adopts a proposed budget by May 1st and a final budget by June 15th to fulfill its purposes and functions that are set by State law; and

WHEREAS, the Commission has prepared a Proposed Budget and Work Plan for public review that meets the criteria set forth in Government Code Section 56381, including adopting a Proposed Budget that, although less than the previous fiscal year, will nevertheless allow the Commission to fulfill its purposes and programs; and

WHEREAS, the Executive Officer has given sufficient notice of a public hearing to be conducted by the Commission in the form and manner prescribed by law; and

WHEREAS, the Commission heard and fully considered all oral and written testimony submitted and presented on the proposed budget and work plan, including the Executive Officer’s report and recommendations, at a public hearing held on April 2, 2018; and

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission hereby approves a Proposed Budget for fiscal year 2018-19 as set forth in Exhibit A, attached hereto; and
2. Finds that the Proposed Budget as set forth in Exhibit A, attached hereto, will not result in reductions in staffing or program costs to such an extent that the Commission would be impeded from fulfilling the purpose and programs of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and
3. Directs the Executive Officer to forward the Proposed Budget, as adopted, to all independent special districts, cities and the County, and to schedule the Final Budget hearing for June 4, 2018.

The foregoing Resolution was passed and duly adopted at a regular meeting of the Mendocino Local Agency Formation Commission held on this 2nd day of April 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

GERALD WARD, Chair

UMA HINMAN, Executive Officer

Ukiah Daily Journal

617 S. State St
Ukiah, California 95482
(707) 468-3500
advertising@recoor-dbee.com
21177504

MENDOCINO COUNTY LAFCO
200 SOUTH SCHOOL ST
UKIAH, CA 95482

**PROOF OF PUBLICATION
(2015.5 C.C.P.)
STATE OF CALIFORNIA
COUNTY OF MENDOCINO**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the Ukiah Daily Journal, a newspaper of general circulation, printed and published daily in the City of Ukiah, County of Mendocino and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Mendocino, State of California, under the date of September 22, 1962, Case Number 9267, that the notice, or which the annexed is a printed copy (set in type not smaller than non-parallel), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

03/10/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Ukiah, California,
March 25th, 2018

Molly E. Lane, LEGAL CLERK

The Willits News

77 W Commercial Street
PO Box 628
Willits, CA 95490
707-459-4643
21177504

MENDOCINO COUNTY LAFCO
200 SOUTH SCHOOL ST
UKIAH, CA 95482

**PROOF OF PUBLICATION
STATE OF CALIFORNIA
COUNTY OF MENDOCINO**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of The Willits News, a newspaper of general circulation, printed and published Every Wednesday and Friday in the City of Willits, California, County of Mendocino, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Mendocino, State of California, in the year 1903, Case Number 9150; that the notice of which the annexed is a printed copy (set in type not smaller than nonparallel), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

03/10/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Willits, California this 25th day of March, 2018.

Signature

Legal No. 0006120643

3-10/18

Mendocino Local Agency Formation Commission (LAFCO) NOTICE IS HEREBY GIVEN that on Monday, April 2, 2018, at 9:00 AM (or as soon thereafter as the matter may be heard) in the Mendocino County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California, the Mendocino Local Agency Formation Commission (LAFCO) will hold a public hearing to consider the Proposed Budget for Fiscal Year 2018-2019. This item is exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Section 15061(b)(3). Copies of all related documents are on file and may be reviewed at the LAFCO website (www.mendocinoco.org) or at the LAFCO office. If you cannot attend the public hearing described in this notice, you may submit written comments, questions, and requests to review documents to LAFCO, 200 South School Street, Ukiah, CA 95482; e-mail: eo@mendocinoco.org; phone: (707) 463-4470. All interested persons are invited to attend, be heard, and participate in the hearings. BY ORDER OF THE MENDOCINO LOCAL AGENCY FORMATION COMMISSION. UMA HINIMAN, Executive Officer Date Posted: 3/10/2018

Legal No. 0006120643

3-10/18

Mendocino Local Agency Formation Commission (LAFCO) NOTICE IS HEREBY GIVEN that on Monday, April 2, 2018, at 9:00 AM (or as soon thereafter as the matter may be heard) in the Mendocino County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California, the Mendocino Local Agency Formation Commission (LAFCO) will hold a public hearing to consider the Proposed Budget for Fiscal Year 2018-2019. This item is exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Section 15061(b)(3). Copies of all related documents are on file and may be reviewed at the LAFCO website (www.mendocinoco.org) or at the LAFCO office. If you cannot attend the public hearing described in this notice, you may submit written comments, questions, and requests to review documents to LAFCO, 200 South School Street, Ukiah, CA 95482; e-mail: eo@mendocinoco.org; phone: (707) 463-4470. All interested persons are invited to attend, be heard, and participate in the hearings. BY ORDER OF THE MENDOCINO LOCAL AGENCY FORMATION COMMISSION. UMA HINIMAN, Executive Officer Date Posted: 3/10/2018

Fort Bragg Advocate-News

690 S. Main Street
PO Box 1188
Fort Bragg, California 95437
707-964-5642
2114461

MENDOCINO COUNTY LOCAL AGENCY FORMATION
COMMISSION
200 S SCHOOL ST STE 2
UKIAH, CA 95482

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

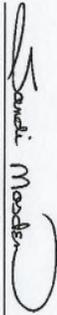
**STATE OF CALIFORNIA
COUNTY OF MENDOCINO**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the Office Clerk of the Fort Bragg Advocate-News, a newspaper of general circulation by the Superior Court of the County of Mendocino, State of California under the date of May 9, 1952 - Case Number 9151, that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been printed in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates:

03/15/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Fort Bragg, California,
March 15th, 2018


Sandi Mosden, LEGAL CLERK

18710480317

Legal No. 0006120505

Mendocino
Local Agency
Formation
Commission
LAFCO
NOTICE OF
PUBLIC
HEARING

NOTICE IS HEREBY GIVEN that on Monday, April 2, 2018, at 9:00 AM (or as soon thereafter as the matter may be heard) in the Meeting Room of the Superior Court Chambers, 501 Low Gap Road, Ukiah, California, the Mendocino Local Agency Formation Commission (LAFCO) will hold a public hearing to consider the proposed Budget for Fiscal Year 2018-2019. This item is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15306 and Section 15307. Copies of all related documents are on file and may be reviewed at the LAFCO website (www.mendocinoflaco.org) or at the LAFCO office, if you cannot attend the public hearing desired. In this notice, you may submit written comments prior to the hearing. Please direct comments, questions, and requests to review documents to LAFCO, 200 South School Street,

Ukiah, CA 95482;
e-mail: eo@men-docinoflaco.org;
phone: (707) 463-4470.
All interested persons are invited to attend, be heard, and participate in the hearings BY ORDER OF THE MENDOCINO LOCAL AGENCY FORMATION COMMISSION.
MAA HINNMANN,
Executive
Officer
Publish: 03/15/2018

**MENDOCINO
Local Agency Formation Commission**

Staff Report

DATE: April 2, 2018
 TO: Mendocino Local Agency Formation Commission
 FROM: Uma Hinman, Executive Officer
 SUBJECT: **Public Hearing** to Consider Adoption of a Resolution Approving the Multi-District Fire Protection Services Sphere of Influence Update

RECOMMENDATION

- (1) Find the Multi-District Fire Protection Services Sphere of Influence Update is exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 California Code of Regulations §15061(b)(3) and approve the Notice of Exemption for filing; and
- (2) Adopt LAFCo Resolution 17-18-07, approving the Multi-District Fire Protection Services Sphere of Influence Update and affirming the existing sphere of influence for eleven special districts providing fire protection services and amending the existing sphere of influence for Leggett Valley Fire Protection District (FPD) and Elk Community Services District (CSD).

DISCUSSION

This is a public hearing to consider public testimony and proposed adoption of the Multi-District Fire Protection Services Sphere of Influence Update (SOI) Update. The Commission held six Workshops for thirteen special districts providing fire protection services (refer to the table below), provided comments and requested revisions, and directed staff to notice the matter for Public Hearing on April 2, 2018.

Workshop Dates for Fire SOI Update Process	
Little Lake FPD	6/5/17
Comptche CSD	8/7/17
Elk CSD	10/2/17
Albion-Little River FPD	12/4/17
South Coast FPD	
Leggett Valley FPD	2/5/18
Long Valley FPD	
Piercy FPD	
Covelo FPD	3/5/18
Hopland FPD	
Mendocino FPD	
Potter Valley CSD	
Redwood Valley-Calpella Fire District	

During the March 5, 2018 Workshop, the Commission noted that some suggestions refer to the previously adopted Municipal Service Review (MSR) rather than the current SOI Update and will be addressed in the next MSR/SOI Update process. Staff has revised the Workshop Drafts to address the Commission's comments, where possible, and consolidated the thirteen SOI Updates into one document, attached for consideration. The Public Notice was mailed to each district on February 8, 2018 and published in the Ukiah Daily Journal and Fort Bragg Advocate News according to the attached proof of publications.

The Multi-District Fire Protection Services MSR was adopted by the Commission on April 4, 2016. This SOI Update includes informational updates to the MSR that support the SOI analysis, recommendation, and determinations. Staff has worked with each district to receive feedback on the Workshop Draft SOI Update and each district has confirmed support for the SOI recommendation.

Note that staff received information from Redwood Valley-Calpella Fire District after the posting of the Draft Multi-District Fire Protection Services Sphere of Influence Update, clarifying the correct name of the district does not include "Protection." Staff will make the change in the final document.

The SOI Update recommends the Commission affirm the existing SOI for eleven districts and amend the existing SOI for Leggett Valley FPD and Elk CSD. The Leggett Valley SOI is recommended to be reduced to remove the 1993 one-half mile SOI buffer on either side of the US Highway 101 corridor and to establish a coterminous SOI with the District boundary. The Elk SOI is recommended to be expanded to add two areas containing 13 parcels that have the potential for a change in ownership from a timber production company and development of structures, are only accessible from the district boundary, and to which the district is the first responder.

Attachments:

- (1) Multi-District Fire Protection Services Sphere of Influence Update
- (2) Notice of Exemption
- (3) Proof of Publication
- (4) LAFCo Resolution No. 17-18-07

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: Mendocino

From: (Public Agency): Mendocino LAFCo
200 South School Street
Ukiah, California 95482

(Address)

Project Title: Multi-District Fire Protection Services Sphere of Influence Update

Project Applicant: N/A

Project Location - Specific:

Incorporated and unincorporated areas of Mendocino County.

Project Location - City: Countywide Project Location - County: Mendocino

Description of Nature, Purpose and Beneficiaries of Project:

This is a LAFCo initiated Sphere of Influence (SOI) Update for 13 special districts providing fire protection services in Mendocino County, prepared in accordance with California Government Code §56425.

Name of Public Agency Approving Project: Mendocino Local Agency Formation Commission

Name of Person or Agency Carrying Out Project: Mendocino Local Agency Formation Commission

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: §15061(b)(3)
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The SOI Update is exempt per §15061(b)(3) (General Rule Exemption) since there is no possibility of significantly effecting the environment given that this update does not grant new land use entitlements, changes to the physical environment, or municipal service powers.

Lead Agency
Contact Person: Uma Hinman Area Code/Telephone/Extension: (707) 463-4470

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: 4/2/2018 Title: Executive Officer

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

Ukiah Daily Journal

617 S. State St.
Ukiah, California 95482
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MENDOCINO COUNTY LAFCO
200 SOUTH SCHOOL ST
UKIAH, CA 95482

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA
COUNTY OF MENDOCINO**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer of the Ukiah Daily Journal, a newspaper of general circulation, printed and published daily in the City of Ukiah, County of Mendocino and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Mendocino, State of California, under the date of September 22, 1962, Case Number 9267, that the notice, or which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

02/09/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Ukiah, California,
March 1st, 2018

Molly E. Lane, LEGAL CLERK

Legal No. 0006104817

3178-18

Mendocino Local Agency Formation Commission (LAFCO) NOTICE IS HEREBY GIVEN that on Monday, April 2, 2018, at 9:00 AM (or as soon thereafter as the matter may be heard) in the Mendocino County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California, LAFCO will hold a public hearing to consider the following: Multi-District Fire Protection Services Sphere of Influence (SOI) Update for: Albon-Little River Fire Protection District (PPD), Comptche Community Services District (CSD), Covelo FPD, Elk FPD, Hopland FPD, Leeward Valley FPD, Little Lake FPD, Long Valley FPD, Mendocino FPD, Piercy FPD, Potter Valley FPD, Redwood Valley-Calipella FPD, South Coast FPD. This study is exempt from the provisions of the California Government Code (CEQA) pursuant to Title 14, CCR §15061(b)(3). Copies of all related documents may be reviewed at the LAFCO office or the LAFCO website (www.mendocinofco.org), once available. If you cannot attend the public hearing described herein, please submit your written comments prior to the hearing. Please direct comments, questions, and requests to 200 South School Street, Ukiah, CA 95482; e-mail: eod@mendocinofco.org or phone: (707) 463-4476. Interested persons are invited to attend, be heard, and participate in public hearings. BY ORDER OF THE MENDOCINO LOCAL AGENCY FORMATION COMMISSION, UMA HINNMANN, Executive Officer. Date Posted: 2/9/2018

Fort Bragg Advocate-News

690 S. Main Street
PO Box 1188
Fort Bragg, California 95437
707-964-5642
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MENDOCINO COUNTY LAFCO
200 SOUTH SCHOOL ST
UKIAH, CA 95482

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA
COUNTY OF MENDOCINO**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the Office Clerk of the Fort Bragg Advocate-News, a newspaper of general circulation by the Superior Court of the County of Mendocino, State of California under the date of May 9, 1952 - Case Number 9151, that the notice, or which the annexed is a printed copy (set in type not smaller than nonpareil), has been printed in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates:

02/15/2018

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Dated at Fort Bragg, California,
February 15th, 2018

Sandi Mosden, LEGAL CLERK

Legal No. 0006104810

Mendocino Local Agency Formation Commission (LAFCO) NOTICE IS HEREBY GIVEN that on Monday, April 2, 2018, at 9:00 AM (or as soon thereafter as the matter may be heard) in the Mendocino County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California, LAFCO will hold a public hearing to consider the following: Multi-District Fire Protection Services Sphere of Influence (SOI) Update for: Albon-Little River Fire Protection District (PPD), Comptche Community Services District (CSD), Covelo FPD, Elk FPD, Hopland FPD, Leeward Valley FPD, Little Lake FPD, Long Valley FPD, Mendocino FPD, Piercy FPD, Potter Valley FPD, Redwood Valley-Calipella FPD, South Coast FPD. This study is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Title 14, CCR §15061(b)(3). Copies of all related documents may be reviewed at the LAFCO office or the LAFCO website (www.mendocinofco.org), once available. If you

cannot attend the public hearing described in this notice, you may submit written comments prior to the hearing. Please direct questions, and requests to review documents to LAFCO, 200 South School Street, Ukiah, CA 95482; e-mail: eod@mendocinofco.org; phone: (707) 463-4476. All interested persons are invited to attend, be heard, and participate in public hearings. BY ORDER OF THE MENDOCINO LOCAL AGENCY FORMATION COMMISSION, UMA HINNMANN, Executive Officer. Date Posted: 02/15/2018

Resolution No. 2017-18-07
of the Local Agency Formation Commission of Mendocino County

Approving Adoption of the
Multi-District Fire Protection Services
Sphere of Influence (SOI) Update

WHEREAS, the Mendocino Local Agency Formation Commission, hereinafter referred to as the “Commission”, is authorized to conduct municipal service reviews and establish, amend, and update spheres of influence for local governmental agencies whose jurisdictions are within Mendocino County; and

WHEREAS, on April 4, 2016, the Commission adopted the Multi-District Fire Protection Services Municipal Service Review to evaluate thirteen special districts providing fire protection services in Mendocino County (LAFCo Resolution No. 15-16-18) pursuant to California Government Code Section 56430; and

WHEREAS, the Commission conducted a sphere of influence update for thirteen special districts providing fire protection services in Mendocino County pursuant to California Government Code Section 56425; and

WHEREAS, the Executive Officer gave sufficient notice of a public hearing to be conducted by the Commission in the form and manner prescribed by law; and

WHEREAS, the Executive Officer’s report and recommendations on the sphere of influence update were presented to the Commission in the manner provided by law; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the sphere of influence update on April 2, 2018; and

WHEREAS, the Commission considered all the factors required under California Government Code Section 56425.

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission, as Lead Agency, finds the sphere of influence update is exempt from further review under the California Environmental Quality Act pursuant to Title 14 California Code of Regulations §15061(b)(3). This finding is based on the Commission determining with certainty the update will have no possibility of significantly effecting the environment given that this update does not grant new land use entitlements, changes to the physical environment, or municipal service powers.
2. This sphere of influence update is assigned the following distinctive short-term designation: “Multi-District Fire Protection Services SOI Update”
3. Pursuant to Government Code Section 56425(e), the Commission makes the written statement of determinations included in the sphere of influence update, hereby incorporated by reference.

4. The Executive Officer shall revise the official records of the Commission to reflect this update of the sphere of influence for the thirteen special districts providing fire protection services in Mendocino County listed below.

Albion-Little River FPD
Comptche CSD
Covelo FPD
Elk CSD
Hopland FPD
Leggett Valley FPD
Little Lake FPD

Long Valley FPD
Mendocino FPD
Piercy FPD
Potter Valley CSD
Redwood Valley-Calpella FD
South Coast FPD

BE IT FURTHER RESOLVED that the Multi-District Fire Protection Services SOI Update is hereby approved and incorporated herein by reference and the existing sphere of influence for eleven districts is affirmed with no changes, the Leggett Valley FPD existing sphere of influence is reduced to remove the 1993 one-half mile buffer on either side of the US Highway 101 corridor resulting in a coterminous SOI with the District boundary as depicted in Exhibit "A", attached hereto, and the Elk CSD existing sphere of influence is expanded to add two areas containing 13 parcels as depicted in Exhibit "B", attached hereto.

The foregoing Resolution was passed and duly adopted at a regular meeting of the Mendocino Local Agency Formation Commission held on this 2nd day of April 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

UMA HINMAN, Executive Officer

GERALD WARD, Chair

MENDOCINO
Local Agency Formation Commission

Staff Report

DATE: April 2, 2018
TO: Mendocino Local Agency Formation Commission
FROM: Uma Hinman, Executive Officer
SUBJECT: CALAFCO Calls for Legislative Action

Recommendation

Direct the Chair to sign the attached letters of support for AB 2600 (Flora) and AB 2491 (Cooley).

Discussion

AB 2600 (Flora)

This bill adds the option for local governments to adopt a resolution of application in lieu of the 5,000 signature petition to initiate the formation of a Regional Park & Open Space District. Current law only allows the initiation to occur by a petition of 5,000 or more voters. This restrictive initiation requirement is an antiquated feature of the Open Space District law which was passed in 1939 and has not undergone a comprehensive update since. The petition requirement increases the cost and time for proponents to initiate Regional Park and Open Space District formation proposals. The principal acts for a variety of special districts allow initiation by either petition or local agency resolution, including Cemetery Districts, Community Service Districts, Fire Protection Districts, Mosquito and Vector Abatement Districts, and Parks and Recreation Districts.

CALAFCO supports the availability of a more streamlined and less costly initiation process for Regional Park and Open Space Districts. Adding the option for local governments to adopt a resolution of application in lieu of the 5,000 signature petition is a much more streamlined way to initiate the formation process. Further, keeping the LAFCo application process intact also allows for the appropriate detailed review to ensure the efficient and sustainable provision of services.

AB 2491 (Cooley)

This bill (sponsored by the League) seeks to reinstate Vehicle License Fee (VLF) funding (through Education Revenue Augmentation Fund (ERAF), which will be backfilled by the general fund) for future city incorporations. The VLF gap created by SB 89, created a financial disincentive for future city incorporations and annexations of inhabited territory. For the past seven years, no new cities have formed. Given the growing population in our state and the need for orderly growth and adequate service provision, this policy issue needs to be addressed.

AB 2491 does not guarantee that a community wishing to incorporate will become a city. In order to incorporate, local communities have to overcome many hurdles, including compliance with state LAFCo policies, negotiations with counties, and ultimately a public vote. This bill gives communities considering incorporation the same opportunity to incorporate that other California cities have previously had. See attached fact sheet on the bill for more information.

AB 2258 (Caballero)

Sponsored by CALAFCO, AB 2258 establishes a funding program to provide grants to LAFCoS for conducting in-depth studies and analyses of local government agencies and services for the purposes of creating improved efficiencies in the delivery of local government services and completing the dissolution of inactive special districts. The grant program would be administered by the Strategic Growth Council and sunset on December 31, 2023. This bill is seeking one-time grant funding for LAFCoS as a follow up to the Little Hoover Commission report. It also calls for reimbursement for the mandatory dissolution of inactive districts pursuant to SB 448 (2017, Wieckowski). CALAFCO is requesting support even if individual LAFCoS do not intend to apply for the grants; this is a critical piece of legislation for LAFCoS and those that will apply for the funding.

AB 3254

This annual Omnibus bill includes technical changes to the Act which governs the work of LAFCoS. These changes are necessary as Commissions implement the Act and small inconsistencies are found or clarifications are needed to make the law as unambiguous as possible. AB 3254 currently makes minor technical corrections to language used in the Act.

Attachments: Draft Support Letter for AB 2258
Draft Support Letter for AB 2491
Draft Support Letter for AB 2600
Draft Support Letter for AB 3254

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482

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Scott Browne

Regular Meetings

First Monday
of each month
at 9:00 AM
in the Mendocino
County Board
of Supervisors Chambers
501 Low Gap Road

April 2, 2018

The Honorable Anna Caballero
California State Assembly
State Capital Room 5158
Sacramento, CA 95814

Subject: Support of AB 2258 (as amended March 15, 2018)

Dear Assemblymember Caballero:

The Mendocino Local Agency Formation Commission (LAFCo) is pleased to join the California Association of Local Agency Formation Commissions (CALAFCO) in support for Assembly Bill 2258. Sponsored by CALAFCO, the bill establishes a funding program to provide grants to LAFCos for conducting in-depth studies and analyses of local government agencies and services for the purposes of creating improved efficiencies in the delivery of local government services and completing the dissolution of inactive special districts. The grant program would be administered by the Strategic Growth Council and sunset on December 31, 2023.

The Legislature established LAFCos in 1963 to encourage the orderly formation of local government agencies. Since that time, the regulatory role and responsibilities of LAFCos has substantially increased without additional funding. Operating in all 58 California counties, LAFCos are responsible for meeting important statutory directives to maintain orderly boundaries and seek greater efficiencies in delivering local services, and yet these directives often times cannot be met under current funding mechanisms. As a result, much needed LAFCo activities are sometimes delayed or rejected.

In August 2017, the Little Hoover Commission published a report on special districts and their oversight by LAFCos, which contained several recommendations directly related to LAFCo. One recommendation was for the Legislature to provide one-time grant funding to pay for specified LAFCo activities, particularly to incentivize LAFCos or smaller special districts to develop and implement dissolution or consolidation plans with timelines for expected outcomes.

By establishing this one-time grant funding, AB 2258 provides an additional tool for LAFCos to conduct detailed studies and implement greater efficiencies in delivering local services based on local circumstances and conditions. For these reasons, Mendocino LAFCo is pleased to support AB 2258.

Thank you for authoring this important piece of legislation. Please feel free to contact me should you have any questions about Mendocino LAFCo's position.

Sincerely yours,

Gerald Ward
Mendocino LAFCo Chair

Cc: Members, Assembly Local Government Committee
Debbie Michel, Chief Consultant, Assembly Local Government Committee
William Weber, Consultant, Assembly Republican Caucus
Pamela Miller, Executive Director, CALAFCO

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April 2, 2018

Assembly Member Ken Cooley
California State Assembly
State Capital Room 3013
Sacramento, CA 95814

Subject: Support of AB 2491

Dear Assembly Member Cooley:

The Mendocino Local Agency Formation Commission (LAFCo) joins the California Association of Local Agency Formation Commissions (CALAFCO) in supporting **Assembly Bill AB 2491**, which would assist the fiscal viability of future city incorporations that meet all other state requirements.

The VLF gap created by SB 89, one of the 2011 budget bills, created a financial disincentive for future city incorporations and annexations of inhabited territory. For the past seven years, no new cities have formed. Given the growing population in our state and the need for orderly growth and adequate service provision, this policy issue needs to be addressed.

AB 2491 by no means guarantees that a community wishing to incorporate will become a city. In order to incorporate, local communities have to overcome many hurdles, including compliance with state LAFCo policies, negotiations with counties, and ultimately a public vote. This bill simply gives communities considering incorporation the same opportunity to incorporate that other California cities have previously had.

Reinstating revenues for incorporations provides communities with local governance and efficient service delivery options, including the ability to incorporate. The inability to do so creates a tremendous detriment to the creation of logical development boundaries and to the prevention of urban sprawl. Because **AB 2491** reinstates a critical funding component to cities incorporating after 2017, Mendocino LAFCo supports this bill.

Thank you for carrying this important legislation. Please do not hesitate to contact me with any questions you may have on our position.

Sincerely,

Gerald Ward
Mendocino LAFCo Chair

Cc: Chair and Members, Assembly Local Government Committee
Debbie Michel, Chief Consultant, Assembly Local Government Committee
William Weber, Consultant, Assembly Republican Caucus
Pamela Miller, Executive Director, CALAFCO

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April 2, 2018

Assembly Member Heath Flora
California State Assembly
State Capitol, Room 3098
Sacramento, CA 95814

RE: **SUPPORT FOR AB 2600:** Regional Park and Open Space Districts

Dear Assembly Member Flora:

The Mendocino Local Agency Formation Commission (LAFCo) supports **Assembly Bill 2600**, which allows the initiation of Regional Park and Open Space Districts to occur by resolution of the City Councils and Board of Supervisors within the proposed district.

Current law only allows the initiation to occur by a petition of 5,000 or more voters. This restrictive initiation requirement is an antiquated feature of the Open Space District law which was passed in 1939 and has not undergone a comprehensive update since. The petition requirement increases the cost and time for proponents to initiate Regional Park and Open Space District formation proposals. The principal acts for a variety of special districts allow initiation by either petition or local agency resolution, including Cemetery Districts, Community Service Districts, Fire Protection Districts, Mosquito and Vector Abatement Districts, and Parks and Recreation Districts.

The proponents of the last eleven proposals for Regional Park and Open Space Districts have sought special enabling acts from the Legislature. A principal act should allow district initiations without the need for special enabling acts.

CALAFCO supports the availability of a more streamlined and less costly initiation process for Regional Park and Open Space Districts. Adding the option for local governments to adopt a resolution of application in lieu of the 5,000 signature petition is a much more streamlined way to initiate the formation process. Further, keeping the LAFCo application process intact also allows for the appropriate detailed review to ensure the efficient and sustainable provision of services.

For these reasons, the Mendocino LAFCo is pleased to join the California Association of Local Agency Formation Commissions (CALAFCO) and support **AB 2600** and thank you for authoring this important piece of legislation.

Yours sincerely,

Gerald Ward
Mendocino LAFCo

cc: Members, Assembly Local Government Committee
Debbie Michel, Chief Consultant, Assembly Local Government Committee
William Weber, Consultant, Assembly Republican Caucus
Pamela Miller, Executive Director, CALAFCO

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April 2, 2018

Honorable Cecilia Aguiar-Curry, Chair
Assembly Local Government Committee
California State Assembly
State Capitol, Room 5144
Sacramento, CA 95814

RE: Support of AB 3254: Local Government Committee Omnibus Bill

Dear Chair Aguiar-Curry:

The Mendocino Local Agency Formation Commission (LAFCo) is pleased to support the Assembly Local Government Committee Bill *AB 3254* which makes technical, non-substantive changes to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (the Act).

This annual bill includes technical changes to the Act which governs the work of LAFCos. These changes are necessary as Commissions implement the Act and small inconsistencies are found or clarifications are needed to make the law as unambiguous as possible. AB 3254 currently makes minor technical corrections to language used in the Act.

Mendocino LAFCo is grateful to your Committee and staff, and the members of the California Association of Local Agency Formation Commissions (CALAFCO) Legislative Committee, all of whom worked diligently on this language to ensure there are no substantive changes while creating a significant increase in the clarity of the Act for all stakeholders.

This legislation helps insure the Cortese-Knox-Hertzberg Act remains a vital and practical law that is consistently applied around the state. We appreciate your Committee's authorship and your support of the mission of LAFCos. Please feel free to contact me should you have any questions about our support of AB 3254.

Yours sincerely,

Gerald Ward
Mendocino LAFCo

cc: Members, Assembly Local Government Committee
Debbie Michel, Chief Consultant, Assembly Local Government Committee
William Weber, Consultant, Assembly Republican Caucus
Pamela Miller, Executive Director, CALAFCO

MENDOCINO Local Agency Formation Commission

Staff Report

DATE: April 2, 2018
TO: Mendocino Local Agency Formation Commission
FROM: Uma Hinman, Executive Officer
SUBJECT: Status of Applications, Proposals, and Work Plan

Active Applications

Active applications on file with the Commission are listed below with any updates noted and the date of last activity.

- City of Ukiah Detachment of Ukiah Valley Sanitation District (UVSD) Served Areas
Last activity: December 2014

Pre-Applications

None

Future Projects

Potential project proposals that have been brought to LAFCo's attention are listed below with any updates noted and the date of last activity.

- Anderson Valley CSD Proposed Activation of Latent Powers to Provide Water and Sewer Services
Last Activity: September 2017
- Proposed Consolidation of Five Water Districts in the Ukiah Valley area
Last Activity: December 2016
- Proposed Brooktrails Boulevard District
Last Activity: March 2018

(Continued...)

MSR & SOI UPDATES:

The following provides an update on the 2017/2018 Work Plan:

MSR	SOI	MSR/SOI	Targeted Workshop Date	Status
	X	Fire Districts (13)	Varies	Public Hearing 4/2/18
		Albion-Little River FPD	12/4/17	
		Comptche CSD	8/1/17	
		Elk CSD	10/2/17	
		Little Lake FPD	6/5/17	
		South Coast FPD	12/4/17	
		Long Valley FPD	2/5/17	
		Piercy FPD	2/5/17	
		Leggett Valley FPD	2/5/17	
		Covelo FPD	3/5/17	
		Potter Valley CSD	3/5/17	
		Mendocino FPD	3/5/17	
		Redwood Valley-Calpella FPD	3/5/17	
		Hopland FPD	3/5/17	
X	X	Redwood Coast FPD	5/7/18	In Progress
X	X	Brooktrails CSD	6/4/18	In Progress
X	X	City of Willits	8/6/18	In Progress
X	X	Ukiah Valley FPD		
X	X	Fort Bragg Rural FPD		
X	X	Covelo CSD		
X	X	Mendocino City CSD		
X	X	Mendocino Coast RPD		
		Mutual Water Companies	5/7/18	Profiles only; information being received and compilation in progress.
X	X	City of Fort Bragg	--	Completed – Adopted 12/4/17